



CITY OF WALNUT GROVE

September 28th, 2023 Work Session Minutes

- I. CALL TO ORDER** – Mayor Moore called the meeting to order.
- II. INVOCATION**- Invocation given by Tony Powell
- III. PLEDGE OF ALLEGIANCE**- All participated
- IV. ROLL CALL** – All present
- V. AGENDA APPROVAL** – Audio unavailable. Agenda was approved.
- VI. OLD BUSINESS**

- 1. Walnut Grove High School Safety Measures -**

Principal Lindsey Allen addressed his concerns of the sidewalks to the council. He would like to see connecting sidewalks coming from Guthrie Cemetery Road. For Safety reasons he thinks there needs to be more lighting. Council Member Moncrief spoke with Mr. Underwood who stated that when the sidewalk project started it would be helpful if the City made him aware because he would like to work together with the City. Mayor Moore stated that the City would get Precision Planning to draw something up for the council to consider. The Mayor stated that the long-term plan is to put in drainage systems and sidewalks all the way up Park Street.

- 2. Sewer Plant Expansion**

Turnipseed presented their technology to the Mayor and Council. The plan outlined how to increase the capacity of the sewer plant system to 100,000 gallons a day. The new technology they presented to the council is manufactured by Kubota. Kubota presented how a membrane system works and how it would benefit Walnut Grove.

Council took a 10 minute break after the presentation

- 3. Emerald Cove Paving**

The Mayor asked if the council to consider sending out for quotes for the paving of the gutters. Council members Miles and Moncrief do not agree with paving the gutters. Council member Pilgrim thinks we should consider paving the gutters. It is the Mayors recommendation to pave the gutters to repair the roads in Emerald Cove. Council Member Miles and Moncrief do not agree with the Mayors recommendation. Council Member Miles stated that the road will not last by paving the gutters and will hurt the property values of the homes. Council Member Pilgrim was onboard to move forward, and Council

member Miles and Moncrief were not. This issue has been put on hold until the new year.

5. Walnut Grove Truck & Camper Parking Ordinance

The parking ordinance was submitted to the council for review. This ordinance will prevent 18 wheelers trucks from parking overnight. The new gas station has truck parking and this will restrict these type of trucks for parking for extended periods of times. Council Member Moncrief would like more time to review the draft before deciding on this ordinance. There will be revisions done and council will go over it again at the next work session.

6. Walnut Grove High School Sidewalk Improvements

A concept was submitted to the council from Precision Planning. The rough cost estimate for this project is \$75,000. The project would extend a sidewalk down Guthrie Cementary and Emmett Still to tie the sidewalks together. This project would also include the cross walk to be put in. Precision will bring in the engineering portion of this project so it can be submitted for quotation.

VII. ADJOURN – Council Member Moncrief and Miles motioned to adjourn. Mayor Moore Seconded. All in favor.

Kimberly Whitlow, City Clerk DATE

Mayor, Steven Mark Moore DATE

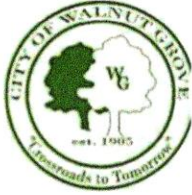
Tony Powell, City Attorney DATE

COUNCIL MEMBERS:

Linda Pilgrim DATE

Erica Miles DATE

Stephanie Moncrief DATE



CITY OF WALNUT GROVE
October 12th, 2023
1021 PARK STREET MUNICIPAL BUILDING
MAYOR AND COUNCIL

Council Session Meeting Minutes

ELECTED OFFICIALS PRESENT:

Mayor - Mark Moore
Mayor Pro Tem - Stephanie Moncrief
Council Members-
Linda Pilgrim
Erica Miles

STAFF PRESENT:

City Clerk – Kimberly Whitlow
Public Works - Brian Pilgrim
City Attorney - Tony Powell
Asst. City Attorney- Jay Crowley
P&Z Administrator- Joe Walter

I. CALL TO ORDER - Mayor Mark Moore

II. INVOCATION - Tony Powell

III. PLEDGE OF ALLEGIANCE - All Participated

IV. ROLL CALL – All present

V. AGENDA APPROVAL – Mayor Moore- We have 3 items to adjust. First item is the August 1st minutes. There are some questions on those so we will resubmit them at the next council meeting. We are going to remove August 1st minutes. Also, on the financials, the budget vs. actual summary. The financial are correct but the summary is not correct so we want to disregard that and only approve the actual financials. The last thing, is item #1 under old business—Sewer Plant Expansion Engineering Services from Turnipseed. It was made known to me by the City Attorney that the contract needs to be modified so we are not able to submit it to the council in the required 3 days so we are going to remove it. Is there a motion to approve? Erica Miles- I make a motion to approve the consent agenda and removing all the minutes from the consent agenda—including August 1st, August 10th, August 31st. Removing the summary financials as well as the Sewer Plant Expansion. Mayor Moore- So you're looking at removing all 3 minutes? Is there a second? Stephanie Moncrief- I second. Mayor Moore- Any further discussion? Stephanie Moncrief- I'd like to keep the Sewer Plant expansion on there. I'd like to put Emerald Cove on there like I requested on the agenda. Mayor- As far as the Emerald Cove we don't have any further documentation as I mentioned earlier to the council. I have an engineering service looking at a proposal and I will submit that the council at the next work session. Stephanie Moncrief- I motion to overall the chairs ruling and put it to vote. Mayor- Per our ordinance it still has to have documentation. *Mayor and Stephanie Moncrief speaking at the same time, not able to record what was said* Tony Powell- So the motion on the floor is concerning the approval of the agenda. There was a motion, then there is a discussion over adding a second item. The motion hasn't been seconded so it's more of a question on the floor. The agenda can be amended. Whether or not it's appropriate to take up the item based on documentation – I can't read that right this second. So, I think, Mrs. Moncrief was trying to change/amend the motion. Somebody is going to have to second the amendment and then second the motion. The issue that was

before the council was an overruling. The chairs refusing to allow that to occur. That's a procedural motion which the legislative body can overrule the chair if they disagree by vote but it's by majority. I think that's what's on the floor – a motion to override the chair on amending the agenda. And that requires a second and a vote. Mayor- Is there a second on Mrs. Moncrief's motion to override the chair. Erica Miles- I second. Mayor- Any further discussion? All in favor? All- I Erica Miles- Can I amend my motion? Mayor- Yes, amend your motion to add the sewer plant and adding Emerald Cove paving. Erica Miles- I will amend my motion for the consent agenda to remove the minutes, remove the summary financials, keep old business as is and add Emerald Cove. Mayo Moore- Is there a second? Stephanie Moncrief- I second. Mayor- Any further discussion? All in favor. All-I. Mayor- Approved. Is there a motion to approve the consent agenda as amended? Stephanie Moncrief- So moved. Erica Miles- I second. Mayor Moore- Any further discussion? All in favor? All- I.

Community Involvement Committee- Linda Pilgrim- We have closed out our market season this year. We had a pretty good year. We learned some things and see what we can do next year. Our Christmas Tree lighting is coming up November 17th from 3-7 so we are looking forward to that. There is more information to come.

DDA Report- Erica Miles- The DDA met and voted. We are getting a letter of intent for the GA Economic Placemaking collaboration for 2024. The letter is due October 21st. The full application is due December 1st. *Audio could not be heard*

Education Involvement Committee – Stephanie Moncrief- The schools are on break this week. Well deserved break for everybody. I wanted to share something. I went to a meeting the other day and it's a program for the high school and middle school in all of the 3 different clusters. It's called CTNE. What the state is trying to do is create a workforce that comes out of high school that is ready to work with some type of school. Right now, there are 20+ different pathways that students can take. This allows students to go into different fields and internships. They have them at the hospital, they have them with caterpillar. Actually, they have them with Precision Planning. I'm excited to present something at the next work session to council about a collaboration between Precision Planning, us and the school. The reason I'm bringing it up is because if you know any companies that are willing to hire any students at this point, the schools are always looking for more companies who want to get involved.

Planning and Zoning Commission- Megan Ragan- At our last minute when I was elected chair the committee also elected Donnie Tudor as the vice chair. We do not have much to report on this month. We have one active rezoning for Forrest Glen. The commission is working on that with Joe Walter. Currently, Joe is drafting options for that rezoning to present to us at the next commission meeting. We anticipate more cases coming up over the next few months regarding the new developments in the City and I look forward to working with the council and the citizens. Thank you.

PUBLIC COMMENT

Dominic Digrado- I'm here this evening to make known some concerns that citizens have about an ongoing project in the city. The project of concern is Emerald Cove subdivision. I think all of can agree on a few things. The company that repaved these road did a substandard job and something needs to be done about it. Secondly, this work standard is not acceptable. Third, are the safety concerns of the heigh of the pavement a the driveway

entrance to each home. Lastly, there is a concern on this may affect property value. My understanding is that there are 3 options on the table. Option 1, the most cost-effective way are to feather the edges of the road, filling in the gutter with 2 inches of asphalt. Estimated cost \$80,000. Downtown Monroe has done this. Option 2- Grind down the edges of the road. This option can cause issues and the estimated cost is around \$260,000. Option 3 and the most costly is to tear up the entire road and repave. Estimated Cost \$520,000. I feel like we need to take a lot of things into consideration. We as a city do not have unlimited funds and have many other things that need to be done. We have other roads in other neighborhoods that still need repaving. We need speed humps to slow down traffic in neighborhoods. We also need caution lights at the school. The list goes on and on. This project is using tax money that all of our city residents have contributed to. While we feel that a repair is definitely needed I feel that it's not in the best interest of everyone to use a large portion of our general fund/splost money to completely redo the project from scratch. We should try to find the most cost effective solution to resolve the problem. The fine people of Walnut Grove should be able to trust the council to have the city's best interest in mind. However, after reviewing minutes from past council meetings and hearing council members concerned about their own property values and finding out about the unadvertised closed-door meetings held about repaving these neighborhoods I've come to conclusion *recording can't be heard* Two of these council members live in the neighborhood in question and have interest in their own property values. Can they really make an unbiased decision? For these reason listed we believe it's a conflict of interest on this project and Miles and Moncrief should recuse themselves on all discussions on the matter.

Taylor Parrell- I'm at 2060 Emerald Drive. I would just like to make a comment to the council and the Mayor. We all understand the issue and that Emerald Cove was not paved right. The other thing comes down to that we want to do it the right and the cost-effective way and we want it to last so the City doesn't have to go back and do it in a couple of years. In regards to the subject of the gutter. I happen to be the 7th house down the street, where the water is flowing down. If you pave up to the gutter it is going to block that gutter. That would cause water to run all the way into my driveway and my yard. Therefore, I have a great chance of getting flooded. I'm not thrilled over this gutter thought process. If it does happen, the city will be sued to me. I'm just making it very clear that I'm not going to accept, willingly, that the city chooses to go with the gutter option. I'd like the council to take that into consideration.

Ty Arnold- Ty Arnold 2480 Emerald Drive. I want to read some documentation. One took place in April about an employee pay increase. Ty read off the minutes from April's council meeting about the employee pay increase. Stephanie Moncrief- I'd like to respond. Do you know that the salaries for the employees were raised beyond 6% and it was brought to motion by myself and Mrs. Miles? And the correction was made to incorrect salary increase for our municipal court person. The Mayor had put down an amount and it was incorrect and I brought forward the correct amount. Were you aware of that? Ty Arnold- No. Mayor- Is there anything else you would like to add? Ty Arnold- Yes, the part where Mrs. Linda Pilgrim was expected to recuse herself on a certain situation but with the situation that Dominic just brought up, the attorney said that wasn't a conflict of interest. My concern with that is- I have paperwork showing that the attorney was paid by our HOA board which to me is a concern as a citizen and a concern because I had no idea we were even paying an attorney. So to me that's a conflict of interest. Stephanie Moncrief- I object to consideration of this matter. Mayor Moore- This is a public statement but you're out of time but is there any questions? Stephanie Moncrief-There is Roberts Rule of Order. If I object it can go to vote and that's Roberts rule of order. Mayor- We can't do Roberts Rules of Order on Public

Statement. I'm not going to limit freedom of speech in a public comment. Is there anything else? Ty- No. Mayor- Thank you.

Maxine McClanahan- 4081 Habersham Circle and because of what was just brought up I would like to mention the salaries for council and Mayor because that is something that I've been fighting for long before any of you came on board because I felt like we were being unfair to pay them such a low stipend. I just want to clarify that it did not just come from council, but it came from citizens and the council members that are currently here are the ones who took it under consideration based on it being brought forth by the citizens. Thank you.

OLD BUSINESS

Sewer Plant Expansion- Mayor- As I stated earlier, I submitted to council that's apart of your agenda packet a contract the allow Turnipseed to investigate an MBR sewer plant expansion that better fits our needs. The contract was under conflict by our City Attorney so that is still being reviewed so that is why we are pulling this from the agenda. Mrs. Moncrief asked for it to be put back so if there is any discussion as far as this sewer plant expansion, please make your comments. Council Member Moncrief, I'll let you go first. Stephanie Moncrief- I would like to make a motion to move forward with getting bid on the LAS system with Precision Planning that has been in the works for some time now. Mayor- You're out of order. I have no contracts in front of me which is required. We have no documentation or contract set before me or approved by the city attorney. Stephanie Moncrief- I rule to overrule the chairs ruling. We do have paperwork and we've had it for months. We are ready and permits are ready to go. Precision is ready to send it out for bid. It's all documented and I'd like to make a motion move forward with the LAS system with Precision Planning to send out to bid for construction. Mayor- This is out of order with Roberts rules and our ordinances. I'd love for you to share the logic of why we would want to spend 2 million dollars--- *audio can not be heard. People talking over each other* Mayor- Is there a second to Mrs. Moncrief's motion? Erica Miles- I second. Mayor- This is out of order because I have no contracts. This is against our ordinance. This is not open for consideration. Tony Powell- The contract needs to be approved by the Mayor and City attorney. I think the process here is direction and for council to give us a direction on which one they want to go with. We can't go both directions. Mayor- I disagree with that. Our charter states I am the CEO of this City. I approve and look at all options and then I submit it to council. At this time I do not approve spending 2 million dollars on a plant that does absolutely nothing for our growth. That's where I stand on it. For her to bring up documents that haven't been approved is inappropriate. Stephanie Moncrief- Why did we spend over \$68,000 on engineering costs if this wasn't going to be valid option? Mayor- In 2021 it was a viable option. Stephanie Moncrief- This says May 2023. Mayor- Back in 2021 that was a viable option but right now we have two contractors at 60,0000 gallons a piece that is in demand. The advance to city 50,0000 does the city absolutely no good. It does not make logical sense. Stephanie Moncrief- Can I amend my motion? I would like to make a motion to move towards the LAS sewer expansion and bring it to the next work session for further discussion. Mayor Moore- That I will do. Erica Miles- I'll make a second. Stephanie Moncrief- I would like to make a motion to move towards the LAS expansion for the sewer expansion. Mayor- Any further discussion? All in favor? All- I.

Parliamentary Procedure Veto—Is there any questions? I have vetoed this for the following reasons: This is a direct conflict of our charter. This had many items that are in direct conflict with our charter. With that being said I'm giving the council the right to override my veto. Is there a motion to override my veto? Stephanie Moncrief- I actually had a question. We haven't seen the complete document. Do you have the ordinance with the two date stamps on it from

the clerk and back from you to the clerk? According to our charter. Mayor- This was submitted to me in the time frame to the clerk. Stephanie Moncrief- I'm not questioning the time frame, but we need to see the ordinance with the date stamps on them stating when the clerk gave it to you and when you handed it back to her making it the final decision according to the charter. Mayor Moore- I don't know what you're referring to. I don't have the ordinance. Stephanie Moncrief- Do you have an ordinance with two date stamps on it? Clerk- No. Stephanie Moncrief- Ok, well I guess, I don't know what to do in that case. Let me ask you a further question. In section D of the charter when it comes to veto. Are you vetoing the ordinance in its entirety or minus these options? Mayor- To answer your question, I do have the right to override certain sections of the ordinance. I'm overriding the whole ordinance until it's rewritten. Stephanie Moncrief- In the case where it's not done. Do we consider it vetoed, not vetoed? I don't know if Kimberly was aware of needing to date stamp. Can we move forward even though it wasn't date stamped with having an inexperienced clerk that hasn't learned that yet. Tony Powell- I think it's fine to move forward. I don't think we've done this before. Mayor- I had already called for a motion. Is there a motion to override my veto? Linda Pilgrim- I make a motion that the veto stands. Mayor Moore- Is there a second? I'll second it. Any further discussion? I can second a motion. All in favor? Linda Pilgrim- I. Opposed? Motion dies. My veto stands.

Emerald Cove Paving- Mayor- Mrs. Moncrief, I'm going to give you the floor since you wanted to add it. Stephanie Moncrief- I think we are going to go through the same thing we just went through. I would like to make a motion to bring in several engineers from Falcon, LNCO and Allied to talk with the council about the paving issue. My motion was going to be something else but I know what would occur. Mayor- You can make a motion; I'll be more than happy to look at it. We've beat this thing to death. Let's talk about the Emerald Cove Paving. Since you brought it up... *people talking over each other* Now we are in a debate. Stephanie Moncrief- I'm going to give you my recommendation. Stephanie Moncrief- I'd like to ask you to remove yourself from the chair and let the Mayor Pro Tem get there because if you're going to weigh in on something, you need to remove yourself from the chair position. Mayor Moore- No. Because I have the right to input my own decisions. Stephanie Moncrief- Point of clarification from our attorney please. Tony Powell- The Mayor does have the right to speak after a motion, The rules are once the chair becomes an advocate, they surrender the chair. Mayor Moore- That's only if I made the motion. Remember something before you go down that path. If the Mayor Pro Tem takes over the meeting then she loses her right to vote. Mayor- We are in a mess here. Let's concede this and I will hold my statement. I will bring in the recommendations to the council. I'm telling you right now they're going to say exactly the same thing as I stated earlier. I want to get this thing fixed because I promised it almost 10 months ago and all we've done is beat this thing to death. The city just does not have the money to spend. Erica- I think it's a great idea to bring the engineers into a work session so we can all hear first hand what they have to say. It would be nice to hear what they have to say on the record. Stephanie- It's been motioned and seconded. Mayor- I agree with that. I'll tell you what we will do. I want to get 3 RFP's for each option and we send it off for bid. We send it off for gutter paving, grinding of edges and for the whole road and we will submit those in front of council so you all can see exactly what we are talking about. That way there isn't going to be this back and forth. Stephanie Moncrief- There's a motion on the floor and a second. Mayor- Any further discussion? All in favor? All-I Mayor- Having Mrs. Moncrief and Mrs. Miles a part of the decision making process is a conflict of interest clarified by the last council meeting that Mrs. Miles made a statement that it's going to effect all of our property values and that's on the record. That is a clear conflict of interest. I thought I could create a paving committee with these two council members and they would see exactly all the options I actually thought they would come up with the same conclusion as I did. Not only did this committee meet in private

against our open record law but they did not advertise and notify the whole City of Walnut Grove. It's not an Emerald Cove issues, it's a City of Walnut Grove issue. Tony Powell- In the statement you just made *audio can't be heard* When two members go out to do investigatory work, they can't vote on it and approve anything. It has to come back to his body in an advertised meeting for action to be taken. It's the taking of action that the open meeting act is really designed focus on. Mayor- I'm going to make the statement that in the second paragraph, the definition of meetings it says any committee or special committee appointed by a legislative authority. Tony Powell- The difference is, there is not creation of a committee of Emerald Cove, there is an appointment by the Mayor of two members to act. Erica Miles- I would also like to state on record that you said that I made a statement that's on record in the last meeting. There's no way possible I made a statement that is on record since the minutes haven't been approved.

Public Works Report- Brian Pilgrim- We are working hard to keep the properties in good shape and the grass cut. We are getting a few more work orders knocked out and behind us. Also we cut pines out of the City park. We used Safeco Tree Service for that. They were dead trees that had to be removed. We've had 3 streetlights installed in front of the high school in the crosswalk light upgraded to the biggest light we can get. We installed our fall decorations a city hall and we are working on our pollinator garden at the roundabout. Mayor Moore- Can you give an update on the sidewalks? We had a few questions on that. Brian- Yes, we have work orders that have been created on that and we are working on getting the tools together and all the material to get that fixed within I would say at least a week.

City Clerk- 13 ballpark rentals, 5 pavilion rentals, 37 state patrol tickets, 6 county tickets.

Mayors Report- Like I said I'm working hard on Emerald Cove and I need to get that fixed. We aren't talking about taking the asphalt to the top of the curb line. We are only simply doing 2 inches from the bottom to make it level. Paving 2 inches over concrete is something that happens all the time. It's a proper procedure. If it had been feathered when they actually did the paving, we wouldn't be here today. We didn't know, like I said, last meeting. Walton County did inform us they didn't have that capability. We are happy about the pollinator garden. We are looking at engineering to do the sidewalks in front of the school with council approval. Sewer Plant expansion is moving forward if yall were able to come to the last presentation which is for an MBR system and it's amazing. The type of expansion that we are trying to do will greatly reduce if not eliminate any odors that could possibly happen. Last but not least as I stated earlier 50,000 gallons is not going to us any good. 250,000 gallons will. Doubling the price gives up 5x the amount capacity. As far as our Master Plan and our Downtown Concept, it's all on the website if yall would like to review that. It's a wonderful document. That's all I have to say at this particular point in time. We are in the process of our audit process from 2022-2023. I'm going to state that our audit for the last few years has been perfect. That's everything that I got. Now before I go further is the Town Hall.

Council Comments-

Erica Miles- I understood Mrs. Pams, Mrs Tina's statement about her driveway earlier and I feel like when you, when the Mayor talked about paving it was not understood clearly. From my understanding the concern from the citizen is that if we pave the gutter and start at the road and you're saying to go to the driveway so it eliminates all bumps that is the issue that will create the problem for the citizens. If the gutter is level with the driveway the water will

run into the driveway down into the yard and potentially cause a flood for that citizen. I just wanted to clarify that. And then, I also wanted to make clear the citizens that I have recused myself from issues before as well that I represented someone in a real estate transaction when they came to rezone their property, I recuse myself from that issue. I do feel like as a member of council it is my responsibility to protect everyone's property values and when I say our I mean that I'm a citizen in the community too, so I'm included in everybody's property value. I just wanted to make that clear. I don't care if it's in Magnolia, I don't care if it's on Park Street, I don't care if it's in Forrest Glenn, I don't care where it is. The citizens of Walnut Grove deserve their property value to be protected and that is all I have.

Linda Pilgrim- No comments

Stephanie Moncrief- I don't want to go too long. I promised Kimberly we would get out of here. But I'd like the citizens of Walnut Grove to know that while I live in Emerald Cove and my street is bad, I am also a council member and I have a responsibility to everybody whether it's my street, Magnolia, Cambridge Chase, Enclave, whatever the case may be and if your road looked like this you could count on me to be doing the same thing. To me this is not a personal issue. I don't make them personal issues. This is an issue about a street that was done incorrectly, I've taken responsibility for it here, I've taken responsibility for it at my HOA meeting. There's nothing else I can say to convince anybody and if you choose to think differently then that is your choice and that's okay. You have that choice. That's it. Thanks for coming guys.

ADJOURN- Mayor- Is there a motion to adjourn? **Stephanie Moncrief-** So moved. Mayor- Second? **Erica Miles-** I second. Mayor- All in favor? All-I

ADJOURN

Kimberly Whitlow, City Clerk DATE

Steve Mark Moore, Mayor DATE

Tony Powell, City Attorney DATE

COUNCIL MEMBERS:

Erica Miles DATE

Linda Pilgrim DATE

Stephanie Moncrief DATE

SOUTHERN SANITATION
P.O. BOX 815
GRAYSON, GA. 30017
770-554-6450

City of Walnut Grove
2581 Leone Avenue
Loganville, Ga. 30052

12-1-2023

Residential Monthly Waste Service

December 2023

596 (\$12.00)

\$7152.00

Total Amount Due

\$7152.00

Account due by 12-15-2023
Thank you for your business.

City of Walnut Grove
Balance Sheet
As of December 8, 2023

	<u>Total</u>
ASSETS	
Current Assets	
Bank Accounts	
11.1100 Cash in Bank - General Fund	339,573.59
11.1101 Money Market - General Fund	621,737.78
11.1102 Cash in Bank - 2013 SPLOST	0.00
11.1103 Cash in Bank - 2019 SPLOST	613,242.89
11.1104 Cash in Bank - Sewer Operating Account	23,560.37
11.1105 Money Market - Sewer	1,265,179.78
11.1111 Cash in Bank - DDA	91,462.04
Total Bank Accounts	<u>\$ 2,954,756.45</u>

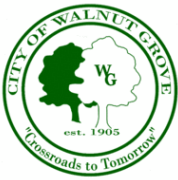


City of Walnut Grove

Budget vs. Actuals: 2024 Budget - FY24 P&L Classes

July 2023 - June 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
31.1000 Property Taxes	6,782.77	265,000.00	-258,217.23	2.56 %
31.1310 Title Ad Valorem - TAVT	21,684.34	45,000.00	-23,315.66	48.19 %
31.1315 Motor Vehicle Tax	1,050.57	2,500.00	-1,449.43	42.02 %
31.1340 Intangible Tax	820.93	7,000.00	-6,179.07	11.73 %
31.1600 Real Estate Transfer Tax	291.62		291.62	
31.1600 Real Estate Transfer Tax		2,500.00	-2,500.00	
31.1710 Franchise Tax - Electric		70,000.00	-70,000.00	
31.1730 Franchise Tax - Gas		6,000.00	-6,000.00	
31.1750 Franchise Tax - Cable	5,417.18	9,000.00	-3,582.82	60.19 %
31.1760 Franchise Tax - Telephone	234.08	2,500.00	-2,265.92	9.36 %
31.3100 Local Option Sales Tax	50,155.62	250,000.00	-199,844.38	20.06 %
31.4200 Alcohol Excise Tax	34,280.13	80,000.00	-45,719.87	42.85 %
31.6200 Insurance Premium Tax	25.00	110,000.00	-109,975.00	0.02 %
31.8000 Other Taxes		500.00	-500.00	
31.9000 Penalties and Interest on Delinquent Taxes	68,707.49		68,707.49	
32.1110 Alcohol Licenses - Beer	250.00	750.00	-500.00	33.33 %
32.1120 Alcohol Licenses - Wine	250.00	750.00	-500.00	33.33 %
32.1130 Alcohol Licenses - Liquor	1,700.00	1,700.00	0.00	100.00 %
32.1200 Business License	6,276.00	12,000.00	-5,724.00	52.30 %
32.2200 Building Permits and Inspections	24,046.28	25,000.00	-953.72	96.19 %
32.2990 Other Permits	925.00	500.00	425.00	185.00 %
32.4000 Late Fees	75.00		75.00	
33.7100 SPLOST Revenue	36,098.34		36,098.34	
34.1910 Election Qualifying Fee	360.00	180.00	180.00	200.00 %
34.7000 Recreation Income	1,590.00	2,000.00	-410.00	79.50 %
34.9999 Other Charges	-106.43	850.00	-956.43	-12.52 %
35.1000 Fines and Forfeitures	22,454.23	35,000.00	-12,545.77	64.15 %
35.1020 Court Fees - Other	135.00	7,000.00	-6,865.00	1.93 %
36.1000 Interest Revenue	53.57	500.00	-446.43	10.71 %
37.1000 Contribution	150.00	1,000.00	-850.00	15.00 %
38.9999 Miscellaneous Revenue	140.00		140.00	
39.1100 Transfers from General Fund	101.88		101.88	
Sales of Product Income	5,163.98		5,163.98	
Total Income	\$289,112.58	\$937,230.00	\$ -648,117.42	30.85 %
Cost of Goods Sold				
Cost of Goods Sold	0.00		0.00	
Total Cost of Goods Sold	\$0.00	\$0.00	\$0.00	0.00%
GROSS PROFIT	\$289,112.58	\$937,230.00	\$ -648,117.42	30.85 %
Expenses				



City of Walnut Grove

Budget vs. Actuals: 2024 Budget - FY24 P&L Classes

July 2023 - June 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
51.1100 Salaries and Wages	93,256.45	203,774.40	-110,517.95	45.76 %
51.2100 Group Insurance		21,000.00	-21,000.00	
51.2200 Payroll Taxes - Social Security	7,858.38	18,100.00	-10,241.62	43.42 %
51.2210 Payroll Taxes - Medicare		2,610.00	-2,610.00	
51.2215 Payroll Taxes - Federal Unemployment		825.60	-825.60	
51.2400 Retirement Contributions		15,000.00	-15,000.00	
52.1100 Court Software	1,067.70	2,500.00	-1,432.30	42.71 %
52.1300 IT Services	4,364.42	10,000.00	-5,635.58	43.64 %
52.2110 Solid Waste Collection	28,596.00		28,596.00	
52.2200 Repairs and Maintenance	8,975.53	17,500.00	-8,524.47	51.29 %
52.2210 Repairs and Maintenance - Vehicles Code Officer	1,652.72	100,000.00	-100,000.00	
Total 52.2210 Repairs and Maintenance - Vehicles	1,652.72	100,000.00	-98,347.28	1.65 %
52.2220 Repairs and Maintenance - Streets, Roads and Bridges	12,086.25	15,000.00	-2,913.75	80.58 %
52.2240 Professional Services	435.00	51,800.00	-51,365.00	0.84 %
52.2241 Professional Services - Engineering				
52.2241 - Code Enforcement	15,500.00	20,000.00	-4,500.00	77.50 %
52.2241 - Engineering Services		30,000.00	-30,000.00	
52.2241 - Inspections	700.00		700.00	
52.2241 - Storm Water		30,000.00	-30,000.00	
52.2241 - Zoning Administration	29,523.40	50,000.00	-20,476.60	59.05 %
Total 52.2241 Professional Services - Engineering	45,723.40	130,000.00	-84,276.60	35.17 %
52.2242 Professional Services - Accounting	7,327.49	35,000.00	-27,672.51	20.94 %
52.2243 Professional Services - Legal	25,139.50	60,800.00	-35,660.50	41.35 %
52.2244 Professional Services - Security	758.28	1,800.00	-1,041.72	42.13 %
52.2250 Facility and Grounds Maintenance	6,330.69	7,500.00	-1,169.31	84.41 %
52.2260 Liability Insurance	23,082.00	27,000.00	-3,918.00	85.49 %
52.3200 Communication		11,300.00	-11,300.00	
52.3200 Communications - Wireless Telephone	2,824.78		2,824.78	
52.3300 Advertising	1,560.00	5,000.00	-3,440.00	31.20 %
52.3500 Travel	2,968.03	3,500.00	-531.97	84.80 %
52.3600 Dues and fees	2,745.00	4,500.00	-1,755.00	61.00 %
52.3610 Bank Charges		750.00	-750.00	
52.3700 Training and Education	556.10	17,000.00	-16,443.90	3.27 %
52.3850 Contract Labor		15,000.00	-15,000.00	
52.3900 Other Expenses	1,556.86	3,500.00	-1,943.14	44.48 %
53.1100 Cleaning Supplies		500.00	-500.00	
53.1110 Office Supplies	4,967.29	5,000.00	-32.71	99.35 %
53.1115 Pavilion Rental Expenses	165.00	650.00	-485.00	25.38 %
53.1120 Postage	378.00		378.00	
53.1130 General Supplies - Other		2,500.00	-2,500.00	



City of Walnut Grove

Budget vs. Actuals: 2024 Budget - FY24 P&L Classes

July 2023 - June 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
53.1140 Community Support/Events	1,065.70	5,000.00	-3,934.30	21.31 %
53.1210 Utilities - Water	1,141.43	2,250.00	-1,108.57	50.73 %
53.1220 Utilities - Gas	179.62	1,000.00	-820.38	17.96 %
53.1230 Utilities - Electricity	22,233.55	45,500.00	-23,266.45	48.86 %
53.1240 Utilities - Cable	5,823.89	8,000.00	-2,176.11	72.80 %
53.1270 Gas, Oil, Diesel	4,293.11	8,000.00	-3,706.89	53.66 %
53.1700 Other Supplies	225.00		225.00	
53.9999 Miscellaneous Expenditures		2,500.00	-2,500.00	
54.2500 Equipment		14,000.00	-14,000.00	
54.2600 New Construction		50,000.00	-50,000.00	
57.1000 Other Business Expenses		720.00	-720.00	
57.3000 Library		70,000.00	-70,000.00	
57.3300 Peace Officer Annuity/Benefit Fund	1,313.59	2,500.00	-1,186.41	52.54 %
57.3320 Crime Lab Fees		50.00	-50.00	
57.3340 Drivers Ed/Training Fund		50.00	-50.00	
57.3370 Drug Abuse Treatment and Education		1,750.00	-1,750.00	
57.3375 County Jail Fund		2,000.00	-2,000.00	
57.3380 Peace Officer - Prosecutor's Fund		1,500.00	-1,500.00	
57.3385 Local Victim Assist. Fund	597.07	1,500.00	-902.93	39.80 %
57.3390 GA Crime Victims Assist. Program		500.00	-500.00	
57.3391 Peace Officer - Prosecution Indigent Fund		500.00	-500.00	
57.3392 Sheriff's Retirement Fund of GA	138.00	500.00	-362.00	27.60 %
57.3393 GSCCCA Payouts	3,210.14	6,000.00	-2,789.86	53.50 %
57.4000 Walton County Board of Commissioners	8,472.69	10,000.00	-1,527.31	84.73 %
58.1000 Debt Service - Principal	17,967.66	36,000.00	-18,032.34	49.91 %
Reimbursements	9,496.60		9,496.60	
Total Expenses	\$360,532.92	\$1,059,230.00	\$ -698,697.08	34.04 %
NET OPERATING INCOME	\$ -71,420.34	\$ -122,000.00	\$50,579.66	58.54 %
Other Income				
39.9999 Budgeted Use of Fund Balance		122,000.00	-122,000.00	
Total Other Income	\$0.00	\$122,000.00	\$ -122,000.00	0.00%
NET OTHER INCOME	\$0.00	\$122,000.00	\$ -122,000.00	0.00 %
NET INCOME	\$ -71,420.34	\$0.00	\$ -71,420.34	0.00%



RUSSELL P. PRESTON
R. MICHAEL MALCOM
PAUL L. ROSENTHAL
DONALD A. WRIGHT, III
JARED M. CAMPBELL

From the desk of
Paul L. Rosenthal, Esq.

plr@prestonmalcom.com

October 18, 2023

VIA USPS FIRST CLASS MAIL and
VIA EMAIL TO mayor@cityofwalnutgrove.com

City of Walnut Grove
Mayor Mark Moore
City Hall
2581 Leone Avenue
Walnut Grove, Georgia 30052

Re: Monthly Solicitor Services in Walnut Grove Municipal Court;
Request for Increase in Fees Paid

Dear Mayor Moore:

As you know I serve as the Solicitor for the City of Walnut Grove in the Walnut Grove Municipal Court. I have had the privilege of serving in that capacity for your town for more than eight (8) years. During that entire time my fee that was originally set by the City of \$400.00 per month has never been increased. During that same period of time of more than eight (8) years, the costs of running my law firm have continued to escalate tremendously, just like all other costs we have all generally seen increase of late.

I am writing today to ask the Mayor and Council for an increase in my monthly fee paid for my office covering all Solicitor services needed in the Walnut Grove Municipal Court. I believe that Sonya Cox, your court clerk, or Judge Barth can speak to the efficient and effective services we provide your city in executing my duties as your solicitor. I have reviewed other similarly sized courts and standard pay rates in neighboring jurisdictions. Based on the increased costs of operations in my office along with my review of pay in neighboring jurisdictions, I am asking for my monthly solicitor fee to be increased to \$750.00 per month effective January 1, 2024. I will continue to see that matters in the Municipal Court of Walnut Grove are efficiently and effectively processed on behalf of the City.

I hope that you will carefully consider this request and understand that the request is reasonable, and the least amount that is needed to assist in offsetting the increased costs I am experiencing in the operations of my law office.

110 Court Street
Post Office Box 984
Monroe, Georgia 30655
www.prestonmalcom.com

770.267.2503 • Real Estate Fax 770.267.3596 • Litigation Fax 770.267.2899

I am happy to discuss this matter with you at your convenience, please feel free to call me at any time should you wish to discuss this further.

Best Regards,


Paul L. Rosenthal, Esq.

PLR/jls

cc: Sonya Cox, City Court Clerk *(via email only)*
Tony Powell, Esq., City Attorney *(via email only)*

HBB

HANKS-BALLARD-BARTH
ATTORNEYS AT LAW

From the desk of
Samuel M. Barth, Esq.

Marcy A. Hanks
Robbie M. Ballard
Samuel M. Barth
Taylor B. Newberry

barth@hbbfirm.com

November 15, 2023

VIA USPS FIRST CLASS MAIL and
VIA EMAIL TO mayor@cityofwalnutgrove.com

City of Walnut Grove
Mayor Mark Moore
City Hall
2581 Leone Avenue
Walnut Grove, Georgia 30052

Re: Judicial Services in Walnut Grove; Request for Increase in Fees Paid

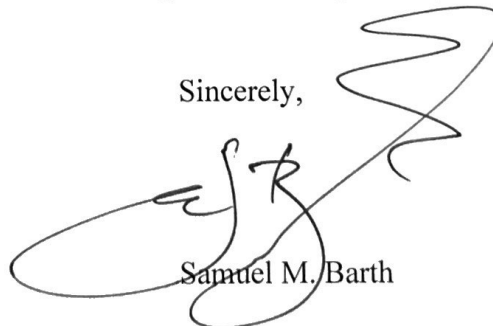
Mayor Moore,

As you are aware, I serve as the Chief Municipal Court Judge for the City of Walnut Grove. I have served in this capacity since September 2017. Since I began serving Walnut Grove, my fee that was originally set by the city of \$500.00 per month has never been increased. The cost of living and doing business has increased dramatically over the last six years and it seems these costs are continuing to rise.

I am writing to you today to ask you and the Council to increase the monthly fee paid for my services as Chief Municipal Court Judge. I believe that Ms. Sonya Cox, Mr. Paul Rosenthal, and any other individual involved with this Court would attest to the satisfactory service I provide the city in executing my duties as your Chief Municipal Court Judge. I have reviewed other similarly sized courts and the pay rates in surrounding jurisdictions and this request, I believe, is a reasonable one. Based on that, I am asking that my monthly judicial fee be increased to \$1,000.00 per month effective January 1, 2024.

I appreciate your time and consideration of this matter. I am open to further discussion to ensure we reach a mutually beneficial resolution. I look forward to continuing to serve the great city of Walnut Grove and contributing to its ongoing success.

Sincerely,



Samuel M. Barth

302 North Broad Street
Post Office Box 710
Monroe, Georgia 30655

Telephone: (770) 267-8988
Fax: (770) 267-8978
www.hbbfirm.com



November 21, 2023

Mayor Mark Moore
City of Walnut Grove
2581 Leone Avenue
Loganville, GA 30052
770-787-0046

Re: Operation and Maintenance Proposal for the City of Walnut Grove Wastewater Treatment System

Dear Mayor Moore:

I would like to take this opportunity to thank you for the City's support and partnership during the past five years with the management of your Wastewater Treatment Operations. Walnut Grove continues to be one of Lakeview's strongest and most trusted partners and we greatly value our relationship. We look at Walnut Grove as Lakeview Environmental's Flagship Operation in Georgia.

Lakeview understands the importance of this project, not only to the residents, but also to sustainable growth of the community. Our past experiences with very similar projects combined with our company culture and resources, will ensure superior management and operations with efficiency and quality service. The goals identified for us not only include the obvious ones, such as permit compliance and cost-efficient operations, but also aesthetics and future resource management. We are confident that we can continue to achieve all of these through a successful partnership with The City of Walnut Grove.

Lakeview will provide the following:

- A Georgia class I(highest level) wastewater treatment certified Project Manager to oversee and manage the day- to-day operations. The Lakeview Project Manager will be an extension of the city, reporting directly to your designated representative and coordinate activities.
- Regular communication with the designated representative or Board
- A representative to attend public meetings
- Ensure proper staffing with all required certifications necessary
- The Lakeview manager will ensure that all required monitoring, testing and lab testing required by GA EPD or other outside agencies are performed and report

Lakeview Environmental
34 Bunker Hill RD Crawford, GA



as require

- Additional operators and maintenance staff will be provided as needed to operate the system and perform routine preventative maintenance
- The cost of the routine monitoring and sampling is included in this proposal based on the current NPDES Permit.
- Routine preventative maintenance will be provided by Lakeview
- Maintain \$2,000,000 of General Liability insurance and \$1,000,000 of Pollution Liability insurance.

The owner will be responsible for the following:

- The cost of all utilities ie water, power, internet
- Sludge hauling and disposal
- Chemical cost
- Calibration of system meters as required by GA EPD ie flow meters, probes, etc
- The cost of maintenance (excluding basic troubleshooting and preventative maintenance) including parts and labor
- Provide labor required for vegetative maintenance of the spray fields
- A periodic visual check of facilities.

Lakeview is proposing a five-year agreement to provide Operation and Maintenance of the City of Walnut Grove Wastewater Treatment Operations. The City and Lakeview will negotiate an increase/decrease to the annual fee on the anniversary date each year. If changes are not agreed upon then the parties will base the increase/decrease on the current CPI for all urban users.

Monthly fee for year one: \$1919.00

In summary, Lakeview's headquarters is located within an hour of the City's facilities. Our close proximity allows us to rapidly respond to any situation that occurs. Lakeview has years of experience with local government, in particular with small communities facing growth challenges. We can assist at no charge with the development of sewer ordinances and policies, capital improvement plans, budget preparations and many other items a growing city needs to successfully meet future demands. We stand ready to continue the

Lakeview Environmental
34 Bunker Hill RD Crawford, GA



partnership with the City of Walnut Grove on this exciting opportunity, committing the resources necessary to deliver an exemplary project. If you have any questions, feel free to contact me. My cell number is 706.215.5276. We look forward to hearing from you.

A handwritten signature in blue ink, appearing to read "Chris Thomas", is written over a light blue background.

Chris Thomas
President, Lakeview Environmental

In Witness Whereof, the parties hereto, acting through their duly authorized representatives, have executed this agreement on the dates appearing adjacent to their respective signatures.

Both parties indicate their approval of this agreement by their signatures below, and each party warrants that all corporate or governmental actions necessary to bind the parties to the terms of this Agreement have been and will be taken.

City of Walnut Grove

Lakeview Environmental LLC.

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____