

**STATE OF GEORGIA  
CITY OF WALNUT GROVE**

**ORDINANCE NO. \_\_\_\_\_  
AN ORDINANCE OF THE CITY OF WALNUT GROVE**

**AN AMENDMENT TO THE COMPREHENSIVE LAND DEVELOPMENT ORDINANCE OF THE CITY OF WALNUT GROVE, GEORGIA TO AMEND SECTION 501.8 (SEWER USE ORDINANCE) TO MODIFY THE CURRENT DEFINITION OF “(T) EQUIVALENT RESIDENTIAL UNIT”; TO PROVIDE OFR SEVERABILITY; TO REPEAL CONFLICTING ORDINANCES AND FOR OTHER PURPOSES:**

WHEREAS, the Comprehensive Land Development Ordinance of the City of Walnut Grove, Georgia was adopted by the City Council in 2007; and

WHEREAS, the City Council finds that the Ordinance may be amended from time to time by the City Council; and,

WHEREAS, the City Council finds that the following amendment to the Comprehensive Land Development Ordinance promotes the health, safety, morals, convenience, order, prosperity and the general welfare of the present and future inhabitants of the City of Walnut Grove,

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Walnut Grove, Georgia, and it is hereby ordained by authority of the same, as follows:

**SECTION 1.** That Section 501.8 Sewer Use Ordinance, Section I DEFINITIONS, Definition (T) “Equivalent Residential Unit” be hereby AMENDED by deleting the number 210 and inserting the number 250, when referring to the average daily sewer usage of a single family residence.

**SECTION 2.** Pursuant to Section 3.14 of the City Charter, authority is hereby delegated to the City Clerk to cause this Ordinance to be numbered and codified in the City Code of Walnut Grove, Georgia, in such a way as to place this Ordinance in the Code in an organized and orderly sequence to maximize the organization of the Code. The City Clerk is authorized to designate to the City Attorney or to such other Mayor and Council approved contractors to assist in the effort to codify this provision provided the decision of the City Clerk is final as to the placement of this Ordinance within the Comprehensive Land Development Plan of Walnut Grove, Georgia. The goals of this authorization is to codify and number the Ordinance in the Plan in such a way as to be clear and orderly.

**SECTION 3.** This Ordinance shall become effective immediately upon adoption by the Mayor and Council of the City of Walnut Grove, Georgia.

**SECTION 4.** It is hereby declared that if any phrase, sentence, or paragraph hereof shall be found or declared unconstitutional or invalid by a court of competent jurisdiction, the remaining

phrases, sentences and paragraphs hereof shall remain in full force and effect as if enacted without the phrase, sentence or paragraph declared unconstitutional or invalid.

It is so ordained on this \_\_\_\_\_ day of \_\_\_\_\_, 202\_

CITY OF WALNUT GROVE  
BY:

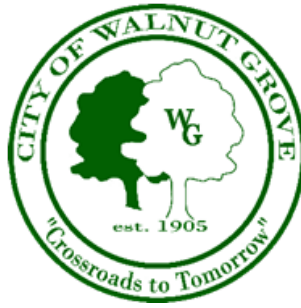
\_\_\_\_\_  
Stephanie Moncrief, Mayor  
Date Signed: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Kimberly Whitlow, Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Anthony O.L. Powell, City Attorney  
Powell & Edwards, PC



March 25, 2024

Mayor Stephanie Moncrief  
City of Walnut Grove  
2581 Leone Avenue  
Walnut Grove, Ga 30052

**Re: Proposed Amendments to the 2007 Comprehensive Land Development Ordinance for the City of Walnut Grove related to Section 501.8 (Sewer Use Ordinance).**

Dear Mayor Moncrief:

Following previous discussions regarding returning to a more conservative number to use when estimating sewage flow, I am forwarding a proposed amendment to the *2007 Comprehensive Land Development Ordinance* for Council consideration. The proposed change would amend Section 501.8 (Sewer Use Ordinance) Section I Definitions – Definition (T) “Equivalent Residential Unit (ERU).” The proposed amendment is listed below:

Note: **Bold, highlighted** text indicates proposed additions to the text. ~~Strikethrough text~~ indicates proposed text to be deleted from the Ordinance.

(T) “Equivalent Residential Unit (ERU)” shall mean a volume of water equal to the average daily usage of a typical single family residence of ~~240~~ **250** gallons.

More information will be provided to Council in advance of the Public Hearing, which will need to be scheduled. Please let me know if you have any questions. I have also attached the draft Ordinance and a Public Hearing notice template for your review.

Sincerely,

Joe Walter  
Zoning Administrator

Attachments

2581 LEONE AVE LOGANVILLE, GA 30052  
770-787-0046 [info@walnutgrovegeorgia.com](mailto:info@walnutgrovegeorgia.com)

## City Clerk

**From:** Janet Bones <jabones76@gmail.com>  
**Sent:** Friday, July 14, 2023 4:06 PM  
**To:** City Mayor  
**Cc:** Linda Pilgrim; Kim; City Clerk; Peggy Jones; Joel Burnsed; Janet Bones  
**Subject:** Re: FW: WALNUT GROVE ROUNDABOUT GARDEN PLAN/BUDGET  
**Attachments:** WG Roundaboutv2 June 20 2023.xlsx

Dear Mark:

I am thrilled that the City of Walnut Grove approved funding for the roundabout pollinator garden. Not only will it offer a place of beauty and tranquility for the community but also a sustaining habitat for our pollinators.

I wanted to clarify our roles/responsibilities and if all aligns with your thinking we can kick the process off immediately. Now would be a great time to initiate bed prep, allowing the prepped bed to lay fallow until we are ready to plant this fall.

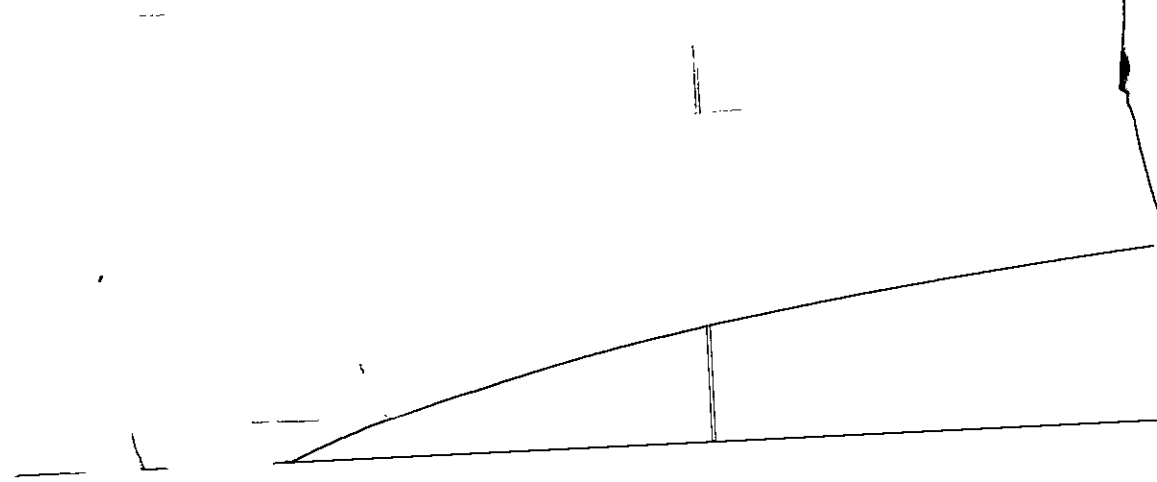
Please confirm you are in alignment with the following or let me know if there is anything we need to discuss!

Thank you so much. I look forward to working with you and bringing this garden to fruition.

Sincerely, Janet Bones 901-289-9553

### Walton County Master Gardeners Roles/Responsibilities:

- Provide mentorship through the entire bed preparation & plant installation process. I can be there every step of the way to provide guidance and happy to help dig some holes!
- Soil analysis - I will pull a soil sample for analysis, provide the report and work with Brian to ensure the necessary soil chemistry adjustments are made to provide the best outcome.
- Assist in sourcing all plant material. I am happy to go out and purchase plant material, focusing primarily on discount locations such as Growers Outlet and Buck Jones. Those materials can either be purchased by me for reimbursement (receipts submitted) or directly charged to Walnut Grove. We just need to define that process in advance.
- Please note! Significant savings are achieved through purchase at Growers Outlet and Buck Jones. However, they do not offer plant warranties. I have not had any issues and savings far outweigh the potential replacement cost of a plant or two. I just wanted you to be aware of this!
- Provide recommendations on sourcing compost and mulch.
- Discuss plant substitutions if certain specified plants are unavailable.
- Ongoing mentorship as needed post installation. Just give us a call and we can address any issues, questions, or design of additional gardens! 😊
- Bring costs in at or under budget.



## City of Walnut Grove Responsibilities:

- Cover cost of all supplies including plant material, compost, mulch, fertilizers/soil chemistry amendments, soil analysis, & stepping stones.
- Labor for bed prep including turf removal (or Roundup treatment), covering area with 3-4 inches of compost & in the fall just prior to planting rototilling to a depth of 6 - 8".
- Pickup or schedule delivery of compost & mulch. Costs directly billed to the City of Walnut Grove.
- Labor for all plant installations.
- Labor for mulching (3 - 4').
- Ongoing garden maintenance including weeding, deadheading, trimming, annual color change outs & providing an estimated 1 inch of supplemental water per week if Mother Nature doesn't provide.

----- Forwarded message -----

From: **City Mayor** <[mayor@cityofwalnutgrove.com](mailto:mayor@cityofwalnutgrove.com)>

Date: Thu, Jul 13, 2023 at 3:55 PM

Subject: FW: WALNUT GROVE ROUNDABOUT GARDEN PLAN/BUDGET

To: [jabones76@gmail.com](mailto:jabones76@gmail.com) <[jabones76@gmail.com](mailto:jabones76@gmail.com)>

Cc: Linda Pilgrim <[lpilgrim@cityofwalnutgrove.com](mailto:lpilgrim@cityofwalnutgrove.com)>, Kim <[Kim@moorebus.com](mailto:Kim@moorebus.com)>, Public Works <[publicworks@cityofwalnutgrove.com](mailto:publicworks@cityofwalnutgrove.com)>, City Clerk <[cityclerk@cityofwalnutgrove.com](mailto:cityclerk@cityofwalnutgrove.com)>

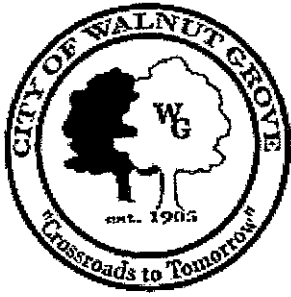
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We are excited to partner with you on the pollinator garden and would love to move forward with it. The budget looks good and please let us know if you have any questions or concerns. Brian Pilgrim, our public works manager will help you in any way possible. Kim and Linda will also be at the ready for helping as well. I am always here to help.

Thank you so much for all you are doing for the City of Walnut Grove,

**Mark Moore**

Mayor



**City of Walnut Grove**

770-787-0046

Mobile: 678-983-9323

2581 Leone Avenue  
Loganville, GA 30052

[www.CityOfWalnutGrove.com](http://www.CityOfWalnutGrove.com)

**From:** Kim Moore <[kim@moorebus.com](mailto:kim@moorebus.com)>  
**Sent:** Tuesday, June 20, 2023 12:33 PM  
**To:** Mark Moore <[mark@moorebus.com](mailto:mark@moorebus.com)>  
**Subject:** Fwd: WALNUT GROVE ROUNDABOUT GARDEN PLAN/BUDGET

Kim Moore

Walnut Grove Community

Involvement Committee

Walnut Grove Lions Club

Secretary

Begin forwarded message:

**From:** Janet Bones <[jabones76@gmail.com](mailto:jabones76@gmail.com)>  
**Date:** June 20, 2023 at 11:13:20 AM EDT  
**To:** Kim Moore <[kim@moorebus.com](mailto:kim@moorebus.com)>, Joel Burnsed <[jburnse1@uga.edu](mailto:jburnse1@uga.edu)>, Peggy Jones <[pegjones@bellsouth.net](mailto:pegjones@bellsouth.net)>, Janet Bones <[jabones76@gmail.com](mailto:jabones76@gmail.com)>  
**Subject:** WALNUT GROVE ROUNDABOUT GARDEN PLAN/BUDGET

Hi Kim,

Hope your day is great!

I am circling back with you as I have a preliminary landscape plan along with a proposed budget for your roundabout garden. Please find details in the attached excel file. You will find 3 tabs. The first with the overall garden plan, the second with the proposed plant list and final tab has the budget summary (also below).

#### High Level Details of Design:

- Approximately 500 square feet, located in the flagpole quadrant of the roundabout
- Includes 108 high performance perennials & shrubs
- Budget also includes seasonal annual color
- 90% of the perennials and shrubs are natives or nativars
- Design is intended to provide continuity of blooms from late winter to late fall ensuring long season of color & continual source of nectar for pollinators
- Design includes host plants for Monarchs & Eastern Swallowtail butterfly
- Design could easily be certified by Monarch Watch, cost of which is embedded in budget
- Design provides a variety of foliage textures & colors for additional interest, also some evergreen plants for winter interest
- Estimated total ranges from \$2138 - \$2673 which includes everything needed for installation this fall plus seasonal color in spring. \$2138 assumes many plants are



sourced at discounted prices at Growers Outlet. Unfortunately their stock can be unpredictable, therefore, I have added a 25% contingency bringing the upper end total to \$2673 in the event we must source some at higher-end nurseries. Some selected plant material can only be sourced at higher end nurseries and that is noted and priced accordingly in the plant list.

I would like to meet with you in the next week to get your feedback, identify any redflags. Then we can move on to creating a PP documentation or whatever details you may need to present to your town representatives/decision makers. After you've had a chance to digest, just reach out and we can schedule a meeting.

The only caveat I have, please remember we are volunteers, not professional landscapers, but I do believe this will be a beautiful, high performance garden that will be enjoyed by your community and certainly provide for your pollinators.

I look forward to your comments and meeting to discuss further. At that time I can show photos of all plant material and give more background on why they were selected.

**Walnut Grove Roundabout Garden Proposal  
Budget Estimate  
Presented by the Walton County Master Gardeners - June 2023**

Line Item	Details	Total	Comments
Plant Material	See spreadsheet, 108 perennial & shrubs, assumes many can be sourced at GO	\$1,360.00	Assumes many plants can be sourced at Growers Outlet at discounted price. Availability at GO can be unpredictable therefore a contingency has been added to total.
Soil Test & Recommend Amendments	UGA soil test to analyze & adjust soil per report recommendations to max garden potential	\$30.00	Janet to take sample & submit once turf is removed prior to compost addition
10-10-10 Fertilizer	General fertilization, application in spring	\$20.00	Spring application
Pavers	3 at \$6.00 each	\$20.00	16 Yukon square, Home Depot or other as selected by WG Team

Compost	6 cubic yards @ \$60/cubic yard	\$360.00	Master Landscape Supply, Covington. Assumes Walnut Grove will pick up, delivery by MLS \$50. Waiting on 81Sod for a quote.
Mulch	Black or Brown, 6 cubic yards at \$38/cubic yard	\$247.00	Master Landscape Supply, Covington. Assumes Walnut Grove will pick up, delivery by MLS \$50. Waiting on 81Sod for a quote.
Support for Jacob Cline	Green tomato cage, 3 @ 9.98	\$33.00	Beautiful plant but can flop in heavy rain, I use a tomato cage. Plant grows over so can't see and always stays upright and lovely
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**Total** **\$2,138.00**

**25% Contingency** **\$2,673.00** **Backup in case plants not available at GO**

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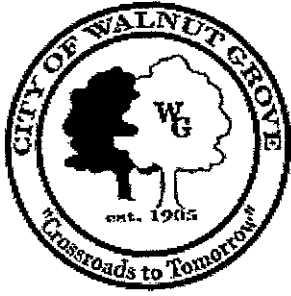
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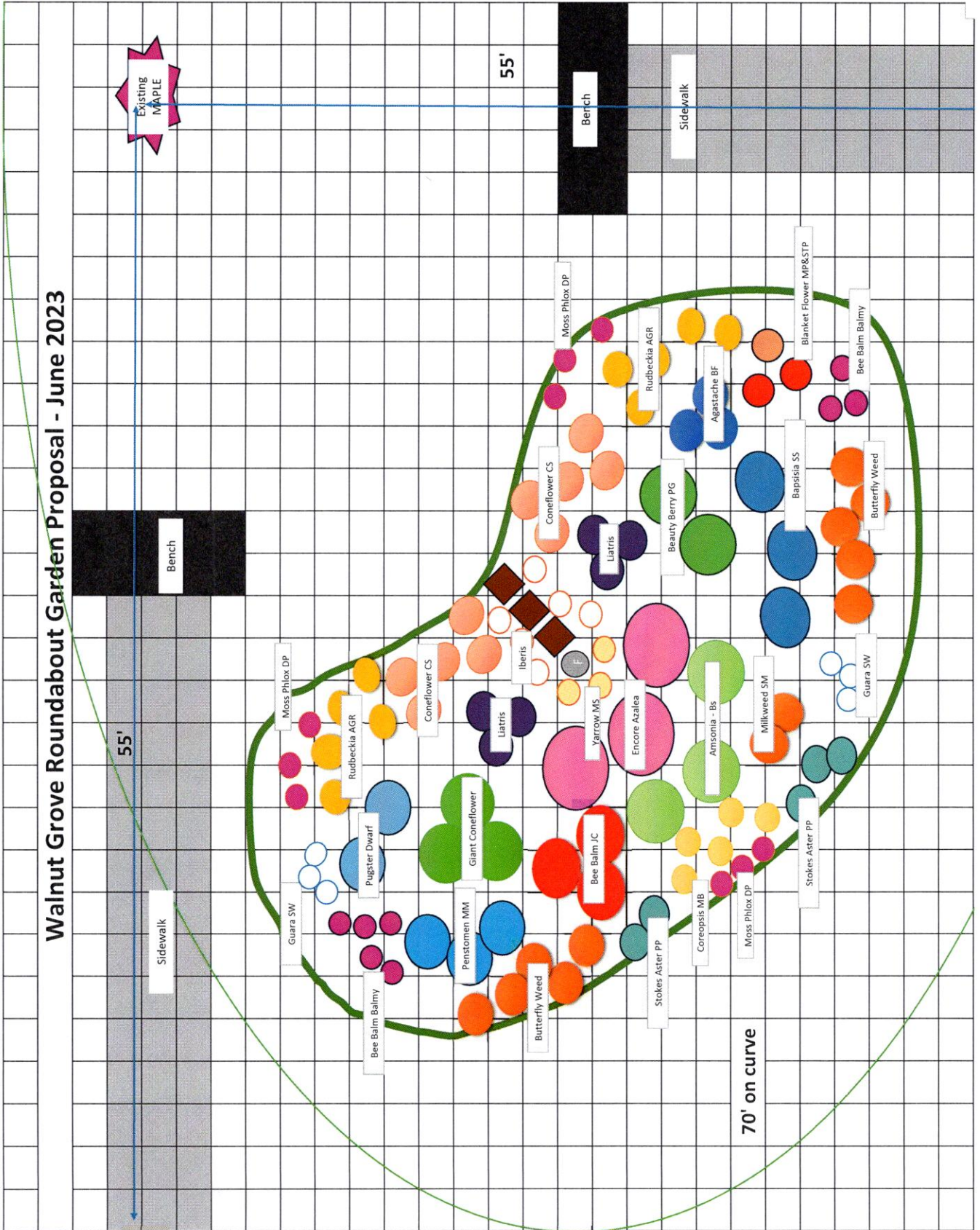


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# Walnut Grove Roundabout Garden Proposal - June 2023





**RISK MANAGEMENT AND  
EMPLOYEE BENEFITS  
SERVICES**

**BOARD OF TRUSTEES**

**Chair**  
Marcia Hampton  
City Manager, Douglasville

**Vice-Chair**  
Shelly Berryhill  
Commissioner, Hawkinsville

**Secretary-Treasurer**  
Larry H. Hanson  
CEO and Executive Director

**Trustees:**

Chris Hobby  
City Manager, Bainbridge

Jason Holt  
Mayor, Fitzgerald

Meg Kelsey  
Asst. City Manager, Newnan

Jessica O'Connor  
City Manager, Griffin

W.D. Palmer, III  
Councilmember, Camilla

James F. Palmer  
Mayor, Calhoun

John Reid  
Mayor, Eatonton

Julie Smith  
Mayor, Tifton

JoAnne Taylor  
Mayor, Dahlonga

Albert Thurman  
Mayor, Powder Springs

Rebecca L. Tydings  
City Attorney, Centerville

Clemontine Washington  
Mayor Pro Tem, Midway

Vince Williams  
Mayor, Union City

**EXECUTIVE STAFF**

Randy Logan  
Deputy Executive Director

February 1, 2024

**TRANSMITTED VIA E-MAIL**

RE: GIRMA Member Notice of Rate Increase

Dear GIRMA Contact:

In preparation for the upcoming May 1, 2024-2025 GIRMA renewal, we wanted to provide some important information to the membership regarding loss trends, reinsurance expenses, changes to rates, and coverage document revisions.

GIRMA was formed in 1987 as a result of a hard market in the insurance industry wherein many commercial insurance companies were unwilling to provide coverage to public entities. GMA stepped in and formed GIRMA to ensure Georgia municipalities had access to property and liability coverage. In recent years due to economic inflation, social inflation, nuclear jury verdicts, a pandemic, a volatile investment climate and global natural disasters, the insurance industry is again in an uncertain environment where rates have increased dramatically, coverage has been restricted, and quite a few policies have been non-renewed.

While GIRMA is a non-profit entity designed to smooth the impact of market conditions, it is not immune to many of the same pressures facing commercial markets. For GIRMA specifically, costs associated with the frequency and severity of auto liability and auto physical damage claims are driving needed rate increases for these coverages. In addition, the costs of storm-related property losses and property reinsurance expense are driving needed rate increases for the property line of coverage. These trends have been apparent through claims statistics but were recently confirmed by a comprehensive actuarial study.

To achieve the rate adequacy indications provided by GIRMA's actuary, we wanted to let members know to anticipate an average rate increase of 15% for the upcoming 2024-2025 renewal. The exact rate increase for an individual member will be determined by the member's exposure changes (employee and officer count, vehicle count, property values, etc.) and claims experience.

GIRMA has taken measures to reduce expenses, but factors impacting rates such as inflationary pressures, storm severity and global reinsurance expense are largely outside of GIRMA's control. Remember, GIRMA is a not-for-profit entity and only collects enough premium dollars to cover anticipated claims and expenses for the pool.

There are also a few changes to the GIRMA Member Coverage Agreement that we want to highlight. For members who are currently insuring dams or docks for property damage coverage, we will continue covering these items but at an Agreed Amount value. This

GIRMA Member Notice of Rate Increase  
February 1, 2024  
Page Two

means the member will provide the value for which you wish to insure the dam or dock and GIRMA would pay up to that amount in the event of a total loss. GIRMA would not pay more than the Agreed Amount if the damage exceeded the scheduled Agreed Amount. In addition, GIRMA will not be able to provide property damage coverage for new dams that are not currently scheduled. The reason for this change is the lack of reinsurance support.

At the May 1, 2024 renewal, an annual aggregate limit equal to five times the Per Occurrence Limit will apply to the General Liability and Comprehensive Law Enforcement Liability coverage line. In addition, solar panels will now be covered on an Actual Cash Value basis.

Lastly, an exclusion will be added to make clear that claims for Bodily Injury or Personal Injury resulting from activities on artificial turf fields will apply. Since governmental immunity would generally have applied to this exposure, this should not be a significant change.

We appreciate your support and partnership in the GIRMA program. Please do not hesitate to reach out to us if you have any questions. You can reach me at (678-686-6221), Lindsey Albright (706-877-6400), or Meghan Murray (678-361-0886).

Sincerely,

A handwritten signature in black ink that reads "Stan Deese". The signature is written in a cursive, slightly slanted style.

Stan Deese  
Director, Risk Management Services



# 2024 GIRMA MARKETING BROCHURES

2024

# safety and liability

## Management Grant Program

Offered to members of the Georgia Interlocal Risk Management Agency and the GMA Workers Compensation Self-Insurance Fund



The Safety Grant Program is made available by the Georgia Municipal Association's Risk Management Programs through Local Government Risk Management Services.

#### Program Contact

Dan Beck, Director LGRMS 800.650.3120  
dbeck@lgrms.com

**Grant Requests Should be Submitted to:**  
Local Government Risk Management Services

#### Attention:

Safety & Liability Management Grant Program  
3500 Parkway Lane, Suite 110 Peachtree Corners, GA  
30092

### Safety and Liability Management Grant Program for Members of GMA's Risk Management Programs

The Georgia Municipal Association's Risk Management Programs have established this Safety and Liability Management Grant Program. The program is offered ONLY to members of GMA's property and liability fund (GIRMA) and GMA's workers' compensation fund (GMA WCSIF).

The program works to provide financial incentive to assist members in improving their employee safety and general public liability loss control efforts through the purchase of

training, equipment, or services. Examples of eligible requests include purchasing training videos, seminar fees for safety or liability-related programs, departmental accreditation or certification fees and expenses, body armor for law enforcement, reflective vests/garments and confined space entry or retrieval equipment. A more complete listing of eligible grant requests can be located on page four of this brochure.

### Participant Eligibility

To be eligible for a grant, a member must meet the following criteria:

- **Current in payment of contributions and fees.**
- **Participation by any member employee in at least one LGRMS-sponsored training program within the past year of the grant request.**
  - **\*NEW\*** Crisis Coordinator Program - An additional training session may also meet the requirement by **one person completing the 3.5-hour online Crisis Coordinator Program**. A summary will NOT be required, and a certificate will be earned to document the training.
- **If applicable, current in response to recommendations made by LGRMS during an on-site visit.**
- **Designation of a specific person as the member's Safety Coordinator or the member's Law Enforcement Risk Specialist (LERS).**  
NOTE: The designated Safety Coordinator is expected to attend Introduction to Local Government Safety Coordinator Modules 1,2, & 3. The designated Law Enforcement Risk Specialist is expected to attend Law Enforcement Risk Specialist training. We look back a year from the application to see if the required course has been completed. The Law Enforcement Risk Specialist will need to complete a one-day regional training requirement.
- **Show proof of a written policy on holding safety meetings/trainings.** A minimum of one per quarter is required.  
NOTE: This policy must be signed by the Mayor and City Administrator/Manager for cities or the Executive Director for authorities. The meeting requirements can be met through meetings involving safety committees, employee training sessions, or departmental heads' meetings to discuss safety topics. The safety training sessions may involve safety-related video presentations, instructional safety talks, or open discussions on safety issues. The city's designated Safety Coordinator should be involved with this commitment. If your written policy was approved in the previous year, you will not need to resubmit the written policy, but you will need to submit verification that meetings took place.
- **Show proof of a written policy requiring a minimum of two safety self-inspections per year.** A minimum of one every six months is required.  
NOTE: This policy must be signed by the Mayor and City Administrator/Manager for cities or Executive Director for authorities. Self-inspection forms are available as part of Safety Coordinator training sessions and a sample form is available on the LGRMS website, www.lgrms.com. You will not need to resubmit the written policy if approved the previous year, but you will need to submit proof of inspections each year.
- **Show proof the Safety Meeting/Training Policy and the Self-Inspection Policy mentioned above have been implemented.** This can be copies of meeting minutes, sign-in sheets showing the topic of any safety training program, and completed self-inspection forms.
- **Show proof there is a written mandatory Seat Belt Usage Policy signed by the current Mayor and City Administrator/Manager for any city or the Executive Director for any authority.** This policy should apply to anyone conducting city/authority business that is riding in or driving owned/operated vehicles or operating construction equipment equipped with seat belts. You will need to provide a description of how this policy was distributed to all employees.
- **Only for those members with premiums over \$100,000 - Show proof that the member's leadership and safety team have reviewed applicable loss trends over the last five years and developed goals and associated action plans to address those trends.** Safety Action Plan instructions and templates are available from your Loss Control Field Representative, at www.lgrms.com, and will be distributed electronically with this grant application.

# The Grant Process



The grant is available through both GMA WCSIF and GIRMA, so members participating in both may apply for two separate grants.

## PROGRAM GUIDELINES

- The grant will pay 100% for all approved items according to the schedule below:

Premium Level	Grant Level
Premiums of \$200,000+	\$10,000
Premiums between \$60,000 & \$200,000	5% of premium
Premiums between \$6,000 & \$60,000	\$3,000
Premiums between \$1,000 & \$6,000	50% of premium
Premiums of less than \$1,000	\$500

- The GIRMA grant will also reimburse 25% of the cost (up to the maximum grant eligibility) for IT in a Box. No supporting documentation is required.
  - IT in a Box is designed to help cities take proactive action against cyber-security risks by deploying modern up-to-date technology, policies, and best practices. **(LIMIT to 5 Years of Grant Reimbursement)**
- A documented mandatory use guideline or SOP signed by the department head and either the Mayor, top Administrator, or Executive Director must be included for each safety equipment request. This is generally required for types of equipment such as respirators, AEDs, trenching equipment, confined space apparatus, body armor, body cameras, etc.
- Grant funds will be distributed on a first-come, first-approved basis until all eligible funds have been expended.
- The purchase must be made during the current calendar year that runs from **1/1 to 12/31**.
- The review of 2024 grant applications will begin on **2/1/2024**. All grant applications must be received or postmarked before **9/30/2024**.
- Please avoid submitting multiple grant applications.
- The grant request must be signed by the Mayor or top Administrator for cities or the Executive Director for all other organizations.

## PROCEDURES TO REQUEST GRANT MONIES

- Determine whether you have a need that fits the intent of the grant program.
- Determine all requirements have been met. Please see the enclosed checklist.
- Complete the application.
- Gather the necessary documentation to include the following:
  - Copy of the properly signed mandatory use policy or SOP for any equipment purchase.
  - Copy of a purchase order or list of items with expected cost if considering a purchase.
  - Copy of a paid invoice or receipt if the purchase has already been made.
  - Copies of the written policies for the required safety meetings/training, self-inspections, and seat belt usage policy. Please include any required proof of meetings, self-inspections, seat belt usage policy training or distribution.
- Submit the completed application, along with documentation, to LGRMS, 3500 Parkway Lane, Suite 110, Peachtree Corners, Georgia 30092. You may also scan and send email to [lgrmsadmin@lgrms.com](mailto:lgrmsadmin@lgrms.com)
- Wait to receive a confirmation, denial, or a request for additional information.
- Grant funds will be released upon final receipt of paid invoice/bill.
- If additional information is requested, gather and return it to LGRMS as soon as possible.

## PROGRAM ADMINISTRATION

Each submitted grant request will be subject to approval by a committee made up of the Deputy Executive Director (RMEBS), the Director of Risk Management Services, and the Director of LGRMS, with input from the appropriate LGRMS field representative. Priority will be given to grant requests that have a direct impact on employee safety or a reduction of liability exposures. The Committee will have the final determination whether a grant request meets the overall intent of the program. Completed requests will be logged into the master list of requests and processed in the order received. Incomplete requests will not be recorded into the master list until all necessary documentation has been received. All requests will be acknowledged as having been approved, not approved, or partially approved. Funds will only be dispensed after final documentation has been received for the necessary approved purchase or expense. Any grant requests received after all funds have been depleted will be returned to the member.

## GRANT PROCESS TIME (Average payment processed in 3 to 4 months)

- LGRMS receives your grant application, identifies any issues with your documentation, and sends the member an acknowledgment e-mail with any needed documentation. This will usually take 2 to 6 weeks.
- LGRMS will review your application with the GMA Grant Board. This Board will either approve or decline the items you have requested. This will usually take an additional 2 to 6 weeks.
- LGRMS will then send the member an e-mail indicating the items approved for the grant.
- The member will then purchase the items requested and send LGRMS the proof of purchase documentation. Once received, it will usually take 2 to 6 weeks to deliver your check.



# Georgia Municipal Association

## Safety and Liability Management Grant Program Application

<b>IMPORTANT INSTRUCTIONS:</b> Please complete ONLY ONE application per member (Application can include both GIRMA and WCSIF items). Please use your computer keyboard to accurately input all data requested below. All communication will be conducted via email. Data clarity and accuracy is critical to a swift approval of your grant. Incomplete applications may be sent back for completion. Click on the blue square at the bottom of the application page to access the link for the <a href="#">Items Requested for Reimbursement Excel Template</a> .					
Full Legal Member Name (City, Town, Authority):					
Date of Application:					
Mayor of Highest Elected Official's Information					
Name:				Title:	
Email Address:					
City Manager or Highest Non-Elected Official's Information					
Name:				Title:	
Email Address:					
Key Grant Contact (All grant communications will be sent to this employee)					
Name:				Title:	
Email Address:					
Additional Personnel That Should Be Included on Approval					
Name:				Title:	
Email Address:					
Designated Safety Coordinator					
Name:				Title:	
Dates Safety Coordinator courses were completed or plan to attend		SC1:		SC2:	
Regional Training Attended					
Regional Training attended by:				Title:	
Regional Training attended or to be attended:				Date of training attended or to be attended:	

### Member's Grant Approval/Submittal Authorization

<b>IMPORTANT INSTRUCTIONS:</b> Please complete the excel template provided for all your requested granted items. Please have your Mayor or Top Administrator, Executive Director print and sign their name below. By signing below, they approve the list of items being requested. Click on the blue square at the bottom of the application page to access the link for the <a href="#">Items Requested for Reimbursement Excel Template</a> .		
	Please Print Name	Signature
Mayor, Top Administrator, or Executive Director		

## Application Checklist

<input type="checkbox"/> Copy of the properly signed written policy for Seatbelt use and description of distribution process	<input type="checkbox"/> Copy of the properly signed written policy for Safety Meetings <input type="checkbox"/> OR Submitted Safety Meeting Policy in previous year. <input type="checkbox"/> Proof or sample documentation of the meetings
<input type="checkbox"/> A documented mandatory use guideline or SOP signed by the department head and either the mayor, top Administrator, or Executive Director must be included for each safety equipment request.	<input type="checkbox"/> Copy of properly signed written policy requiring self-inspections, <input type="checkbox"/> OR submitted self-inspection policy in previous year <input type="checkbox"/> Proof or sample documentation of the completed inspections
<input type="checkbox"/> Member employee has attended an LGRMS sponsored training program within the last year.	<input type="checkbox"/> Designated Safety Coordinator, current on attendance at Safety Coordinator, I, II, and III training.
<input type="checkbox"/> Receipts/Purchase Order attached for each requested item.	<input type="checkbox"/> List of all requested equipment that includes the expected cost.
<input type="checkbox"/> If applicable, current in response to recommendations made by LGRMS during onsite visits.	<input type="checkbox"/> (Only required for premium over \$100,000) completed and signed copy of LGRMS Risk Reduction

Scan completed application and e-mail to: [lgrmsadmin@lgrms.com](mailto:lgrmsadmin@lgrms.com)  
**Subject Line:** Safety and Liability Management Grant Program

[Click here to download the](#)  
**Items Requested for**  
**Reimbursement Excel**  
**Template**



### Georgia Municipal Association

P.O. Box 105377  
Atlanta, Georgia 30348  
Phone 404-688-0472

[www.gacities.com](http://www.gacities.com)



### Local Government Risk Management Services

3500 Parkway Lane  
Suite 110  
Peachtree Corners, GA 30092

Phone: 678-686-6279  
Toll-free: 800-650-3120  
Fax: 770-246-3149

[www.LGRMS.com](http://www.LGRMS.com)

**Serving Local  
Government Is Our  
Only Business**

## Typical Items Eligible for Grant Reimbursement

### WCSIF or Workers' Comp Approved Items

Can the item requested reduce the risk of employee injury or workers' compensation claim? If yes, it is likely to be approved. Items typically approved include: training videos, fees for attending a safety course or seminar, purchasing safety related services, equipment such as soft body armor for law enforcement, reflective vests or garments, confined space entry or retrieval equipment, trench boxes or shoring equipment, chemical handling gloves, aprons, face shields, respirators, etc.

[\(Link to List of Preapproved WCSIF Items\)](#)

### GIRMA or Property and Liability Approved Items

Can the item requested reduce the risk of a property and liability claim? If so, it is likely to be approved. **Items typically approved include:** training videos, fees for attending a liability course or seminar, purchase of risk reducing services, department accreditation or certification fees (i.e., CALEA, Georgia Chiefs), and equipment such as playground enhancements (i.e., netting, sand, cross ties, etc.), traffic control (i.e., barriers, cones, fencing, signs flagger cert, flares, beacons), vehicles (i.e., safety lights and camera systems), law enforcement items (i.e., gun locking devices, in-car/body/taser cameras, etc.)

[\(Link to list of Preapproved GIRMA Items\)](#)

### Ineligible Requests

The grant will not cover Personal Protective Equipment (PPE) **less than \$20 per pair or any disposable items** (i.e., hard hats, general use safety glasses, safety shoes, flashlights, disposable gloves, or any other disposable item, etc.), weapons of any type, staff salary costs, general training requirements for a specific position (i.e., police or fire academy training programs), general equipment that can be used for multiple purposes (i.e., computers, furniture, etc.), or Association Dues/fees.

# GIRMA Cyber Coverage

## Information Privacy and Security Liability and Expense

### WHAT IS IT?

GIRMA's Cyber Coverage benefit provides protection for expenses associated with a Data Breach, Security Breach, or Cyber Extortion Loss. Coverage includes Liability, First Party Loss, and Breach Response. **The Combined Single Limit of \$250,000 per Member, subject to a \$10,000 per claim deductible, is included for all Members at no additional cost.**

We recommend consideration of higher limits above what GIRMA provides. Please contact Lindsey Albright at 706-877-6400 with any questions.

*Please note the below is a summary of coverage only. The coverage afforded by the GIRMA Information Privacy and Security Liability and Expense endorsement will prevail.*

### LIABILITY

Coverage responds to pay Damages and Claim Expenses which the Member is legally obligated to pay due to the following:

- ❖ Data Breach
- ❖ Security Breach
- ❖ Member's failure to timely disclose a Data Breach or Security Breach
- ❖ Member's failure to comply with Privacy Policy related to Personally Identifiable Information or PII

Coverage also responds to:

- ❖ Pay Penalties and Claim Expenses Member is legally obligated to pay because of a Regulatory Proceeding due to Data Breach or Security Breach
- ❖ Indemnify Member for PIC Fines, Expenses, and Costs
- ❖ Damages and Claims Expenses for Medial Liability

### FIRST PARTY LOSS

Coverage responds to Business Interruption Loss as a result of a Security Breach, Cyber Extortion Loss as a result of an Extortion Threat, and Data Recovery Costs incurred as a result of a Security Breach. *These payments and expenses are subject to GIRMA's prior written consent.*

- ❖ Income Loss and Extra Expense sustained during the Period of Restoration as a result of the actual interruption to Member's business operations caused by a Security Breach
- ❖ Extortion Payment that has been made by or on behalf of Member
- ❖ Reasonable and necessary expenses incurred by Member to prevent or respond to an Extortion Threat.
- ❖ Reasonable and necessary costs incurred by Member to regain access to, replace, or restore Data

### BREACH RESPONSE

Coverage responds to Breach Response Costs incurred by the Member because of an actual or reasonably suspected Data Breach or Security Breach. *These costs are subject to GIRMA approval and use of the GIRMA Breach Response panel.*

- ❖ Legal Expenses to provide necessary legal advice to evaluate Member obligations pursuant to Breach Notice Laws or a Merchant Services Agreement
- ❖ Computer security expert to determine existence, cause, and scope of suspected Data Breach
- ❖ Costs for notification to those individuals whose PII was potentially impacted by Data Breach
- ❖ Provides up to one year of credit monitoring, identity monitoring, or other personal fraud or loss prevention solution to individuals whose PII was potentially impacted
- ❖ Public relations and crisis management costs directly related to mitigating harm to the Member



# EXCELLENCE IN POLICING CERTIFICATION PROGRAM

Georgia cities of all sizes can reduce law enforcement liability through the Excellence in Policing Program. The program walks agencies through the process of strengthening departmental policies and practices. It demonstrates a commitment to the highest professional standards, offers peace of mind for city leaders, and prioritizes equity and inclusion.

The Excellence In Policing Certification is a cooperative effort between the Georgia Municipal Association (GMA), Georgia Association of Chiefs of Police (GACP) and Local Government Risk Management Services (LGRMS). This certification is a stepping-stone for cities seeking Georgia Law Enforcement Certification and is a requirement in GMA's Certified City of Diversity, Equity, Inclusion, & Belonging program in the category of Public Safety and Restorative Justice.



## CRITERIA

The Excellence In Policing Certification criteria was determined by a committee of 16 members including mayors, police chiefs, attorneys, a community activist and mental health expert. The result is an affordable, achievable, scalable and measurable set of guidelines for public safety agencies. The program is available to cities that participate in GMA's property and liability program, the Georgia Interlocal Risk Management Agency (GIRMA).

## REQUIRED POLICIES

- Equal Opportunity Employment Plan
- Officer Code of Conduct
- Vehicle Operations and Pursuit
- Evidence and Property
- Search and Seizure
- Use of Force/Response to Aggression Arrest
- Equipment Usage
- Off-duty Employment
- Crisis Incident Stress Management
- Body and Car Cameras for All Officers
- Public Safety Information Officer

## PROGRAM COSTS

- Certification term is 3 years
- \$150 Application Fee (one time)
- Annual Program Fee based on # of sworn officers
  - <25 = \$200
  - 25-99 = \$300
  - 100+ = \$400

## PROGRAM BENEFITS



### OPERATIONAL EXCELLENCE

- Law enforcement leadership is trained and proactive
- Improved morale, recruitment and retention as a best-in-class agency
- Policies are in place that lower the agency's risk



### RISK REDUCTION AND COST SAVINGS

- 5% Discount on GIRMA Law Enforcement Liability Insurance Coverage
- Mitigate risk of high liability claims
- Long-term reduction in premium and associated costs



### RECOGNITION

- GMA & GACP statewide recognition for achieving Certification

For more information visit [www.gacities/Excellence-in-Policing](http://www.gacities/Excellence-in-Policing) or contact

Dan Beck, [dbeck@lgrms.com](mailto:dbeck@lgrms.com) | Natalie Sellers, [nsellers@lgrms.com](mailto:nsellers@lgrms.com) | Kay Love, [klove@gacities.com](mailto:klove@gacities.com)



# NEED HELP?

The Hotline for Employment Legal Problems is a free service provided to GMA's property and liability program members.

## What is HELP?

HELP stands for Hotline for Employment Legal Problems and is a service designed to assist GIRMA members with potential employment and personnel related issues. HELP allows GIRMA members to consult legal counsel specializing in employment-related issues prior to making or implementing a personnel decision.

## GIRMA

Administered by GMA, the Georgia Interlocal Risk Management Agency (GIRMA) is an intergovernmental risk-sharing fund created in 1987 to provide property and liability coverage to local government entities in Georgia. Contributions from GIRMA's membership of over 300 members are pooled to pay claim defense, claim losses, insurance to limit exposure, and administrative expenses.

## Members of the Fund

Municipalities, municipal authorities and commissions, RCs, and municipal school districts with an average daily student population of at least 2,800 are eligible to participate in the fund.

## Available Property and Liability Coverage

Coverages are offered to members for Property, including boiler and machinery; auto physical damage and liability; law enforcement liability; general liability; public officials' liability; employee benefits liability; pollution; fidelity, including crime and all bonds.

## Advantage of Membership

- GIRMA is controlled by its members, therefore is responsive to the member's individual needs.
- GIRMA's claims process allows more input and control from the members.
- Administrative benefits include: property valued under \$100,000 automatically covered; easy renewal process; common renewal date; and no premium audit.
- Financial benefits include: competitive pricing and insulation from the pricing volatility of the insurance marketplace.

# CALL 1-800-721-1998



## **What are the program benefits of HELP?**

The GIRMA Board of Trustees have taken a proactive approach to reduce the potential of employment and personnel-related claims against GIRMA members. Regardless of whether the GIRMA member wins the suit, the cost of defense of these type claims is significant. So often, GIRMA has found that had a GIRMA member taken the appropriate action prior to an employment or personnel decision, a costly claim and time consuming litigation could have been avoided.

HELP is designed to be an aid to officials of GIRMA members or their legal counsel. HELP is not intended to supplant the local legal counsel or the city attorney on employment issues. Local legal counsel or the city attorney should always be consulted on questionable employment issues.

## **Member Claim Deductible will be waived?**

GIRMA will waive the member deductible for any resulting member claim that arises out of a HELP issue as long as the member has followed the advice provided by the HELP attorney.

## **How does HELP work?**

GIRMA has established a toll-free telephone line which connects directly to the law office of Elarbee, Thompson, Sapp and Wilson. The law firm specializes in employment legal issues and serves as defense counsel for GIRMA on employment-related cases.

When GIRMA members call the HELP toll-free telephone number, they contact a paralegal who will ask for preliminary information. The paralegal will consult an attorney who will review and evaluate the preliminary information. An attorney will respond directly to the member with advice and recommendations.

## **Who should call HELP?**

GIRMA requests that the service be used by the person making or recommending the employment or personnel decision, such as the chief administrative officer, chief executive or city attorney.

## **When should I call HELP?**

The service should be used when an employment or personnel decision needs to be made which may have significant legal consequences.

## **What are the costs to call HELP?**

HELP is a free service to GIRMA members. The telephone call and legal advice is at no cost to the GIRMA member.

### **For More Information:**

**Stan Deese, Director Risk Management Services**

**Phone: 678-686-6221 Email: [sdeese@gacities.com](mailto:sdeese@gacities.com)**

**Toll-free in Georgia: 888-488-4462**







IMPORTANT INFORMATION REGARDING THE  
**GIRMA**  
**Inmate Medical**  
**Program**



Dear Member,

You are a member of the Georgia Interlocal Risk Management Agency (GIRMA), GMA's property and liability self-insurance fund. Because GIRMA members are also the owners of the program, the Board of Trustees has always searched for additional ways to help the membership contain costs while ensuring they are meeting their obligations.

A 1976 Supreme Court Ruling mandated that jails and prisons are responsible for inmate medical needs. As a result, cities with police departments and arrest authority are responsible for the medical care of inmates *no matter how much it costs the city*.

Recognizing that this is a significant exposure to GIRMA members, GIRMA began offering the Inmate Medical Program to all members of GIRMA. We have partnered with Correctional Risk Services, Inc. (CRS) Inmate Medical Program to assist with claims management.

The Inmate Medical Program is comprised of two parts: **Medical Claims Management Services and Excess Inmate Medical Insurance**. The good news is there is no reporting requirements to participate in this program. If you have arrest authority, you have the coverage automatically.

We are confident that implementation of an Inmate Medical Program for all GIRMA members can be a solution to help the member avoid financial surprises and reduce administrative burdens.

Kind Regards,



Stan Deese, GMA  
Director, Risk Management Services

*This is offered to you as a GIRMA member at no additional cost.*

## PROBLEMS

- Members are responsible for the medical care of arrestees, detainees and inmates
- Members face **unlimited risk**
- The person responsible for paying medical claims is often **inexperienced in medical cost containment**
- Catastrophic situations may cause the city's **budget to suffer**
- Smaller cities are **unable to purchase coverage**
- Current methods employed to manage medical expenses:
  - Indigent Care Rates
  - Full Rates
  - Emergency Room Rates



## CURES

- Provide **claims management** for members through CRS
- **Cost containment** through CRS' bill review, PPO network and monitoring all medical bills-even below the deductible
- Provide **catastrophic medical protection** through GIRMA
- **\$10,000 deductible** will apply per person per year
- **No size limitations**

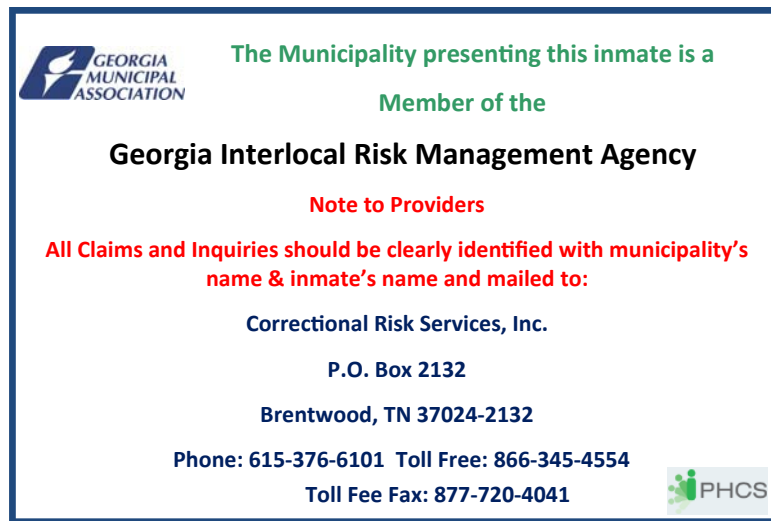
## CLAIMS MANAGEMENT SERVICES

### WILL:

- ⇒ Determine if the medical treatment was actually delivered
- ⇒ Provide hospital and physician discount and/or per diems through the CRS PPO network
- ⇒ Determine error/duplicate billing
- ⇒ Determine if inmate has private medical insurance or is within COBRA eligibility period
- ⇒ Negotiate provider 'quick pay' discounts
- ⇒ Provide detailed claims reports

## HOW MEDICAL CLAIMS MANAGEMENT SERVICES WORK:

- CRS provides an ID card that is presented to a doctor or hospital when an inmate is taken for medical treatment. That ID card tells the doctor or hospital to send all bills, questions, inquiries, etc. to CRS.



- When the bill arrives at CRS, CRS verifies the claim is for an eligible inmate by sending a fax to the member asking for booking and release times for that inmate. After it is verified as an eligible charge, CRS then uses its expertise, software and national PPO network to evaluate and reduce the bill.
  - Each week a summary of the bills that have been processed is sent to participating members. The invoice lists each charge for each inmate, the doctor or hospital, the reduced amount of the bill, fees to CRS (a percentage of the savings) and the total amount due. Copies of the doctor and hospital bills are also made available.
  - City pays GIRMA for total invoice amount. CRS then sends payment to all medical providers, **saving City both time and money.**
- ⇒ CRS fees are a percentage of savings. If no money is saved, no fee is charged.

### NEW COVERAGE ENHANCEMENTS:

- A Prescription Drug Savings Plan helps cut costs for inmate prescription medications.
- ⇒ City presents pharmacy with Prescription ID card.
  - ⇒ Over 60,000 pharmacies
  - ⇒ Average savings on prescription medications are 15% for brand name and 53% on generic.
  - ⇒ No charges or fees for utilizing Inmate Prescription Drug Savings Plan!

## HOW DOES THE AFFORDABLE CARE ACT IMPACT YOUR CITY JAIL:

The Affordable Care Act went into effect on January 1, 2014. Many cities are under the assumption that this means the medical bills of those incarcerated will not be the responsibility of their city. This is not necessarily true.

All proposals to expand and or reform Medicaid eligibility in Georgia failed to pass in the 2013 legislative session. What this means is that low-income, un-insured individuals will not be newly eligible for Medicaid coverage (based on their income) in the State of Georgia.

### This means your City will continue to bear the burden.

<b>INMATE EXCESS MEDICAL INSURANCE COVERS:</b>	⇒ Medical conditions such as cancer, heart, kidney, diabetes
⇒ Inpatient Hospitalization	⇒ Accidental injuries
⇒ Outpatient Surgical Charges	⇒ Fights
⇒ Emergency Room Charges	⇒ Self-Inflicted injuries
⇒ Physician & Surgeon Fees	⇒ Attempted suicide
⇒ Anesthesiologist /Radiologists	⇒ Policy Limit up to \$250,000 per Inmate per year less deductible
⇒ Nurses	⇒ No Pre-Existing Medical Condition Limitations
⇒ Diagnostic x-ray & laboratory services	
⇒ Dressings, drugs & medicines	

## CONTACTS FOR INMATE MEDICAL COVERAGE

Lindsey Albright, GIRMA

404-224-5044

[lindsey.albright@willistowerswatson.com](mailto:lindsey.albright@willistowerswatson.com)

DJ Kreal, CRS

615-376-6101

[dkreal@crisks.com](mailto:dkreal@crisks.com)

Stan Deese, GMA

678-686-6221

[sdeese@gacities.com](mailto:sdeese@gacities.com)



### PRESCRIPTION DRUG SAVINGS PLAN

**BIN #: 011867**

**Group #: HTA325G**

**Rx ID #: HTA325G**

**Pharmacy Help: 877-459-8474**

**Customer Care: 888-277-3911**

**THIS IS NOT INSURANCE**



CRS

HEALTHTRANS  
Needs

Present this **FREE** card along with your valid prescription to receive discounts between 10% to 85% on brand and generic medications.

To find a pharmacy near you, check a drug price, or print additional cards, please visit:

[www.rxdiscout123.com/hta325](http://www.rxdiscout123.com/hta325)

This card is valid at most pharmacies, with over 60,000 participating locations nationwide.



**No cost to sign up. No restrictions.**





LGRMS  
RISK CONTROL  
ACCG | GMA



# RISK CONTROL

Training and Services

- Digital Brochure -



# LGRMS

## RISK CONTROL

Training and Services

**LGRMS** - Local Government Risk Management Services (LGRMS) is a non-profit company created in 1988 to provide risk control services for the Association County Commissioners of Georgia (ACCG) and the Georgia Municipal Association (GMA) self-insurance pools. LGRMS assists local government members in the control of workers' compensation, property & liability, and health insurance risks.

LGRMS, the first line professional resource for promoting, safety and loss reduction for Georgia local governments. Our mission, through education, training and consulting is to save lives, reduce injuries and loss of property for the benefit of employees, citizens and taxpayers.

## The Pool Management Team



<https://www.accg.org/insurance/index.php>



<https://www.gacities.com/What-We-Do/Service/Insurance.aspx>

## LGRMS Training and Communications

### Regional Training:

LGRMS Loss Control typically provides / offers several regional training topics at several different locations across the state of Georgia throughout the year. What are some of the topics?

• Employment Liability • Law Enforcement Liability • Roads Liability • Workers' Compensation Management • Safety Coordinator Training (1. General 2. Incident Investigation 3. Inspections 4. Safety Committee)

Where do I find the location / topics and how do I register for an upcoming training? **Click the link below:**

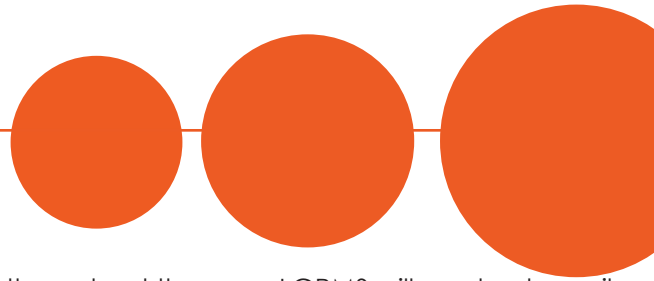
<https://events.lgrms.com/>

**LocalGovU Training** | LGRMS provides access to LocalGovU. LocalGovU offers a variety of Online Training classes. Courses cover topics applicable to Employee Safety, Corrections, Law Enforcement, and Management. They are available 24/7 from any computer and at no cost to the approved, participating member.

How do I access **LocalGovU training**? Click the link: <https://www.localgovu.com/lgrms/>

**For Assistance call:** John D'Angelo  
Customer Success Manager  
Office: 415.962.8330

# LGRMS Training and Communications



**Webinars** | LGRMS will provide several webinars on a variety of topics throughout the year. LGRMS will send out email communications with upcoming webinars.

**On-site Training** | LGRMS will provide on-site training on a variety of topics based on the member's needs. For variety of topics based on the member's needs. For a list of on-site trainings, **click below**:

<https://www.lgrms.com/LGRMS/media/Files/LGRMS-Onsite-Training-List-vsr-2402.docx>

**LGRMS Website** | The LGRMS Website is full of programs, policies, training, and other resource materials on all aspects of risk control.

**How do I get access to the LGRMS Website? Click here:** <https://www.lgrms.com/Home.aspx>

- Request Access by clicking "Need An Account?" at the top of our Home page.

**LGRMS Publications** | SHARE

- Monthly SHARE Newsletter** - In January 2021, LGRMS launched a new publication comprised of The Safety Theme, Liability Beat and Risk Connection. Click here to access the latest publication entitled Safety Health and Risk E-connect (SHARE) >>>



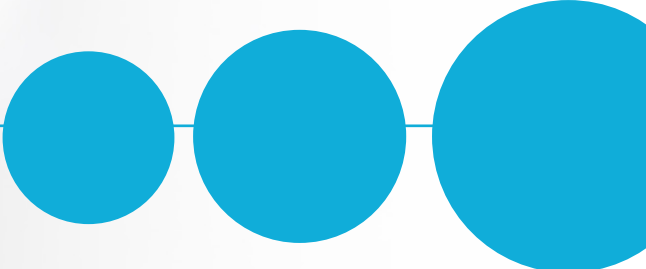
**How do I get this publication delivered electronically?**

- Contact **Shamilla Jordan** 678.686.6283 or by email: [sjordan@lgrms.com](mailto:sjordan@lgrms.com)

**LGRMS Staff Contacts** | Click below:

<https://www.lgrms.com/Staff-Contacts.aspx>





**LGRMS** offers many benefits to the public sector of local government. Our Law Enforcement Risk Consultants can assist your agency in an analysis of losses for Law Enforcement Agencies and help members identify systemic changes in policy or procedures to address these. Some of the tools we have available to do this include a deep dive into property and liability claims history to identify trends, problem areas, and opportunities to change the trajectory of those losses. Working with your agency, our consultants can help you devise strategies that may mitigate those losses. This could include policy review, assessment audits, or training at the command staff and frontline officer levels.

## **Public Safety Driver Training**

LGRMS has several training tools, if that is the need, that could assist you in meeting your goals. Among these are our three-decision based DORON driving simulators. We provide instructor facilitated onsite training, or potentially a train the trainer and can schedule a drop off at your location for a designated period.

## **De-escalation Decision Based Training**

LGRMS offers a Law Enforcement Train the Trainer Program for De-escalation and response to resistance at no charge to our member cities and counties who participate in the Property and Liability and Workers' Compensation insurance pools.

## **Below 100**

Below 100, a four-hour course is a national program with the goal of reducing officer line-of-duty deaths to Below 100. This commonsense approach to officer safety targets areas of improvement that are under an officer's control.

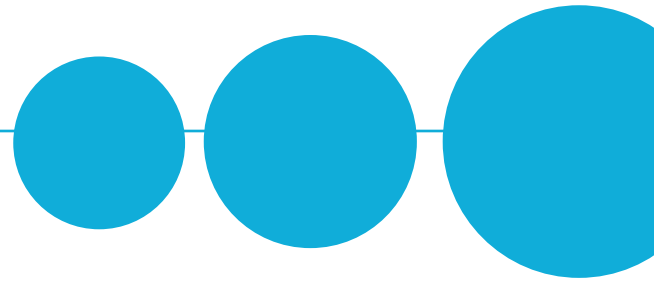
## **National Safety Council Defensive Driving Course**

This is a six-hour course focusing on the basics of defensive driving and changing driving and driver behavior.

## **Law Enforcement Risk Specialist Course (LERS)**

The LERS Course is six hours and focused on giving Law Enforcement Agencies the ability and skills to identify risks involved in day-to-day operations. The goal would be that every LE Agency in Georgia would have a Law Enforcement Risk Specialist to assist the Chief of Police or Sheriff in identifying risk and hazards before they become tragic or costly issues.





## Risk Control Services

Who is my Risk Control Consultant and how do I contact them?

There are several ways to obtain this information.

1. The map on the back of this document will identify your field rep and their contact info.
2. GO TO - [https://www.lgrms.com/LGRMS/media/Files/RC\\_LERC\\_Region-Map\\_02202024-v2.pdf](https://www.lgrms.com/LGRMS/media/Files/RC_LERC_Region-Map_02202024-v2.pdf)
3. Call the main LGRMS number 678.686.6279 or 800.650.3120

## What services will the LGRMS Risk Control Consultant provide to my organization?

1. Professional Resource - If you have a question, please call or write your Risk Control Consultant. They may not immediately know the answer, but they will work to get you to the correct source.
2. On-site Surveys & Evaluations - Buildings, Structures, Equipment, Parks & Rec, and more.
3. Policy and Program Reviews - Personnel Management, Law Enforcement, Jail, Automotive, General Liability, Safety Compliance, Roads Liability, Safety Management Systems.
4. Claims Loss Analysis & Action Planning Assistance.
5. Incident Investigation Assistance.
6. Safety Committee Coaching.
7. Training - For full list of trainings, go to: [www.lgrms.com](http://www.lgrms.com)

## Are we required to comply with Risk Control recommendations from LGRMS?

After each on-site survey, your Risk Control Consultant may make recommendations. It is your job to evaluate those recommendations, assess the risk and create an action plan to address them. Our requirement is that you respond back to us within 60 days.



# FIELD REPRESENTATIVE REGIONS

N

## Northern Region

### Steve Shields

Risk Control Manager  
sshields@lgrms.com  
404.416.3920

### David Trotter

Law Enforcement Risk Consultant  
dtrotter@lgrms.com  
706.491.4015

E

## Eastern Region

### Vincent Scott

Risk Control Consultant  
vscott@lgrms.com  
470.698.9614

### Natalie Sellers

Sr. Law Enforcement Risk Consultant  
nsellers@lgrms.com  
404.904.0074

W

## Western Region

### Chris Ryan

Sr. Risk Control Consultant  
cryan@lgrms.com  
229.942.2241

### Kaitlyn Wasner

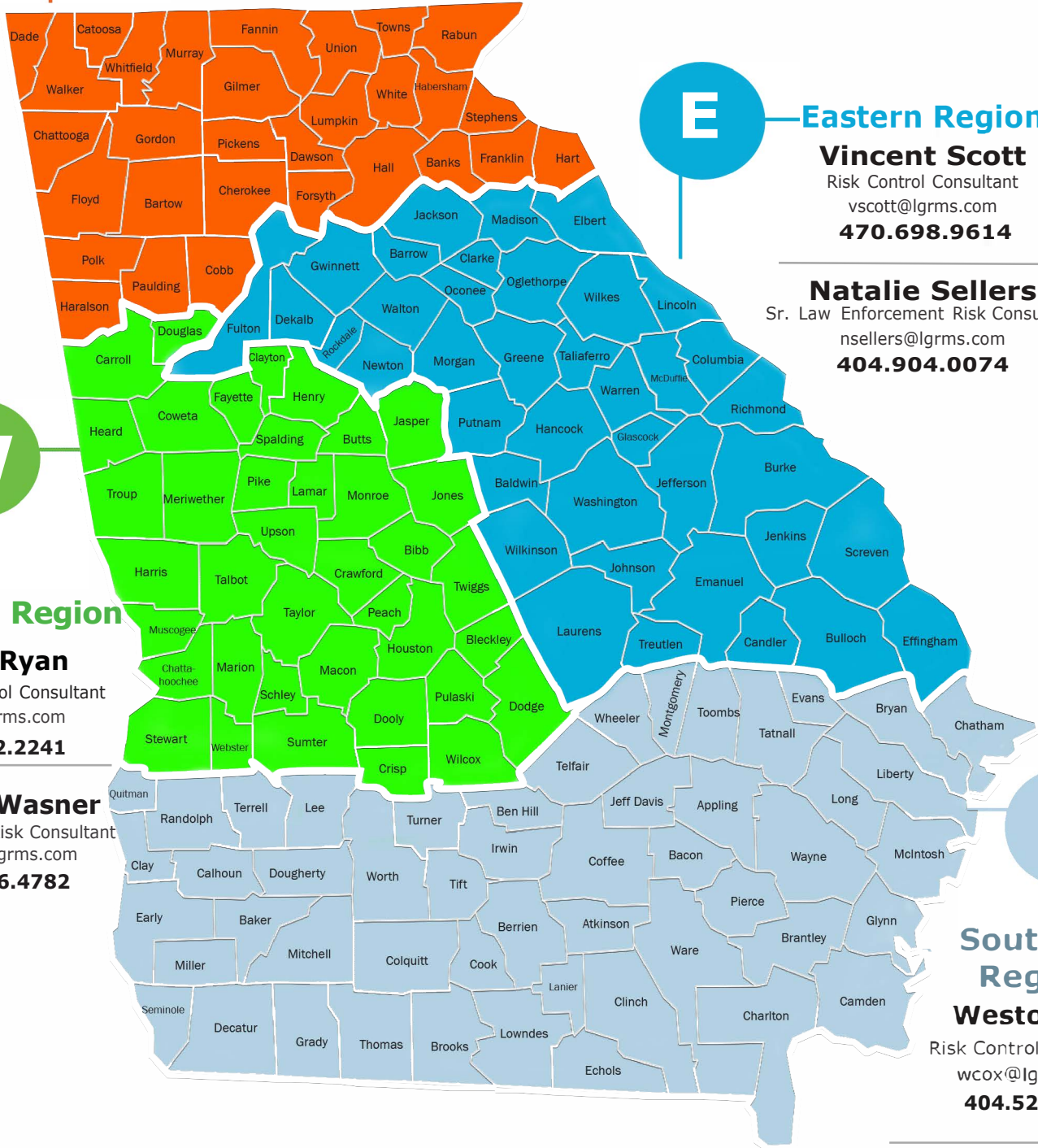
Public Safety Risk Consultant  
kwasner@lgrms.com  
770.686.4782

S

## Southern Region

### Weston Cox

Risk Control Consultant  
wcox@lgrms.com  
404.520.6646



**LGRMS**  
**RISK CONTROL**  
**ACCG | GMA**

### Local Government Risk Management Services

3500 Parkway Lane, Suite 110 . Peachtree Corners, GA 30092  
Ph: 678.686.6279 . Toll Free: 800.650.3120 . Fax: 770.246.3149

[www.lgrms.com](http://www.lgrms.com)

### Griffin Attaberry

Public Safety Risk  
Consultant  
gattaberry@lgrms.com  
404.313.8853

# Georgia Interlocal Risk Management Agency

## Member Contribution Breakdown

LINE OF COVERAGE	Contribution Breakdown	Contribution Total
<b>City of Walnut Grove (WA7)</b>	Effective Date	<b>05/01/2024</b>
<b>GENERAL LIABILITY</b>		
Grants Administered	\$0	
GROSS OPERATING EXPENDITURES	\$2,291	
PARK ACREAGE	\$352	
HOUSING AUTHORITIES - UNITS	\$0	
PUBLIC UTILITIES - CABLE / TELECOM	\$0	
PUBLIC UTILITIES - ELECTRIC	\$0	
PUBLIC UTILITIES - GAS	\$0	
PUBLIC UTILITIES - SEWER	\$518	
PUBLIC UTILITIES - WATER	\$0	
REFUSE COLLECTION	\$1,941	
SCHOOLS - ALL OTHER STUDENTS	\$0	
SCHOOLS - TRADE OR VOCATIONAL STUDENTS	\$0	
WATER RELATED ACTIVITIES - # BEACHES, LAKES, POOLS	\$0	
<b>GENERAL LIABILITY TOTALS</b>		<b>\$5,101</b>

# Georgia Interlocal Risk Management Agency

## Member Contribution Breakdown

<b>LINE OF COVERAGE</b>			<b>Contribution Breakdown</b>	<b>Contribution Total</b>
<b>AUTOMOBILE LIABILITY</b>	Number of Vehicles	Contrib Per Vehicle	Total Contribution	
Trucks - Van, Pickups, Light Trucks	2	\$311.35	\$622.70	
Trucks - Medium Weight	2	\$415.14	\$830.28	
Trucks - Heavy Weight	2	\$518.92	\$1,037.84	
Trucks - Extra Heavy Weight	0	\$0.00	\$0.00	
Trucks - Ambulances or Paramedic Vehicles	0	\$0.00	\$0.00	
Trucks - Garbage	0	\$0.00	\$0.00	
Trucks - Fire Trucks	0	\$0.00	\$0.00	
Private Passenger - Fire Cars	0	\$0.00	\$0.00	
Private Passenger - Police Cars	0	\$0.00	\$0.00	
Private Passenger - All Other Type Cars	0	\$0.00	\$0.00	
Trailers - Semi Trailers	0	\$0.00	\$0.00	
Trailers - Trailers	2	\$103.78	\$207.56	
Buses - Public Transit Buses	0	\$0.00	\$0.00	
Buses - School Buses	0	\$0.00	\$0.00	
Motorcycles	0	\$0.00	\$0.00	
<b>AUTO LIABILITY TOTALS</b>	<b>8</b>			<b>\$2,698</b>

# Georgia Interlocal Risk Management Agency

## Member Contribution Breakdown

<b>LINE OF COVERAGE</b>			<b>Contribution Breakdown</b>	<b>Contribution Total</b>
<b>AUTOMOBILE PHYSICAL DAMAGE</b>	Number of Vehicles	Contrib Per Vehicle	Total Contribution	
Trucks - Van, Pickups, Light Trucks	2	\$186.02	\$372.04	
Trucks - Medium Weight	2	\$186.02	\$372.04	
Trucks - Heavy Weight	2	\$186.02	\$372.04	
Trucks - Extra Heavy Weight	0	\$0.00	\$0.00	
Trucks - Ambulances or Paramedic Vehicles	0	\$0.00	\$0.00	
Trucks - Garbage	0	\$0.00	\$0.00	
Trucks - Fire Trucks	0	\$0.00	\$0.00	
Private Passenger - Fire Cars	0	\$0.00	\$0.00	
Private Passenger - Police Cars	0	\$0.00	\$0.00	
Private Passenger - All Other Type Cars	0	\$0.00	\$0.00	
Trailers - Semi Trailers	0	\$0.00	\$0.00	
Trailers - Trailers	2	\$46.50	\$93.00	
Buses - Public Transit Buses	0	\$0.00	\$0.00	
Buses - School Buses	0	\$0.00	\$0.00	
Motorcycles	0	\$0.00	\$0.00	
<b>PHYSICAL DAMAGE TOTALS</b>	<b>8</b>			<b>\$1,209</b>

# Georgia Interlocal Risk Management Agency

## Member Contribution Breakdown

LINE OF COVERAGE	Contribution Breakdown	Contribution Total
UNINSURED MOTORIST LIABILITY		\$0
LAW ENFORCEMENT LIABILITY	\$0.00 per officer	\$0
PUBLIC OFFICIALS LIABILITY		\$3,101
PROPERTY (including Mobile Equipment and Boiler & Machinery)	Values / Rates	\$17,400
Total Insured Value	\$4,774,024	
Rate per \$100 of Value	\$0.3645	
POLICE ANIMALS	\$0	\$0
CRIME	\$30.60 per employee	\$153
<b>TOTAL CONTRIBUTION*</b>		<b>\$29,662</b>

\* Figures may be off by \$1 due to rounding

# Georgia Interlocal Risk Management Agency

GMA Property & Liability Self-Insurance Program

## CONTRIBUTION PAYMENT TERMS

**CITY OF WALNUT GROVE**

RLFC# WA7

INVOICE NUMBER	347394
EFFECTIVE DATE	05/01/2024
INVOICE AMOUNT	\$26,467
PROPOSAL NUMBER	RWA7-PR2024-1

### PAYMENT TERMS:

- OPTION 1: Full Amount Due on Binding
- OPTION 2: 50% Down – Balance due in 30 days
- OPTION 3: 25% Down – Balance due in 4 monthly installments. The entire contribution must be paid within 6 months of the effective date.

Checks should be made payable to **GIRMA**. Please sign and return with your check to:

Georgia Interlocal Risk Management Agency  
P.O. Box 105377  
Atlanta, Georgia 30348

Please sign and date on the lines below that you have read and accept the limits and deductibles outlined in the renewal terms. Please return the signed invoice with your initial payment to the GIRMA address above.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

# Georgia Interlocal Risk Management Agency

GMA Property & Liability Self-Insurance Program

## RENEWAL TERMS FOR 2024-2025

### CITY OF WALNUT GROVE

WA7

2581 Leone Ave

Loganville, GA 30052

**Coverage Period:**

May-01-2024 to May-01-2025

Presented by:



201 Pryor Street  
Atlanta, GA 30303

**Quote Date:**

4/9/2024

Administered by:

**Lockton Companies**

3280 Peachtree Road NE #1000  
Atlanta, GA 30305



# Georgia Interlocal Risk Management Agency

RENEWAL TERMS FOR 2024-2025

## CITY OF WALNUT GROVE

<b>General Liability and Law Enforcement Liability</b>	<b>Limit of Liability</b>
Each Occurrence	\$2,000,000
Personal & Advertising Injury	\$2,000,000
Products / Completed Operations	\$2,000,000
Failure to Supply Utilities	\$2,000,000
Fire Legal Liability	\$2,000,000
Law Enforcement Liability	\$2,000,000
General Aggregate	\$10,000,000
Medical Payments	Excluded
Form	Occurrence
General Liability Deductible	\$1,000
Law Enforcement Liability Deductible	\$1,000
Employee Benefits Liability	\$2,000,000
Employee Benefits Aggregate	\$10,000,000
Form	Occurrence
Deductible	\$1,000

### Coverage Features:

- No Premium Audits
- Defense Costs Outside the Limit
- Special Events Liability
- Athletic Participants Liability
- Fireworks Display Liability
- Cemetery Professional Liability
- Limited Pollution Liability
- Non-Owned Aircraft & Watercraft
- Liquor Liability
- Limited Drone Coverage (\$50,000)
- Garage Liability
- Personal Injury Liability
- Authorized Moonlighting by Police Officers
- Jail Cell Operations
- Police Animal Liability
- Assault and Battery
- Inmate Medical Coverage
- Sexual Abuse Coverage
- Worldwide Territory

### Disclaimer:

**These terms are not to be construed as an exact or complete analysis of the coverage agreement, nor as a legal evidence of coverage. The provisions of the actual coverage document will prevail.**

# Georgia Interlocal Risk Management Agency

RENEWAL TERMS FOR 2024-2025

## CITY OF WALNUT GROVE

<b>Public Officials / Errors &amp; Omissions Liability</b>	<b>Limit of Liability</b>
Each Wrongful Act or Occurrence	\$2,000,000
Aggregate Limit	\$10,000,000
Form	Occurrence
Deductible	\$1,000

### Coverage Features:

- No Premium Audits
- Defense Costs Outside the Limits
- Pay on Behalf Basis
- Personal Injury – to include:
  - Mental Anguish
  - Shock
  - Humiliation
- Employment Practices Liability – including coverage for:
  - Libel
  - Slander
  - Defamation
  - Sexual Harassment
  - Sexual Abuse
- Americans with Disabilities Act (ADA)
- Zoning Claims Seeking Monetary Demands
- Civil Rights Violations
- Services Performed Under a Mutual Aid Agreement

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### Disclaimer:

# Georgia Interlocal Risk Management Agency

RENEWAL TERMS FOR 2024-2025

## CITY OF WALNUT GROVE

<b>Automobile Liability</b>	<b>Limit of Liability</b>
Combined Single Occurrence Limit	\$2,000,000
Uninsured Motorists Liability	\$0
Hired & Non-Owned Liability	\$2,000,000
Medical Payments	Excluded
Deductible	\$1,000
Uninsured Motorist Deductible	\$0

<b>Automobile Physical Damage</b>	<b>Limit of Liability</b>
Limit	Actual Cash Value
Hired Physical Damage	Included
Vehicles Covered	Per Schedule
Comprehensive Deductible	\$1,000
Collision Deductible	\$1,000
Hired Physical Damage Deductible	\$1,000

### Coverage Features:

- Automatic Coverage for Vehicles up to \$100,000 in value
- Automatic Liability Coverage for new vehicles
- Deductible Per Occurrence

<b>Crime / Fidelity</b>	<b>Limit of Liability</b>
Blanket Employee Dishonesty	\$500,000
Forgery or Alteration	\$500,000
Computer Crime	\$500,000
Money and Securities	\$500,000
Social Engineering Fraud	\$25,000
Deductible	\$1,000
Social Engineering Deductible Only	\$2,500

### Coverage Features:

- Faithful Performance Included
- Includes all local and state required bonds

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# Georgia Interlocal Risk Management Agency

RENEWAL TERMS FOR 2024-2025

## CITY OF WALNUT GROVE

Property	Limit of Liability
Total Insured Values	\$4,774,024
Blanket Building & Contents	\$4,666,804
Mobile Equipment	\$107,220
Computers ("EDP")	Included
Flood Limit – Including Zones A and V	\$4,774,024
Earthquake Limit	\$4,774,024
Coinsurance Provision	None
Locations Covered	Per Schedule
Valuation – Building & Contents	Replacement Cost
Valuation – Mobile Equipment	Actual Cash Value
Deductible – Buildings & Contents All Perils <i>(Tier 1 Only-All Perils <b>except</b> Named Windstorm)</i>	\$1,000
Deductible – Mobile Equipment All Perils <i>(Tier 1 Only-All Perils <b>except</b> Named Windstorm)</i>	\$1,000
Deductible – Named Windstorm for Tier 1 Only* <i>* Applies separately to (1) Each separate building. (2) The value of personal property located in each separate building. (3) Each item of Mobile Equipment. (4) Actual value of Business Interruption and Extra Expense loss for the 12 months immediately following the date of the direct physical loss.</i>	1% per unit
Automatic Coverage Extensions:	
Business Interruption	\$500,000
Extra Expense	\$500,000
Computers ("EDP")	\$500,000
Builders Risk	\$500,000
Property in Transit	\$500,000
Valuable Papers	\$500,000
<b>Equipment Breakdown</b>	<b>Limit of Liability</b>
Limit Per Occurrence	\$4,666,804
Ordinance or Law Limit	\$4,666,804
Hazardous Substance	\$250,000
Deductible	\$1,000
Automatic Coverage Extensions	
Ammonia Contamination	\$1,000,000
Expediting Expenses	\$10,000,000
Service Interruption	\$4,666,804
Spoilage / Consequential Damage	\$10,000,000
Water Damage	\$1,000,000

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# Georgia Interlocal Risk Management Agency

RENEWAL TERMS FOR 2024-2025

## CITY OF WALNUT GROVE

<b>Cyber</b>	<b>Limit of Liability</b>
Security & Privacy Liability	\$250,000
Regulatory Action Sublimit of Liability	\$250,000
Event Management	\$250,000
Cyber Extortion	\$250,000
Deductible	\$10,000

<b>Police Animal Mortality Coverage</b>	<b>Limit of Liability</b>
Scheduled Limit	\$0
Deductible	Nil

### Risk Management Services

<b><u>Type of Service</u></b>	<b><u>Annual Contribution</u></b>
Loss Control & Safety Training	
On Site Visitation	Included
Awareness Training	Included
Awareness Through Safety Bulletins	Included
Automobile Drivers Training	Included
Access to Safety Videos	Included
Safety Grant	
Based on a Contribution Volume and up to \$10,000	Included
*Subject to Approval & Requirements	
Employment Practices Help Line	
Legal Advice	Included
Property Appraisals	
Building Valuations	Included
Contents and Historical Valuations	Included
Crisis Management	
Provides \$50,000 for expenses incurred in response to a Crisis Event including Workplace Violence	Included

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# Georgia Interlocal Risk Management Agency

RENEWAL TERMS FOR 2024-2025

## CITY OF WALNUT GROVE

### Contribution Summary

<u>Line of Coverage</u>	<u>Annual Contribution</u>
General Liability	\$5,101
Law Enforcement Liability – Before Credit	\$0
<i>Law Enforcement Initiative Credit Amount</i>	<i>\$0</i>
Law Enforcement Liability – After Credit	\$0
Public Officials Liability	\$3,101
Automobile Liability	\$2,698
Automobile Physical Damage	\$1,209
Property – Buildings & Contents	\$16,155
Mobile Equipment	\$271
Police Animal Mortality	\$0
Crime / Fidelity	\$153
Boiler & Machinery	\$974
Uninsured Motorist	\$0
<b>Sub Total</b>	<b>\$29,662</b>
Less Renewal Credit	\$3,195
<b>Total</b>	<b>\$26,467</b>

**Disclaimer:**

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# Tree City USA®

Creating greener communities nationwide



**TREE CITY USA**  
An Arbor Day Foundation Program

Cooler temperatures. Cleaner air. Healthier residents.

The benefits trees bring to urban environments are endless — and by meeting the four Tree City USA standards, your community can experience them firsthand.



## PROGRAM SUMMARY

*\* next work session*

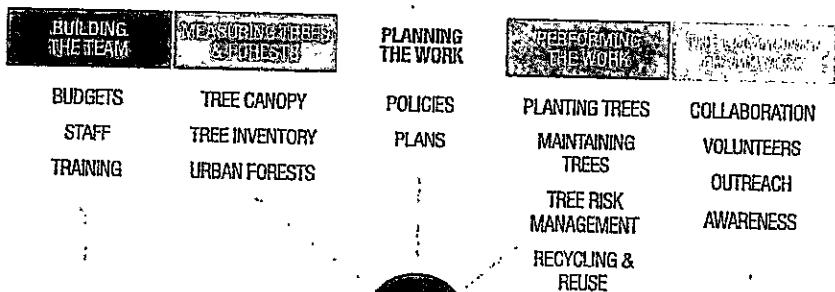
The Tree City USA program was founded in 1976 to celebrate towns and cities committed to growing their urban canopy. Led by the Arbor Day Foundation, with partners at USDA Forest Service and National Association of State Foresters, it provides the foundational framework necessary for communities to manage and expand their tree cover.

Program applications are completely free. Many cities renew their Tree City USA status every year, making them eligible for a Growth Award and other urban forestry opportunities.

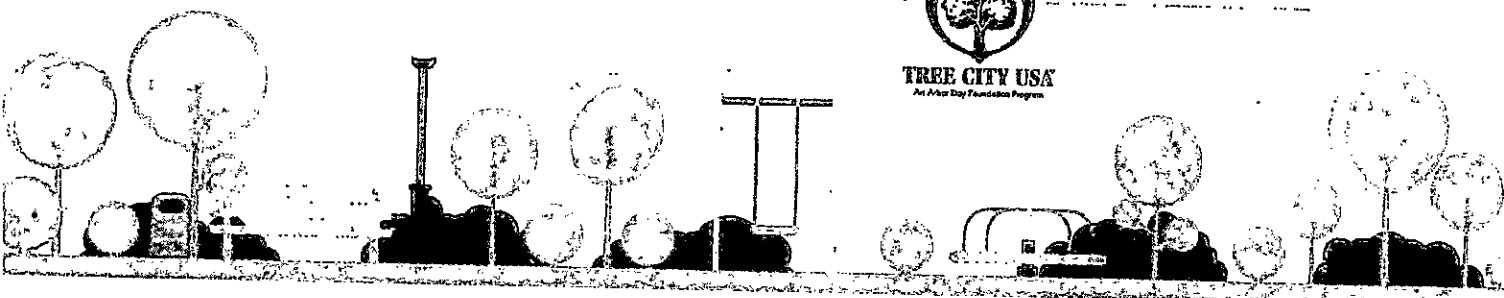
## THE FOUNDATION OF URBAN FORESTRY PROGRAM DEVELOPMENT

The Tree City USA program has helped more than 3,600 communities across the country build out their urban forests. Recognition forms the base layer for five different areas of growth, including expansion of personnel, financial investment, defined policies and plans, and engagement with residents.

### GROWTH AWARD QUALIFYING ACTIVITIES



**TREE CITY USA**  
An Arbor Day Foundation Program



## STANDARDS FOR RECOGNITION

To receive recognition, a community must meet four core standards for its public trees:

### Standard 1:

#### Form A Tree Board Or Department

Delegating responsibility for city- or town-owned trees is the first official step to becoming a Tree City. By forming a tree board or department, cities can create a more organized and effective urban forestry plan.

### Standard 2:

#### Establish A Tree Care Ordinance

A public tree care ordinance assigns clear authority over public trees and provides clear guidance for planting, maintaining, and/or removing trees from streets, parks, and other public spaces.

### Standard 3:

#### Maintain A Community Forestry Program With An Annual Budget Of At Least \$2 Per Capita

Your community most likely already spends at least \$2 per capita on the planting, care, and removal of trees. This is intended to demonstrate an ongoing investment into your public trees.

### Standard 4:

#### Proclaim and Observe Arbor Day

Celebrating Arbor Day and passing an official holiday proclamation helps create pride for your city's entire urban forestry program.



By becoming a Tree City, your community will:

- Receive flags, signs, and other materials to proudly display your award
- Educate residents about the value of trees and green space
- Gain national recognition for your commitment to environmental stewardship
- Create a cleaner, healthier, and more beautiful urban landscape

## GETTING STARTED

Interested in joining, but not quite sure where to begin? It's as simple as following these five steps!

1. Make the case to friends and leaders in your community
2. Contact your state's urban and community forestry coordinator
3. Work together to fulfill the four Tree City USA standards
4. Celebrate Arbor Day
5. Submit your free application!



**TREE CITY USA**  
An Arbor Day Foundation Program

Learn and apply today at [arborday.org/treecityusa](http://arborday.org/treecityusa)







# Invoice Statement

INVOICE NUMBER: 96142350  
ACCOUNT NAME: City of Walnut Grove (GA)

ACCOUNT NUMBER	CREDIT LIMIT	DAYS THIS PERIOD	BILL CLOSING DATE	PAYMENT DUE DATE	AMOUNT DUE
0496-00-331629-6	3500.00	31	MAR-31-2024	APR-26-2024	2146.72

DATE	ACTIVITY DESCRIPTION	CHARGES / DEBITS	PAYMENTS / CREDITS
MAR-29-2024	Fuel Purchases	721.35	
MAR-29-2024	Rebates and Rebate Reversals		1.68

ACCOUNT IS SEVERELY DELINQUENT  
CALL IMMEDIATELY!  
CALL TOLL FREE 1-888-300-9040  
TO AVOID ACCOUNT TERMINATION AND  
FURTHER COLLECTION ACTIVITY.

The Finance Charge is determined by applying a periodic rate of 0%

PURCHASES, RETURNS AND PAYMENTS MADE JUST PRIOR TO BILLING DATE MAY NOT APPEAR UNTIL THE NEXT INVOICE/STATEMENT.

CURRENT PERIOD	ONE BILLING PERIOD PAST DUE	TWO BILLING PERIODS PAST DUE	THREE+ BILLING PERIODS PAST DUE	TOTAL DUE
719.67	671.14	755.91	0.00	2146.72

PREVIOUS BALANCE	(-)PAYMENTS	(+)ACTIVITY THIS PERIOD	(-)SAVINGS THIS PERIOD	(=)NEW BALANCE
1427.05	0.00	721.35	1.68	2146.72

CALL CUSTOMER SERVICE TO PAY BY PHONE  
FEDERAL TAX ID: 841425616

SEE REVERSE SIDE FOR IMPORTANT INFORMATION AND TERMS.  
TO ENSURE PROPER CREDIT, TEAR AT PERFORATION AND INCLUDE BOTTOM PORTION WITH YOUR PAYMENT

## WEX Fleet Universal

P.O. Box 639  
Portland, ME 04104-0639

ACCOUNT NAME	City of Walnut Grove
ACCOUNT NUMBER	0496-00-331629-6
INVOICE NUMBER	96142350
BILL CLOSING DATE	MAR-31-2024
AMOUNT DUE	2146.72
AMOUNT ENCLOSED	
PAYMENT DUE DATE	APR-26-2024

PAYMENTS RECEIVED AFTER THIS DATE SUBJECT TO A FINANCE CHARGE.

Make check payable to: WEX BANK  
To avoid processing delays, remit all payments to:

Stephanie Moncrief  
City of Walnut Grove (GA)  
2581 Leone Avenue  
Loganville, GA 30052

WEX BANK  
P.O. BOX 6293  
CAROL STREAM IL 60197-6293

04960033162960000000214672 240426



# Invoice Statement

INVOICE NUMBER: 96142350  
ACCOUNT NAME: City of Walnut Grove (GA)

If an adjustment is shown here and in the detail above, the amount listed here is a summed value of those individual charges.

DATE	TRANSACTION DESCRIPTION	FUNDED BY	REBATE PERIOD UNITS/DOLLARS	PERIOD AMT	REBATE YTD UNITS/DOLLARS	REBATE YTD AMT
03-29	REBATES AND REVERSALS Rebate Adjustment				-1.68	-4.43
	Total				-1.68	-4.43



# Purchase Activity Report

ULTIMATE PARENT ACCOUNT:  
State of Georgia

REPORT FOR:  
City of Walnut Grove (GA)  
0496-00-331629-6  
MAR-01-2024 TO MAR-31-2024

PAGE 1

CARD NUMBER	CARD EMBOSSED	VEHICLE/ASSET IDENTIFIER	VEHICLE DESCRIPTION	PLATE (ST)	VIN						
045500112568141348	PubWorks Direct	PubWorks Direct	PubWorks Direct								
DATE	TIME	SITE ADDRESS	TICKET NUMBER	TRAN CODE	ODOM.	PROD	UNITS	COST/UNIT	FUEL \$	OTHER \$	GROSS \$
03-01	09:51	PREVIOUS ODOMETER 1441 Highway 81, Loganville, GA	58020 B Pilgrim	OP	152,082	152,259 SUP	17,168	4,189	72.09		72.09
03-08	07:32	1441 Highway 81, Loganville, GA	38005 B Pilgrim	OP	152,421	152,421 SUP	17,371	4,249	73.81		73.81
03-14	11:32	1441 Highway 81, Loganville, GA	12022 B Pilgrim	OP	152,601	152,601 SUP	17,370	4,398	76.41		76.41
03-21	07:33	1441 Highway 81, Loganville, GA	96031 B Pilgrim	OP	152,781	152,781 SUP	17,040	4,399	74.96		74.96
		PERIOD TOTALS					88,949		297.27		297.27
		YTD TOTALS					189,501		765.65		765.65
		PERIOD AVGS: DPU, PPU, CPD									
		YTD AVGS: DPU, PPU, CPD									

Transaction and Fee legend can be found on the last page of this report.



ULTIMATE PARENT ACCOUNT:  
State of Georgia

REPORT FOR:  
City of Walnut Grove (GA)  
0496-00-331629-6  
MAR-01-2024 TO MAR-31-2024

PAGE 2

# Purchase Activity Report

CARD NUMBER	CARD EMBOSSED	VEHICLE ASSET IDENTIFIER	VEHICLE DESCRIPTION	PLATE (ST)	VIN						
045E0012238827643	MAINTENANCE TRUCK	Maintenance Truck	Maintenance Truck								
DATE	TIME	SITE ADDRESS	TICKET NUMBER	PRONMPT INFO	TRAN CODE	ODOM.	PROD UNITS	COST/UNIT	FUEL \$	OTHER \$	GROSS \$
03-06	08:07	PREVIOUS ODOMETER 1441 Highway 81, Loganville, GA	12035	B Pilgrim	OP	160,686	14.892	3.998	\$9.55		59.55
03-14	08:29	1441 Highway 81, Loganville, GA	10001	B Pilgrim	OP	160,808	18.089	3.999	76.34		76.34
PERIOD TOTALS						280	33.981		135.89		135.89
YTD TOTALS						1,177	205.395	3.999	822.49	0.52	822.49
PERIOD AVGS: DPU, PPU, CPD						7.65					
YTD AVGS: DPU, PPU, CPD						5.73					

Transaction and Fee legend can be found on the last page of this report.



ULTIMATE PARENT ACCOUNT:  
State of Georgia

REPORT FOR:  
City of Walnut Grove (GA)  
0496-00-331629-6  
MAR-01-2024 TO MAR-31-2024

PAGE 3  
END OF REPORT

# Purchase Activity Report

CARD NUMBER	CARD EMBOSSING	VEHICLE/ASSET IDENTIFIER	VEHICLE DESCRIPTION	PLATE (ST)	VIN						
04550011273927650	OFF ROAD EQUIP	Off Road Equip	Off Road Equip								
DATE	TIME	SITE ADDRESS	TICKET NUMBER	PROCMPT	TRAN CODE	ODOM.	PROD UNITS	COST/UNIT	FUEL \$	OTHER \$	GROSS \$
03-06	07:54	PREVIOUS ODOMETER 1441 Highway 81, Loganville, GA	12021	B Pilgrim	OP	111,111	0 OFUL	4,499	135.50		135.50
03-21	07:32	1441 Highway 81, Loganville, GA	87002	B Pilgrim	OP	*****	33,938	4,499	152.89		152.89
YTD TOTALS						*****	64,055	4,499	288.18		288.18
PERIOD AVG: PPU						*****					
YTD AVG: PPU						*****					

\*\*\*\* TO ENSURE MORE ACCURATE MILEAGE REPORTING, VEHICLE DISTANCE STATISTICS ARE NOT CALCULATED WHEN KEY ODOMETER READINGS ARE NOT WITHIN AN ACCEPTABLE RANGE.

Transaction and Fee legend can be found on the last page of this report.



# Purchase Activity Report - Codes Legend

TRANSACTION CODES :	FEE CODES :
AD = Adjustment	CCF = Currency Conversion Fee
CL = Cardlock	EVF = Electric Vehicle Fee
CP = Contract Pricing	PSF = Private Site Fee
EN = Enhanced Merchant Network	TSF = Truck Stop Fee
IP = Indoor Payment Terminal	CBF = Cash Back Fee
MF = Mobile Fueling	ONF = Out of Network Fee
MN = Manual	
OP = Outdoor Payment Terminal	
PS = Private Site	
TP = Transponder	
TR = Transaction Reversal	

Please note not all codes will be applicable for your account.

Lawn mower

WELCOME  
E Z STOP  
1441 HIGHWAY 81 S  
LOGANVILLE GA  
30052  
7704660438

DATE 3/6/24 8:01  
TRAN#9012719  
PUMP# 01  
SERVICL LEVEL: SELF  
PRODUCT: REC90  
GALLONS: 30.117  
PRICE/G: \$4.499  
FUEL SA.: \$135.50  
CREDIT: \$135.50

WRIGHT EXP  
AUTH TIME: 075425  
ACCT NUMBER: 7398  
AUTH: 00  
Ref #: 98000120216  
ODOMETER: 000000  
PD SEQ#: 27650  
APPROVAL#: 371982

JOIN  
MARATHON REWARDS  
TODAY  
THANK YOU  
HAVE A NICE DAY

Lawn mower  
non ethanol

WELCOME  
E Z STOP  
1441 HIGHWAY 81 S  
LOGANVILLE GA  
30052  
7704660438

DATE 3/21/24 7:38  
TRAN#9013265  
PUMP# 01  
SERVICE LEVEL: SELF  
PRODUCT: REC90  
GALLONS: 33.938  
PRICE/G: \$4.499  
FUEL SALE: \$152.69  
CREDIT: \$152.69

WRIGHT EXP  
AUTH TIME: 073248  
ACCT NUMBER: 7398  
AUTH: 00  
Ref #: 98000970000  
ODOMETER: 000000  
PD SEQ#: 27650  
APPROVAL#: 133245

JOIN  
MARATHON REWARDS  
TODAY  
THANK YOU  
HAVE A NICE DAY

F-350 Service truck

WELCOME TO MARATHON

E Z STOP  
1441 HIGHWAY 81 S W  
LOGANVILLE GA 30052

WRIGHT  
AUTH TIME: 080716  
ACCT NUMBER: 7398  
AUTH: 00  
A00120356  
REF # 98000120356  
ODMETER: 160808  
PD SEQ#: 27643  
APPROVAL#: 445305

DATE 3/6/24 8:11  
TRAN# 9085033  
PUMP# 08  
SERVICE 11V:1  
PRODUCT: 111:FL  
GALLONS: 14.892  
PRICE/G: \$3.99  
FUEL: \$59.55

WELCOME  
E Z STOP  
1441 HIGHWAY 81 S  
LOGANVILLE GA  
30052  
7704650438

Item	Qty	Amount
DIESEL CR #08	19.0896	76.34
SELF		

Subtotal 76.34  
**TOTAL 76.34**  
CREDIT \$

WRIGHT EXP  
AUTH TIME: 082825  
ACCT NUMBER: 7398  
AUTH: 00  
CARD # 98000100010  
CARD # 160946  
CARD # 27643  
CARD # 843063  
REWARDS

THANKS COME AGAIN

ST#1 DR#1 TRAN#9085133  
CSH: 0 3/11/24 8:34:25 AM



*larger*

WELCOME  
E Z STOP  
1441 HIGHWAY 81 S  
LOGANVILLE GA  
30052  
77046660438

DATE 3/1/24 9:57  
TRAN# 9033053  
PUMP# 03  
SERVICE LEVEL: SELF  
PRODUCT: PREM  
GALLONS: 17.168  
PRICE/G: \$4.199  
FUEL SALE \$72.09  
CREDIT \$72.09

WRIGHT EXP  
AUTH TIME: 095104  
ACCT NUMBER: 5681  
AUTH: 00  
Ref #: 980005560205  
ODOMETER: 152269  
PD SEQ#: 41348  
APPROVAL#: 8330259

JOIN MARATHON REWARDS  
TODAY  
THANK YOU  
HAVE A NICE DAY

*Ranger*

WELCOME  
E Z STOP  
1441 HIGHWAY 81 S  
LOGANVILLE GA  
30052  
77046660438

DATE 3/8/24 7:34  
TRAN# 9065656  
PUMP# 06  
SERVICE LEVEL: SELF  
PRODUCT: PREM  
GALLONS: 17.371  
PRICE/G: \$4.249  
FUEL SALE \$73.81  
CREDIT \$73.81

WRIGHT EXP  
AUTH TIME: 073221  
ACCT NUMBER: 5681  
AUTH: 00  
Ref #: 98000380059  
ODOMETER: 152421  
PD SEQ#: 41348  
APPROVAL#: 366792

JOIN MARATHON REWARDS  
TODAY  
THANK YOU  
HAVE A NICE DAY

*Ranger*

WELCOME  
E Z STOP  
1441 HIGHWAY 81 S  
LOGANVILLE GA  
30052  
77046660438

DATE 3/14/24 11:36  
TRAN# 9033544  
PUMP# 03  
SERVICE LEVEL: SELF  
PRODUCT: PREM  
GALLONS: 17.370  
PRICE/G: \$4.399  
FUEL SALE \$76.41  
CREDIT \$76.41

WRIGHT EXP  
AUTH TIME: 113256  
ACCT NUMBER: 5681  
AUTH: 00  
Ref #: 98000120224  
ODOMETER: 152601  
PD SEQ#: 41348  
APPROVAL#: 278048

JOIN MARATHON REWARDS  
TODAY  
THANK YOU  
HAVE A NICE DAY

*Ranger*

WELC  
E Z  
1441 HIGH  
LOGANVI  
300  
77046

DATE 3/21/  
TRAN# 90594  
PUMP# 05  
SERVICE LE  
PRODUCT: F  
GALLONS:  
PRICE/G:  
FUEL SALE  
CREDIT

WRIGHT EXP  
AUTH TIME:  
ACCT NUMBI  
AUTH: 00  
Ref #: 980  
ODOMETER:  
PD SEQ#:  
APPROVAL#

JOIN MARATHON  
TODAY  
THAN  
HAVE A

**Sample Resolution**

**GEORGIA CITIES WEEK  
APRIL 21-27, 2024**

**A RESOLUTION OF THE CITY OF \_\_\_\_\_ RECOGNIZING  
GEORGIA CITIES WEEK, APRIL 21-27, 2024, AND ENCOURAGING  
ALL RESIDENTS TO SUPPORT THE CELEBRATION AND  
CORRESPONDING ACTIVITIES.**

WHEREAS, city government is the closest to most citizens, and the one with the most direct daily impact upon its residents; and

WHEREAS, city government is administered for and by its citizens, and is dependent upon public commitment to and understanding of its many responsibilities; and

WHEREAS, city government officials and employees share the responsibility to pass along their understanding of public services and their benefits; and

WHEREAS, Georgia Cities Week is a very important time to recognize the important role played by city government in our lives; and

WHEREAS, this week offers an important opportunity to spread the word to all the citizens of Georgia that they can shape and influence this branch of government which is closest to the people; and

WHEREAS, the Georgia Municipal Association and its member cities have joined together to teach students and other citizens about municipal government through a variety of different projects and information; and

WHEREAS, Georgia Cities Week offers an important opportunity to convey to all the citizens of Georgia that they can shape and influence government through their civic involvement.

**NOW, THEREFORE BE IT RESOLVED THAT THE CITY OF \_\_\_\_\_  
DECLARES APRIL 21-27, 2024 AS GEORGIA CITIES WEEK.**

**BE IT FURTHER RESOLVED THAT THE CITY OF \_\_\_\_\_  
ENCOURAGES ALL CITIZENS, CITY GOVERNMENT OFFICIALS AND  
EMPLOYEES TO DO EVERYTHING POSSIBLE TO ENSURE THAT THIS WEEK  
IS RECOGNIZED AND CELEBRATED ACCORDINGLY.**

**PASSED AND ADOPTED by the City of \_\_\_\_\_.**