



CITY OF WALNUT GROVE

December 14th, 2023

6pm

1021 PARK STREET MUNICIPAL BUILDING

MAYOR AND COUNCIL

Council Meeting Minutes

***NOTE:** These minutes have yet to be posted by the city, but are based on the approval with changes as voted in place on February 8, 2024.*

CALL TO ORDER- Meeting Called to Order by Mayor Pro-tem Moncrief at 6:00pm

INVOCATION – Tony Powell did the invocation.

PLEDGE OF ALLEGIANCE – All participated

ROLL CALL – Mayor Pro Tem Stephanie Moncrief, Council Member Linda Pilgrim, Council Member Erica Miles. Mayor Moore was absent.

AGENDA APPROVAL- Erica Miles motioned to approve the agenda and Linda Pilgrim seconded to approve the agenda. All in favor. Motion passed 2-0.

INSTALLATION OF ELECTED OFFICIALS – Mayor Stephanie Moncrief took an Oath of Office for Mayor of Walnut Grove. Rachel Davis and Maxine McClanahan took their oath of office as council members. The Oath for Mayor and both council members oaths were administered by Tony Powell.

After the oaths of office were administered, the meeting then proceeded with the following members of council, Mayor Stephanie Moncrief, Council members, Linda Pilgrim, Erica Miles, Rachel Davis, and Maxine McClanahan.

CONSENT AGENDA- Rachel Davis made a motion to approve the consent agenda. Erica Miles seconded the motion to approve the consent agenda. All in favor 4-0.

PLANNING AND ZONING COMMISSION – Megan Ragan had no new updates other than the next meeting will be January 18th, 2024 at 7pm.

LIBRARY REPORT – Dana Seger was not present, but Mayor Moncrief read off some information she left for council. The food pantry is emptying and refilling daily. The library has many events coming up this month.

PUBLIC COMMENT- Janesa Jamison stated two concerns that she has. Their neighborhood has a lot of traffic, and she wants to get speed bumps in their neighborhood. She also would like a specific area in the neighborhood to be turned into a 4 way stop.

Yasmine from 249 Overlook Road stated her concerns about a missing street sign and the fact that the amenities are still not complete.

OLD BUSINESS

1. Budget Adjustment – Erica Miles made a motion to approve the budget adjustment. Rachel Davis seconded the motion to approve the budget adjustment. Erica Miles amended her motion to include the budget adjustment notating that it is for 2022-2023. Rachel Davis seconded the motion. All in favor. Motion passed 4-0.

NEW BUSINESS

1. Mayor Pro Tem Election- Maxine McClanahan made a motion to nominate Erica Miles for Mayor Pro Tem. Rachel Davis seconded her nomination of Erica Miles for Mayor Pro Tem. All in favor. Motion passed 4-0.
2. Monthly Solicitor Services Request for Increase in Fees- Rachel Davis motioned to approve the solicitors request for a fee increase in the amount specified in the letter to the City. Erica Miles seconded her motion request for a fee increase in the amount specified in the letter to the City. Discussion: Maxine McClanahan clarified when this increase would be begin. The increase will begin January 2024. All in favor. Motion passed 4-0.
3. Judge Services Request for Increase in Fees- Maxine McClanahan made a motion to increase the salary for the judge services from \$500 to \$1000. Erica Miles seconded Maxine’s motion to increase the salary for the judge services from \$500-\$1000. All in favor. Motion passed 4-0.

REPORTS

1. PUBLIC WORKS – Brian Pilgrim gave an update on Public Works. The Christmas decorations and banner have been put up. The Park bathrooms are winterized and closed up. The sewer plant is also winterized. A crosswalk sign has been put up at the high school.
2. CITY CLERK – No report due to computer issues
3. MAYOR – She is looking forward to working with council and the city staff and she says she thinks great things are on the way for the City.

TOWN HALL- Not on record.

COUNCIL COMMENTS-

Linda Pilgrim- No comment

Rachel Davis- She thanked the citizens and said she will do the very best things to help the city grow.

Erica Miles- Erica Miles said she is thrilled to serve with the current council.

Maxine McClanahan- Maxine McClanahan thanked the citizens for putting their trust in her and let them know they can come to her with any concerns they have.

EXECUTIVE SESSION- No executive session

ADJOURN- Erica Miles made a motion to adjourn the meeting and Rachel Davis seconded to adjourn the meeting. Motion passed 4-0. Meeting adjourned.

Kimberly Whitlow, City Clerk DATE

Stephanie Moncrief, Mayor DATE

Tony Powell, City Attorney DATE

COUNCIL MEMBERS:

Erica Miles DATE

Linda Pilgrim DATE

Rachel Davis DATE

Maxine McClanahan DATE

