



CITY OF WALNUT GROVE

JANUARY 27, 2022

10:00 AM

1021 PARK STREET MUNICIPAL BUILDING

Mayor Mark Moore
Jon Dial
Stephanie Moncrief
Linda Pilgrim
Tony Powell
Keegan Ramsey

Mayor and Council Work Session Minutes

WORK SESSION

- I. **CALL TO ORDER** – Mayor Mark Moore
- II. **PLEDGE OF ALLEGIANCE** – All participated
- III. **INVOCATION** – Tony Powell
- IV. **AGENDA AMENDMENT** – Council member Linda Pilgrim made a motion a motion to add Intergovernmental agreement with the DDA. Council member Stephanie Moncrief seconded. Passed unanimously.
- V. **AGENDA APPROVAL** – Council member Stephanie Moncrief made a motion to approve. Council member Jon Dial seconded. Passed unanimously.
- VI. **AGENDA ITEMS**
 1. **Intergovernmental Agreement with DDA** – Mayor Moore informed the council that the agreement would allow the city to process checks for the DDA and include the DDA on the city's insurance and audit procedure. Jay Crowley explained once the DDA approves an expenditure the treasurer will sign the payment and a representative from the city will also sign. Council member Stephanie Moncrief asked once the DDA submits a payment they are not asking for approval but only for a signature for the release of funds. Attorney Jay Crowley confirmed that was correct.
 2. **List of ordinances for PUD** – Craig Ellington presented the council with a list of ordinances related to a PUD for review to consider if they needed to be modified or changed. Craig discussed potential problems regarding fence construction, outbuilding sizes and recreational vehicle parking.
 3. **Employee Handbook** – Mayor Moore presented so potential changes to the employee handbook to clarify grey areas regarding employee vacation and sick leave. Mayor Moore suggested making changes to sick day days not carrying over at the end of the year. Mayor Moore also discussed clarifying the date for vacation and sick day renewal if they should renew on the hire date or January 1st .
 4. **Master Plan** – Mayor Moore discussed with the city council the layout of the proposed master plan. Mayor Moore described his vision for multi-story buildings with retail stores on the bottom level and office and loft space above. The council discussed creating an overlay inside the existing downtown overlay to define a downtown district. How the master plan interacts with the proposed county park was also discussed.
- VII. **ADJOURN** - Council member Jon Dial made motion to adjourn. Council member Stephanie Moncrief seconded. Passed unanimously.