

**Walnut Grove City Council
Work Session**

**Tuesday, January 16, 2020
2:00 P.M.**

Present: Mayor Mark Moore, Linda Pilgrim, Stephanie Moncrief and Joe Wilchek

Also Present: City Clerk Tangee Puckett, City Attorney Mike Malcom

I. CALL TO ORDER

Meeting called to order by Mayor Mark Moore at 2:01 p.m.

II. INVOCATION

Invocation given by Mike Malcom

III. PLEDGE OF ALLEGIANCE

All stood for Pledge of Allegiance

IV. Amendment to Comprehensive Land Development Ordinance

Mayor Moore explained the amendment was to update the verbiage to be in compliance with State Laws. A public hearing is scheduled for January 30, 2020.

V. Sewer Allocation

Mayor Mark Moore suggested changing the sewer allocation from 50% (commercial) and 50% (residential) to 75% (residential) and 25% (commercial). After some discussion, it was recommended to have a meeting with Jimmy Parker, Precision Planning to get an update on the sewer allocation.

VI. Council Update on City Hall

a. Ordinance Amendment – Municipal Court Clerk – Mayor Mark Moore recommended amending the ordinance to separate the Municipal Court Clerk duties to be handled by the Municipal Court Clerk, as it stands now it is under the job duties of the City Clerk.

b. Ordinance Amendment – Public Works Dept. – Mayor Mark Moore recommended amending the ordinance to change the title of the Public Works Director to Public Works Manager and hiring a public works worker to assist with job duties associated with public works. The ordinance would spell out job duties for each employee and what is expected from each one.

c. City Hall Update – Mayor Mark Moore suggested closing City Hall on Wednesday at 5pm instead of 1pm. The Mayor noted the office upstairs above the clerk's office needs to be sound

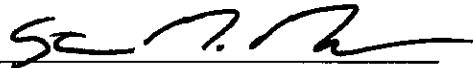
proofed and the cost should be around \$800, and he would contract the labor out. He would like to utilize the upstairs of the old cabin but would like for Jimmy Parker, Precision Planning to come and look at it to make sure the structure is safe.

Councilwoman Stephanie Moncrief asked for an update on the 2019 Audit. The Mayor noted everything had been submitted but there was a possibility it was submitted late to the State. He would be following up with the Auditor. The Mayor also noted he would like to get a CPA to come in at month end to help reconcile and to assist with the Chart of Accounts.

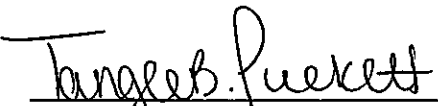
VII. Adjourn

Motion made by Councilmember Stephanie Moncrief to adjourn at 2:16 p.m.
Councilmember Linda Pilgrim seconded. The vote was unanimous.

Approved by Mayor and Council this 13th day of February 2020.



Mayor Steven Mark Moore



Tangee B. Puckett, City Clerk