

CITY OF WALNUT GROVE
August 1st, 2023
1021 PARK STREET MUNICIPAL BUILDING
MAYOR AND COUNCIL

Work Session Meeting Minutes

ELECTED OFFICIALS PRESENT:

Mayor - Mark Moore
Mayor Pro Tem - Stephanie Moncrief
Council Members-
Linda Pilgrim
Erica Miles

STAFF PRESENT:

City Clerk – Kimberly Whitlow
Public Works - Brian Pilgrim
City Attorney - Tony Powell
Asst. City Attorney- Jay Crowley
P&Z Administrator- Joe Walter

OTHERS PRESENT: David Wright, Robert Sligh, Bobby Bullard

I. CALL TO ORDER - Mayor Mark Moore

II. INVOCATION - Tony Powell

III. PLEDGE OF ALLEGIANCE - All Participated

IV. ROLL CALL - Everyone Present

V. AGENDA APPROVAL – Linda Pilgrim made a motion to approve the agenda. Erica Miles seconded. Stephanie asked to add on the sewer tap. Linda Pilgrim motioned to amend the agenda to add the taps and Stephanie Moncrief second. Motion to approve agenda by Stephanie Moncrief. Seconded by Erica Miles. All in favor.

VI. OLD BUSINESS

1. REZONING APPLICATION FOR FORREST GLENN- Joe Walter explained the purpose of the rezoning application. Erica asked why this was still on the agenda because they voted to remove it. Joe explained that it was advertised for a hearing. Tony Powell said this needs to go back to Planning and Zoning. Mayor Moore says he believes this needs to move forward and corrected and Linda Pilgrim agreed. Erica Miles explained that they killed the issue and Stephanie seconded it in the last meeting. Tony Powell said that it was voted to be removed at the last meeting and his recommendation is to stop the voting on this now and send it back to Planning and Zoning. The council took a 10-minute break after this discussion.

- 2. EMERALD COVE CORRECTIVE PAVING – REVIEW BIDS-** Stephanie Moncrief expressed her frustration on the number of qualified bids because the City did not send out what they were supposed to send out. Stephanie mentioned we need help with getting the word and the RFP out there. Mayor Moore mentioned he has yet to receive a formal complaint about the paving of Emerald Cove. Stephanie Moncrief said that a petition was brought to the City at a meeting with over 45 signatures. Mayor Moore said he received a presentation and packet but has never received a petition or formal complaint. Linda Pilgrim seconded that she did not see the petition either. Erica Miles stated she would like to LNCO further about their bid. Stephanie would like to meet with LNCO and Falcon's for further discussion. Tony Powell suggested rejection of all bids and negotiating services with engineers.
- 3. CASE # #WGRZ-23-02: Kippy Clark C/O J. Alexander Brock, Applicant; William Paul Jones, Jr And Toby Jones, Owners Parcels #Wg010024 and Wg10025—1071/0 Walnut Grove Parkway Request to Rezone 9.4 Acres From AG to Pud for a mixed-use development – Traffic study – Bobby Bullard** did a presentation of the Walnut Grove Town Center. David Wright presented the traffic study. Data was collected June 20th, 2023 to determine the impact of the development. The intersection of 81/Walnut Grove Parkway will not need traffic lights as of yet. The same situation is at 138/Walnut Grove Parkway. Right turn lanes are recommended at both intersections. As the area grows there will have to be improvement to the intersections but as of right now there is no need for traffic lights.
- 4. Walnut Grove Master Plan – Hall Consulting-** It has been challenging to get everyone in the same room. Stephanie suggested we have it at the municipal building. Mayor Moore says the municipal building can't accommodate. Mayor Moore says that Hall Consulting has not officially presented what they have to offer to the council. Joe Walter suggests we have Mrs. Hall come to a council meeting to answer some of the councils' questions. Kimberly is going to try to get in touch with Mrs. Hall to come to a work session to present.
- 5. City Clerk Official Record Keeper—**No discussion
- 6. Gas Station Exterior Review—**Joe stated that they got the elevations sent over to council for review. Joe suggests we add it to our next council meeting. Erica Miles thinks the exterior looks great. Stephanie Moncrief asked about the gas pumps in the back and Joe confirms there will be pumps in the back. The taps have not been purchased for the gas station as of yet. The tap fee will be paid for when this item gets improved. Needs to be placed on the August 10th agenda.
- 7. Ethic Ordinance—**This was the second reading of the ordinance. Mayor Moore questioned the \$5000 stipulation in this ordinance and does not agree with it being so high. Mayor Moore thinks a nepotism clause needs to be included and a clause should be added to prohibit council members from doing business with building/developers for a set number of years. Tony Powell further explains the \$5000 and ethic provision. The council agrees they will keep it as is.

VII. NEW BUSINESS

1. MILAGE RATE- Mayor Moore presented the milage rate which shows a roll back rate from the state. The milage rate increase is 0.00 for this year.

2. Nuisance Ordinance—This is to update the City's current ordinance. Mayor Moore has not had time to review this. Mayor Moore asked to table this until the next work session.

3. COUNCIL PROCEDURE ACT CONCERNING PARLIAMENTARY PROCEDURE AND MEETING RULES- The Mayor thinks some of the items in this are contradictory. The council agrees that we already do our meetings this way and that this ordinance makes sense. Mayor Moore inquires about the advertisement times listed in this ordinance and the council agrees that we will keep it on Friday 1:00. Stephanie thinks keeping the minutes word for word is unnecessary and we should summarize the minutes like other cities/counties do. Mayor Moore does not agree and believes we should continue to write them out word for word. Mayor Moore explains this is a Mayor calls and he should make the decision on the minutes. He said he wants to remain completely transparent and continue to do the minutes word for word. Stephanie said that the minutes are not word for word. Erica Miles also Stephanie Moncrief agree that all the facts are not in the minutes. Erica and Stephanie believe we should keep the recordings of the minutes. Mayor Moore says we do not have the capability right now. The city clerk shall provide a summary of the minutes within 2 weeks of the recorded meeting and this was agreed upon. Mayor Moore states that we should give the council a full 5 days to review the agendas and the agenda packets.

4. CODE ENFORCEMENT EFFECTIVENESS- Stephanie Moncrief explains she had received concerning emails from citizens and has reviewed the code enforcement report and inquired about who is overseeing our current code enforcement officer, Ramon. She is concerned that the current company we are using for our code enforcement is not being effective. Mayor Moore says the City has a friendly city policy. A friendly city policy states that a violation is reported to the city and dealt with, within 10 business days. Mayor Moore believes the City should consider Marshall to take care of our code enforcement. Stephanie Moncrief says that Walton County would be willing to make an agreement with us to help us with our code enforcement. Mayor Moore does not want to use Walton County for assistance. Stephanie Moncrief is hopefully the nuisance ordinance will help us with our code enforcement issues.

5. QUALIFICATION DATES ANNOUNCED- August 21st, 2023- August 23rd, 2023 9:30am-4pm. The clerk, Kimberly Whitlow, is now a qualified elections officer. The council talked about early voting and agreed to keep it at the municipal meeting and move around work sessions/council meetings as needed.

VII. ADJOURN

Kimberly Whitlow, City Clerk DATE

Steven Mark Moore, Mayor DATE

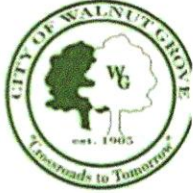
Tony Powell, City Attorney DATE

COUNCIL MEMBERS:

Stephanie Moncrief DATE

Linda Pilgrim DATE

Erica Miles DATE



CITY OF WALNUT GROVE
August 10st, 2023
1021 PARK STREET MUNICIPAL BUILDING
MAYOR AND COUNCIL

Council Session Meeting Minutes

ELECTED OFFICIALS PRESENT:

Mayor - Mark Moore
Mayor Pro Tem - Stephanie Moncrief
Council Members-
Linda Pilgrim
Erica Miles

STAFF PRESENT:

City Clerk – Kimberly Whitlow
Public Works - Brian Pilgrim
City Attorney - Tony Powell
Asst. City Attorney- Jay Crowley
P&Z Administrator- Joe Walter

OTHERS PRESENT: Bobby Bullard

I. CALL TO ORDER - Mayor Mark Moore

II. INVOCATION - Tony Powell

III. PLEDGE OF ALLEGIANCE - All Participated

IV. ROLL CALL – Linda Pilgrim is not present but everyone else is present.

V. AGENDA APPROVAL – Mayor Moore- Is there a motion to approve the agenda as submitted? Stephanie Moncrief- I make a motion to approve the agenda as submitted. Mayor Moore- Is there a second? Erica Miles- I second. Mayor Moore- Any further discussion? Stephanie Moncrief- We do need to make a few changes if we could. There are a few things on there that need to be deleted. Tony Powell- You can shorten it. Mayor Moore- Which things would you like to delete? SM- The Forrest Glenn at our last meeting and the meeting before that we said that was no longer on the agenda. We did a motion, seconded, and removed it. We said we would bring it back up at a Work Session to discuss other options. Mayor- Mr. Powell you are going to have to answer that. You advised it would have to come on tonight's agenda. TP- It's a council-initiated application. So, council can take it off if they want to. A vote to remove it from the agenda will do it. SM- I thought we already did that. TP- You voted to table, remove it, you moved to remove it from that agenda. What I understand that you are doing with that item is sending it back to the Planning and Zoning administrator for him to continue to bring that forward. Mayor- Okay, so, we would like to remove the rezone...what's the other item? SM-The minutes are not in the packet. So that needs to be put for the next meeting.

Mayor- There are no actual minutes listed, it's just a headline. SM- We can take it off then? Mayor- If you'd like to. SM- yes. I have one more question about the invoices over \$5000. Is that a yearly thing? It doesn't state on the invoice. Mayor Moore- This is the yearly premium for the GA Municipal Agency. SM- It's just the statement, it doesn't state what insurance premiums. So, I would just be curious to see that. Is there a problem with putting it off until the next meeting? Mayor Moore- No. Well, we will remove that too. With that being said the only thing under the consent agenda is the financials. Is there a motion to approve the agenda as amended? SM- Yes, I will motion to agenda the agenda. EM- I will second. Mayor- Any further discussion? All in favor? SM and EM- I.

VI. OLD BUSINESS

1. EMERALD COVE PAVING—Jay Crowley- Back in early July my office received 3 bids related to the Emerald Cove Paving. I believe the council has seen those. The first one is LNCO which is a bid over \$20,000. We received a bid from Falcon Design and we received a 3rd bid from Volkert Engineering which was not submitted correctly. It was not a sealed bid. It was emailed to me, and it was \$10,000 for the oversight for the engineering. Mayor- Is that Volkert? So, It didn't approve? JC- No, it did not meet. SM- Jay, will you share with us what we discussed at the last work session? That putting out an RFP that we were told we had to do. I believe you or Mr. Powell stood up and said this is not a requirement but what we do need to do is address these bids and that a meeting with a developer, engineers, is allowed. We could go to them, ask them to work with us and see what we can do with those engineering companies to get a lower cost to the city to engineer and oversee the project. Jay Crowell- Engineering services are much like attorney services. They are professional, so the city does not have to take the lowest bid because it is a preferred vendor. There is no duty on the city to put on bids. There is not requirement for the city to approve any of these tonight. The city can deny all of the bids and can go negotiate with other bids that they would like for this specific project. Mayor- Was there any further discussion? Is there a motion on the bid approval? Stephanie Moncrief- I make a motion to deny these bids and have a committee led by Council member Miles and I. We will go out to the engineering companies to oversee the project. Mayor Moore- Is there a second? Erica Miles- I second. Mayor Moore- Any further discussion? All in favor? SM, EM- I. Mayor- Motion approved.

2. PUBLIC HEARING- KIPPY CLARK AND PAUL JONES. —Mayor- This is the public hearing for the rezoning on the Walnut Grove Parkway. Is the applicant here? Come on up. Bobby Bullard – Good evening, my name is Bobby Bullard and I work with Bullard Land planning. We've been in business since 1990. We have been hired by Kippy Clark and Paul Jones. We have been working on this project for 2 years now. I've got a package in front of you if we could go through it. The second page is our site plan. I believe we went through it the other day and yall have had a chance to look at it. It has mixed use and a lot of people have shown interest in wanting this in Walnut Grove. Bobby Bullard goes over the packet in front of him. Bobby Bullard- we just want to encourage you guys. We would like to be considered and get the sewage taps as soon as we can. We just encourage you to do the sewer upgrades and we would like to reserve any that we can. I want to reserve the rest of my time for any questions you may have. Mayor Moore- Council do you have any questions? Erica Miles- I don't have any. Stephanie Moncrief- I appreciate your patience. I think this is a great and I do not have any questions. Mayor Moore- is anyone else in favor of the public hearing of the applicant. Is there anybody here opposed to this project? Citizen- What will be the impact of the schools? Stephanie Moncrief- Mr. Lindsey Allen, the principal of the HS was here. We asked about development and we asked what kind of impact it would have and he assured us that the schools can handle growth. This type of growth, we do not need to be concerned about it. Erica Miles- He told me that 100 students will not faze the school at all. The room is there but they would need to hire more teachers. Mayor Moore- All in favor? All- I. Is there a motion to approve or deny? Erica, I make a motion to approve. The rezone as is. Mayor Moore- Is there a second? Stephanie Moncrief- All in favor? All- I. Joe – Will you please restate the motion with the conditions from the planning commission? Mayor Moore- Is there a motion to amend the approval to accept the condition from planning and zoning? Erica Miles- I make a motion to amend my motion. Mayor Moore- Is there a second? Stephanie Moncrief- I second. Mayor Moore- All in favor? All- I

3. Appointment of the City Clerk as Official Records Keeper- Second Reading—Jay Crawley—This has come before you many time before. This is to appoint Ms. Kimberly to be the record keeper of Walnut Grove. There is also a record retention policy being adopted. Mayor Moore- Thank you. Is this the second reading or third reading? Jay Crawley- This is the second reading. Mayor Moore- Is there a motion to appoint the City Clerk as the official records keeper? Stephanie Moncrief- I make a motion to appoint the City Clerk as the office records keeper. Mayor Moore- Is there a second? Erica Miles- I second. Mayor

Moore- any further discussion? All in favor. All- I. Mayor- Approved.

4. Walnut Grove Gas Station—Review of exterior. Mayor Moore- We've discussed this during the work session. Joe Walter- Mayor and Council you have in your packet the most recent amendments to the gas station exterior. I believe the builder is here as well. One of the conditions is that all external architectural designs must be approved by Mayor and Council. This process started back with the planning commission. Several conversations we've had with you all about getting additional elevation of the rear of the building and of the side showing the canopies. So he has presented those and we discussed those at the work session so in order for him to continue with a building permit, he is requesting that you consider and approve what is being presented. Mayor Moore- Is there a motion to approve or deny the exterior of the Walnut Grove Gas Station. Erica Miles- I make a motion to approve the exterior of the gas station. Mayor Moore- Is there a second? Stephanie Moncrief- I seconded with discussion. I would like to add the canopy as a condition, and I'd like you to amend your motion with that added on. I have a question. Is this truck parking in the back? Unknown voice- Yes, that is truck parking. Stephanie Moncrief- Would this be apart of this approval today? Joe Walter- This is just for approval of the exterior. Mayor Moore- For the citizens here's a picture of the exterior. *Citizens chatter* Mayor Moore- Call to Order. Erica Miles- I amended my motion to approve the gas station as submitted with a condition of the canopy in the back matches the canopy in the front. Mayor Moore- Is there a second? Stephanie Moncrief- I second. Mayor Moore- Any further discussion? All in favor? All- I.

5. Ethics Ordinance- Second Reading—Jay Crawley—again, this is something that's been before you many times. This is the second reading which is updating the city's current ordinance. If there is any questions, I'd be happy to answer. There were no changes to this second reading. Mayor Moore- Is there a motion to approve? Stephanie Moncrief- I make a motion to approve the ethics ordinance as submitted. Mayor Moore- Is there a second? Erica Miles- I second. Mayor Moore- Any discussion? All in favor? All- I.

6. Text Amendment- 2012 Zoning Ordinance – Joe Crawley- I'll be brief because I can see the look on Mrs. Moncrief's face, but this was advertised as a public hearing. I am going to request you have a public hearing. This was put forth to clarify some

issues. In previous work sessions it was discussed to send it back to planning and zoning for further discussion. Mr. Powell can verify if you need to officially send it all back. Mayor Moore-I wanted to call for a public hearing but before I do that I want to clarify. Forrest Glenn is our only mobile home community that has been around since 1965 and due to an oversight in 2012 they inadvertently put the city as an R2 which means they are not in compliance with our current ordinance so what we are trying to do is fix it so they are in compliance. We feel that it's just housekeeping, and it needs to go back to planning and zoning but I would like to hear your comments on this. Would anyone like to make a comment? Anyone like to make a statement opposed to this? Okay, in this situation I would like to kick it back to the council. Is there a motion to approve, deny or send it back to planning and zoning for further review? Stephanie Moncrief- I make a motion to send this back to planning and zoning for further review. Mayor Moore- Is there a second? Erica Miles- I Second. Mayor Moore- Any further discussion? All in favor. All- I Mayor Moore- So moved.

7. MILLAGE RATE ROLLBACK—Mayor Moore—City of Walnut Grove wants to roll back the millage rate and keep our taxes the same. There are two things I wanted to share with the citizens. 5 year history. This will, this is our current history. What we will do, we will roll that back from a 5.197 to 4.928. There is a zero-tax increase for the City of Walnut Grove. We are not increasing taxes. We are here to listen to the public if you are for this roll back or if you'd like to increase taxes. Is anyone in favor of rolling back our taxes? Is there anyone opposed to rolling back our taxes? Is there any further questions? So, I'm sending it to council. Is there a motion to approve or deny that millage rate rollback? Erica miles- I make a motion to approve the millage rate rollback to 4.928. Mayor Moore- is there a second? Stephanie Moncrief- I second. Mayor Moore- Any further discussion? All in favor? All- I.

8. Nuisance Ordinance—First Reading. Jay Crawley—Yes Mayor this is updated the city's current ordinance so we can easily deal with eye sores in the city. Mayor Moore- Thank you. Is there a motion to wave the first reading of the nuisance ordinance? Stephanie Moncrief- I make a motion to wave the first reading of the nuisance ordinance. Mayor Moore- Is there a second? Erica Miles – I second. Mayor Moore- All in favor? All-I.

8. Parliamentary procedure and meeting rules—Jay Crawley—An ordinance within the city of Walnut Grove to establish parliamentary procedures of meetings. Mayor Moore- Is there a motion to wave the first reading of parliamentary procedure? Stephanie Moncrief- I make a motion to wave the first reading of parliamentary procedure. Mayor Moore- Is there a second?

Erica Miles- I second. Mayor Moore- Any discussion? All in favor? All- I.

PUBLIC WORKS REPORT- Brian Pilgrim- We have added another employee. We are working hard to keep our city property mowed. A huge shout out to TLC landscaping for helping us with the ball field. Also preparing for the Park Market this weekend.

CITY CLERK REPORT- 13 citations. 9 ball field rentals and 4 pavilion rentals.

MAYOR REPORT- Pollinator garden. Been meeting about the sewer this week. I'm going to share what the citizens asked for, for a timeline for Emerald Cove. I want to fix Emerald Cove, but we cannot afford to spend half a million/three quarters of a million dollars. We can't afford it. We have to come up with another solution. Another thing that I wanted to point out— Some of the corrective paving that we've been speaking to is with Allied Paving and they have suggested grind down the edges. Allied paving did the prep work for Magnolia Springs. Same company you've been talking to did it with the same results. The county did not tell us they could not feather the edges. Let me do my job and I will fix it. You can't ask us to tear up the whole road and put it back together again. That's a huge amount of money. My job is to say, engineer, I have a job that needs to be done and tell me how to do it. I'm sorry this happened to yall and this most obvious solution is the grind the edges. We've got engineers and reports, and I will share the timeline. I'm an honest man and whether or not you agree with me that's fine but I stand by what I say. With that being said, I'm going to close my report. I will share this information and I will share anything that anybody wants. When I became Mayor I ran on transparency. My minutes are verbatim. So, if you have a question, you read them and come up with your own conclusion. Kippy Clark is a great thing for our downtown so that's exciting. We have new employee. He's a wonderful employee and we are excited to have him. Ms. Kimberly has come in here and really taken charge of the City Clerk job and we are fortunate to have her. Overall, I am really excited to have her.

ADJOURN. Mayor Moore- Is there a motion to adjourn?

Stephanie Moncrief- I make a motion to adjourn. Mayor

Moore- Is there a second? Erica Miles – I second. Mayor Moore- Adjourned.

Kimberly Whitlow, City Clerk DATE

Steven Mark Moore, Mayor DATE

Tony Powell, City Attorney DATE

COUNCIL MEMBERS:

Stephanie Moncrief DATE

Linda Pilgrim DATE

Erica Miles DATE



CITY OF WALNUT GROVE
August 31st, 2023 Work Session
1021 PARK STREET MUNICIPAL BUILDING
MAYOR AND COUNCIL

Work Session Meeting Minutes

ELECTED OFFICIALS PRESENT:

Mayor - Mark Moore
Mayor Pro Tem - Stephanie Moncrief
Council Members-
Linda Pilgrim
Erica Miles

STAFF PRESENT:

City Clerk – Kimberly Whitlow
City Attorney - Tony Powell
Asst. City Attorney- Jay Crowley
P&Z Administrator- Joe Walter

CALL TO ORDER - Mayor Mark Moore

INVOCATION - Tony Powell

PLEDGE OF ALLEGIANCE - All Participated

ROLL CALL - Everyone Present

AGENDA APPROVAL – Erica Miles made motion to approve. Linda Pilgrim seconded. Stephanie Moncrief wanted clarification on chamber luncheons. Chamber luncheons were added to the agenda.

OLD BUSINESS

1. NUISANCE ORDINANCE- Tony Powell stated that this ordinance has been read several times before and he reviewed what the document said. No further discussion. Final Reading.

2. COUNCIL PROCEDURE ACT CONCERNING PARLIAMENTARY PROCEDURE AND MEETING RULES--- Mayor Moore asked to go through each section. The council went through each line item and made necessary changes for Mr. Powell to add to the ordinance. The council agreed to all changes but has opposing opinions about verbatim minutes and summary minutes. Mayor Moore wants verbatim minutes and Erica Miles and Stephanie Moncrief would prefer summary minutes. Linda Pilgrim states that is it up to the Mayor to direct how the minutes are recorded. Tony Powell stated that most cities use an Agenda software that sets up the agenda and also sets up the minutes off the agenda items. He also stated that most cities do not do verbatim minutes because it is so time consuming for the clerk. No agreement was made on how the minutes should be recorded. Mayor Moore wants the work

sessions to be a summary and the council sessions to continue to be verbatim. Erica Miles would like Municode to be on the next work session agenda. No further discussion.

NEW BUSINESS

1. Safety Measures For Walnut Grove High School

PHASE 1: Mayor Moore presented the solution to the council. This solution is blinking signs at all 3 crosswalks at a cost of \$8500-\$9500. PHASE 2: Mayor Moore would like to get the sidewalks finished. Phased 3: Park Street curbed and guttered. This will be put on the next council session to vote on. The council also discussed the sidewalks at the high school. Council member Moncrief suggested we incorporate the high school in the discussion of finishing the sidewalks.

2. ENCLAVE AT DIAL FARMS- PUD CONDITIONS

Joe Walter was not at the meeting today. Mayor Moore stated that the punch list was approved by Joe Walter and the permits have been approved for the last 50 homes. Billy Coleman stated that they are going to pay for a turning lane to ensure the safety of the citizens. He also stated they are asking for a redlight, and they are waiting for a meeting with DOT. Stephanie Moncrief asked why this project was given permits before the plats were approved and the punch list was complete. Erica read an email from Joe Walter explaining why that the permits were approved with restrictions that the CO's will be withheld until the final plat has been recorded. The council was concerned as to why this procedure wasn't followed.

3. EMERALD COVE PAVING

Stephanie Moncrief stated that they spoke with 2 engineering companies and a paving company. They will have the documents at the next council meeting. Mayor Moore asked why she did not have the documents at the work session to discuss. Stephanie presented the documentation that she had but did not have all of the documents present with her at this work session. The next council meeting Council member Miles and Moncrief said council will need to vote on which company to hire. The council is still not in agreement on this situation. Mayor Moore recommended that they get a second opinion on their findings.

4. INTERSTELLAR ECHO'S: TRIBUTE TO PINK FLOYD

Stephanie Moncrief asked why were mentioned in their ad and if we gave the event any money. Mayor Moore stated that we did not contribute financially, and we were only included because a part of Walnut Grove is under his representation. The City of Walnut Grove has no affiliation with this concert according to Mayor Moore.

5. SEWER PLANT EXPANSION:

Turnipseed will be at the next work session giving an presentation on this. Council member Moncrief said we already voted on this and Mayor Moore we voted on an engineering study, and we did not vote on the building of the sewer plant. Erica Miles stated that we already voted on this, and she doesn't understand why we are bringing new people in to present when it was already voted on. Mayor Moore showed the minutes from the May 11th 2023 meeting and showed what was and was not approved. The end of the minutes did not show that anything was voted on or approved.

COUNCIL VOTED TO MOVE CODE ENFORCEMENT UP ON THE AGENDA

4. CODE ENFORCEMENT:

Ramon from Bureau Veritas came to the council and voiced his concern for an address that he is getting no response from. He also stated that the majority of his case are in Forrest Glenn right now. Council and Ramon discussed the length of time citizens are given to fix a violation. Ramon stated he gives them 15 days. Council and Ramon went over how he keeps up with his workload and Ramon currently uses MaintainX.

5. DISCUSSION OF ORDINANCE INTRODUCTIONS TRAFFIC STUDY—OVERNIGHT PARKING

The council wants to approve the ordinance to keep overnight parking at this gas station. Tony Powell will get an ordinance together stating this. The Mayor wants to get a Committee together for Ordinances.

6. PLANNING AND ZONING CHAIR

Mayor Moore states we need to have one person added to planning and zoning. as of right now the City has not had anyone showing any interest in the position. In the interim, Sonya Cox is doing the minutes. Planning and Zoning only have a chairman and vicechair and no secretary.

7. HALL CONSULTING

The City Clerk stated that Marilyn Hall wants to wait until after the election to do any type of presentation/retreat. Stephanie Moncrief understands why she wants to wait. Erica also agrees we should wait so we do not waste unnecessary money/time. It would be best to wait until we have the new council members onboard before making any further decisions on this. The plan is to table this at the next council meeting. All in agreement.

8. CHAMBER LUNCHEONS

Stephanie Moncrief asked if we were able to take non-city employees to the luncheons at the City's expense. Mayor Moore does not think that city should pay for non-city employees to attend chamber meetings. Stephanie explained

that it's no different than a business lunch and she thinks it would be helpful to make connections within the city. Mayor Moore said we will have to look at the procedure because as of right now Council members do not have purchasing powers. Tony Powell stated that we could allow the council members to pay for non-city employees luncheons for economic development purposes. Mayor Moore said we will need to set up guidelines to allow this to happen in the future.

ADJOURN.

Kimberly Whitlow, City Clerk DATE

Steven Mark Moore, Mayor DATE

Tony Powell, City Attorney DATE

COUNCIL MEMBERS:

Stephanie Moncrief DATE

Linda Pilgrim DATE

Erica Miles DATE

Walton County

INVOICE

Walton County Board of Commissioners Finance Dept

303 South Hammond Drive
Monroe, GA 30655
Phone 770.266.1726 Fax 770.266.1522

DATE: September 1, 2023
INVOICE # 7
FOR: Tax Collections Fees

Bill To:

City of Walnut Grove
2581 Leone Avenue
Loganville, GA 30052

Attn: City Clerk

DESCRIPTION	AMOUNT
City Collection Fee 2023	
City Tax - Next Taxable \$68,771,798 X 4.928 (mill rate) X 2.5% = \$8,472.69	\$8,472.69
Due 45 days from billing.	
TOTAL	\$ 8,472.69

Make all checks payable to Walton County Board of Commissioners
If you have any questions concerning this invoice please call the Finance Dept. (770) 266-1726.

THANK YOU FOR YOUR BUSINESS!



Missy Peters <mpeters@co.walton.ga.us>

Fwd: City Collection Billing

1 message

Milton Cronheim <milton.cronheim@co.walton.ga.us>
To: Missy Peters <mpeters@co.walton.ga.us>

Fri, Sep 1, 2023 at 10:43 AM

----- Forwarded message -----

From: **Derry Boyd** <dboyd@co.walton.ga.us>
Date: Friday, September 1, 2023
Subject: City Collection Billing
To: Milton Cronheim <milton.cronheim@co.walton.ga.us>

Milton,

Tax bills were mailed August 21, 2023

Please bill the cities according to the information below for 2023 collections:

Monroe

City Tax - Net taxable 771,234,113 X 6.467 X 2.5%=\$124,689.28

Walnut Grove

City Tax - Net Taxable 68,771,798 X 4.928 X 2.5%= 8,472.69

Per the agreement, due 45 days from billing date.

Thanks,

Derry M. Boyd

Walton County Tax Commissioner

Office: 770-266-1760

Fax: 770-267-1416

Milton Cronheim, CPA

Finance Director

Walton County Board of Commissioners

303 S Hammond Drive, Suite 333

Monroe, GA 30655

Phone: 770-267-1964

Cell: 770-843-3500

Fax: 770-266-1522



400 Pike Blvd
 Lawrenceville, GA 30046
 (770) 338-8000

City of Walnut Grove
 Mayor Mark Moore
 2581 Leone Ave
 Walnut Grove, GA 30052

Invoice number 70153
 Date 08/31/2023

Project **P23032 Walnut Grove - Zoning Administration Services**

Bill thru August 31, 2023

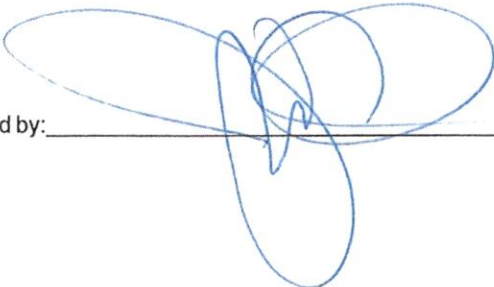
Professional Services

Description	Total Billed	Prior Billed	Current Billed
ZONING ADMINISTRATION	38,320.00	31,695.00	6,625.00
DIRECT EXPENSES	30.23	30.23	0.00
Total	38,350.23	31,725.23	6,625.00

Zoning Administration

	Hours	Rate	Billed Amount
Principal Planner	53.00	125.00	6,625.00
Phase subtotal			6,625.00

Invoice total **6,625.00**

Approved by: 

LED Lighting Solutions
 42410 Winchester Rd
 Temecula, CA, 92590
 Phone: 888-925-1966
 Web: www.ledlighting-solutions.com

Quote

Order No.: EST10919
 Order Date: 10/3/2023
 Expiration Date: 11/2/2023
 Customer ID: C013131

BILL TO: City of Walnut Grove, GA 2581 Leone Avenue Loganville GA 30052 United States of America	SHIP TO: City of Walnut Grove, GA 2581 Leone Avenue Loganville GA 30052 United States of America mayor@cityofwalnutgrove.com 678-983-9323
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CUSTOMER P.O. NO.	TERMS	CONTACT	SHIP VIA			
	Net 30		UPS® Ground			
NO.	ITEM	QTY. UOM	PRICE	DISC.	DISC. PRICE	EXTENDED PRICE
1	RFB-001-PB-BB-SLV: Solar LED Rapid Flashing Beacon System (Amber) Back to Back with Aluminum Silver Push Buttons - Includes 2 Silver Aluminum Push Buttons, 2 Solar Panels, 4 RFBs, 2 Back-to-Back Junction Boxes, 2 Sets of Hardware (Signs not Included)	3.0000 EACH	3,499.9900	0%	3,499.9900	10,499.97
2	W112X-0030-EGR-YEL: MUTCD W11-2 30" Crosswalk Sign - Engineer Grade Reflective Sheeting - UV Protected	12.0000 EACH	85.9900	0%	85.9900	1,031.88
3	W167L-1224-EGR-YEL: MUTCD W16-7PL 12 x 24" Pedestrian Crossing Left Arrow Sign - Engineer Grade Yellow Reflective Sheeting - UV Protected	6.0000 EACH	31.9900	0%	31.9900	191.94
4	W167R-1224-EGR-YEL: MUTCD W16-7PR 12 x 24" Pedestrian Crossing Right Arrow Sign - Engineer Grade Yellow Reflective Sheeting - UV Protected	6.0000 EACH	31.9900	0%	31.9900	191.94

NOTE: Thank you for choosing LED Lighting Solutions
 NET 30 terms offered with formal PO
 In Stock (subject to availability at time of purchase)
 UPS Ground shipping quoted
 Estimate good for 30 days

Sales Total: 11,915.73
 Freight & Misc.: 170.52
 Less Discount: 0.00
 Tax Total: 0.00
 Total (USD): 12,086.25

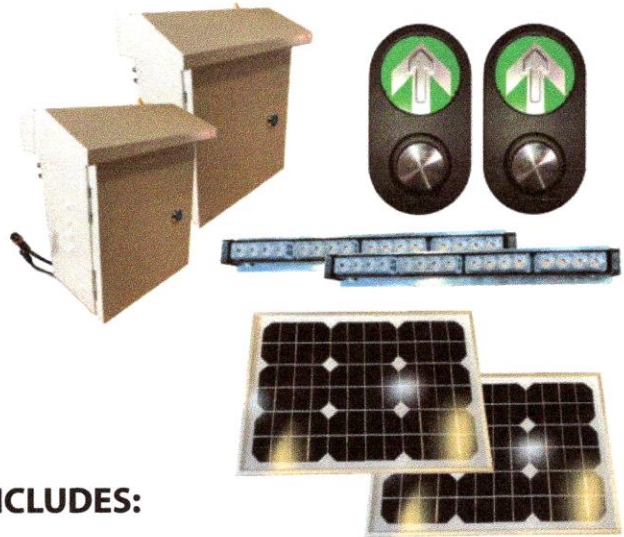
RAPID FLASHING BEACON INSTALL GUIDE

REQUIRED TOOLS & ITEMS:

- FLAT HEAD SCREWDRIVER
- POLES (TO MOUNT SYSTEM ON)
- ½ INCH SOCKET WRENCH

WHAT YOUR ORDER INCLUDES:

- 2) LED AMBER FLASHING BEACON LIGHT BAR
- 2) JUNCTION BOXES
- 2) PUSH BUTTONS
- 2) SOLAR PANELS
- 2) PACKETS OF HARDWARE



FOR BACK TO BACK PUSH BUTTON SYSTEM INCLUDES:

- 4) LED AMBER FLASHING BEACON LIGHT BAR
- 2) JUNCTION BOXES
- 2) PUSH BUTTONS
- 2) SOLAR PANELS
- 2) PACKETS OF BACK TO BACK HARDWARE



STEP 1: Before installation, put the solar panel connected to the control box outside in full sun to fully charge the batteries for 1-2 days.

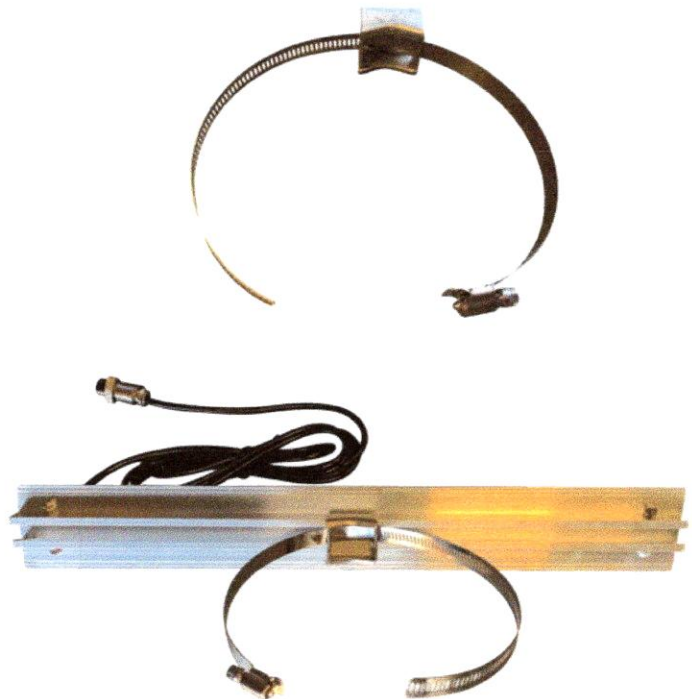
STEP 2: Take the metal band brackets and thread through slots on metal slider. Repeat this for all bands & sliders. (Do not close the band, leave open for installation onto pole.)

FOR BACK TO INSTALL: Put 2 sliders on the same band bracket to mount back to back beacons. Repeat twice.

NOTE: Please make sure the curve of the band matches with the curve of the slider below threading through. The curved side will face the pole to create a tighter grip.

STEP 3: Slide 1 metal band with slider bracket into the channel on the back of the junction box (same for back to back install).

Sign Option: Slide 2 metal bands with sliders into the back of the channels on the Solar Flashing sign & mount to pole (if purchased).



RAPID FLASHING BEACON INSTALL GUIDE

STEP 4: Take the junction box (with band and slider on the back) and line up with the pole it will be installed on. Place the junction box on the back of the pole behind the sign.

FOR BACK TO BACK INSTALL: Install junction box above the signs.

NOTE: This step and the preceding steps are easier with extra hands!

STEP 5: Take the beacon light bar (with bands & sliders on the back) and line up with the pole. Place the light bar on the front of the pole under the traffic sign. Proceed to tighten the band with a flat head screwdriver so it is flush with the pole.

FOR BACK TO BACK INSTALL: Place additional slider on the second LED bar and slide the metal band through both of the sliders.

STEP 6: Take the solar panel, "u-bracket" (with the nut & washer), as well as a metal band tie.

Unscrew the nut from the bracket and install the bracket on the back of the solar panel with the feet (of the bracket) facing away from back.

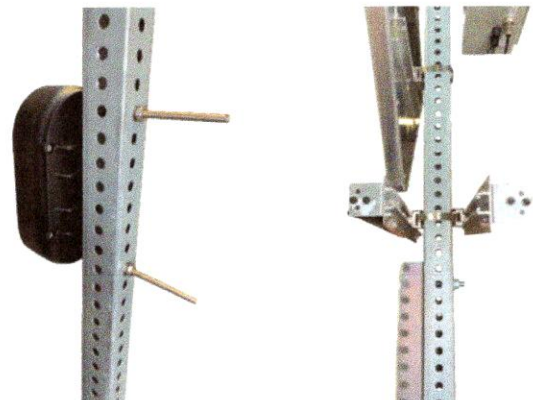
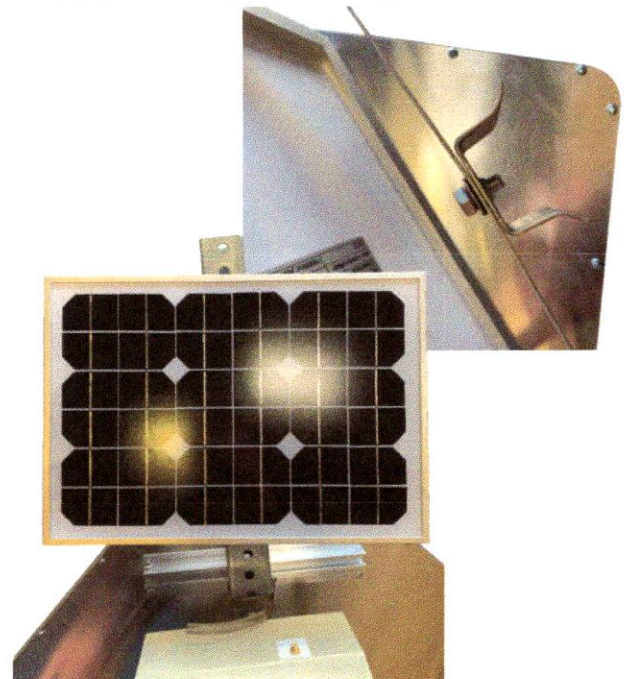
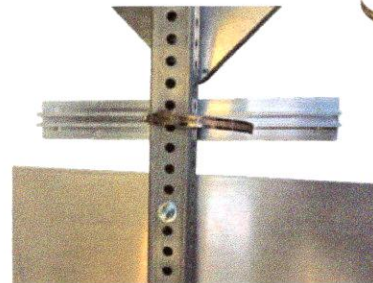
Place the solar panel as close to the top of the pole as possible, facing the side for best sun exposure.

Proceed to thread the metal band through the bracket, once threaded, tighten the band with a flat head screwdriver so it is tight & flush with the pole.

STEP 7: Place the push button under the sign at approximately 3ft below the traffic sign. Install the push button system by placing the bolts through the pole followed with the washer and nut.

Securely tighten the push button to the pole using a flat head screwdriver. Drilling required for non-telspar poles.

NOTE: Approximately 4ft maximum distance between push button and junction box.



RAPID FLASHING BEACON INSTALL GUIDE

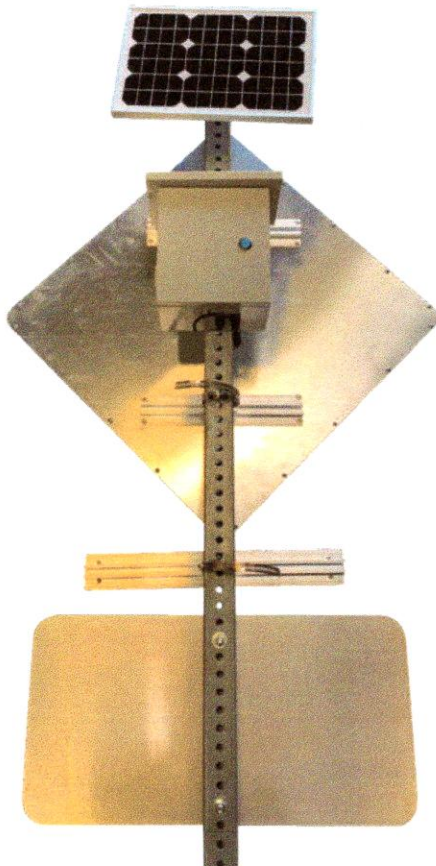
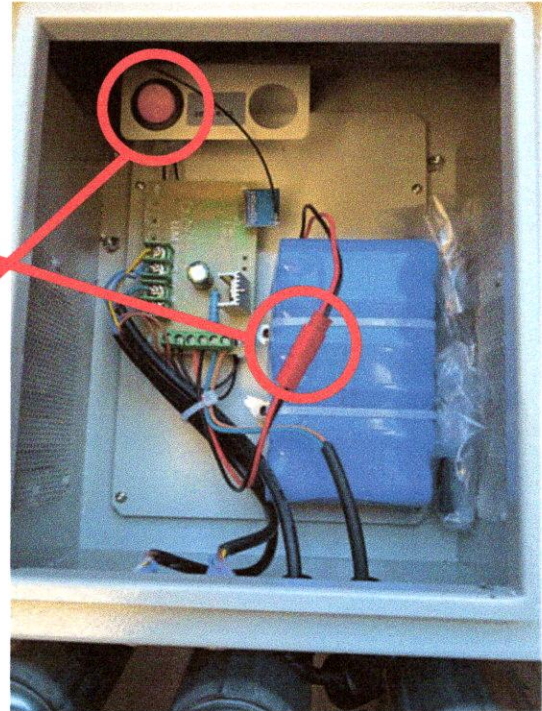
STEP 8: Connect solar panel, beacon bar, and push button to the corresponding cords from the junction box.

STEP 9: Once all cables are connected, open the junction box and proceed to connect the two Red end with red and black cables together.

Remove the antenna from inside and screw it on top of the junction box. Once the antenna is fastened, turn the red switch inside the junction box to the "On" position.

NOTE: Head over to our *LED Lighting Solutions* YouTube channel to check out the Rapid Flashing Beacon Light Patterns video for a demonstration.

Lastly, close the junction box and re-lock with the key. The system is now ready to use



PLEASE CALL (888) 925-1966 WITH ANY ADDITIONAL INSTALLATION QUESTIONS

NOTE: SIGN HARDWARE NOT INCLUDED

HORIZONTAL RAPID FLASHING BEACON SYSTEM BACK TO BACK WITH PUSH BUTTON



- This bright flashing LED beacon system is part of our solar traffic safety series and can be used for multiple areas to alert drivers
- Using Push Button Technology, this product will turn on when pushed and then will turn off after 60 seconds of inactivity
- The beacon system has a rechargeable battery and mountable solar panel that makes this product energy efficient and easy to use in locations where there is sunlight

PRODUCT APPLICATIONS

This Solar LED Rapid Flashing Beacon System with Push Button Activation is ideal for alerting traffic of upcoming pedestrian crosswalks. The beacon can be set to various flashing patterns depending on preference.



PRODUCT SPECIFICATIONS

TYPE: Horizontal Rapid Flashing Beacon System Back-to-Back with Push Button Activation

PRODUCT CODE: CCRS004-RFB-PB-BB

LEDS: Amber Yellow

- 2 LED sections 7" in length and 3" in height
- Each LED section spaced 7" apart

SOLAR CHARGING PANEL: 18W, 20V Monocrystalline silicone

JUNCTION BOX: 12V, Lithium Battery – 11.1V

FLASH PATTERNS: Wig-Wag or Simultaneous Flash or Wig-Wag then Simultaneous Consecutively Flash

VISIBILITY: Daytime 1,000 Ft. (304.8M) +1 Mile (1609.34) Nighttime

OPERATION: Push Button Activated, activates for 60 seconds, and re-activates from start of 60 seconds if button is pressed again

BATTERY LIFE: 3-5 Years

WORKING TIME: Up to 12 hours when fully charged

DIMENSIONS:

- **Housing:** 22" W x 4" H x 1.5" D (inches)
- **Push Button:** 4.5" W x 8.5" H x 2.25" L
- **RFB:** 17.5" W x 2.5" H x 2.75" L

WARRANTY: 2 Year Full Warranty

STANDARD HARDWARE FITS 3" TO 4" DIAMETER POSTS

MUTCD INTERIM APPROVAL 21

RECTANGULAR RAPID FLASHING BEACONS AT CROSSWALKS

Our Rectangular Rapid Flashing Beacons flash in accordance with MUTCD section 1A-21 in a Wig-Wag Plus Simultaneous (WW+S) Flash pattern, as required when used in a pedestrian crosswalk application. Each RRFB unit consists of two rapidly flashed rectangular-shaped yellow indications with an LED-array-based light source and are highly visible at all hours.

The WW+S flashing sequence falls under regulation rates and are made in standard Yellow LED lights that meet Class 1 Yellow Peak luminous intensity in the SAE standard J595 Optical Warning Devices.



INCLUDES:

- RAPID FLASHING BEACON (QTY 4)
- CONTROL BOXES AND SOLAR PANELS (QTY 2)
- PUSH BUTTONS (QTY 2)
- MOUNTING HARDWARE

DOES NOT INCLUDE POLE OR SIGN



QUOTATION

Q 23 -49137

Date 10/03/2023
 Quoted by KyleHessler
 Lead Time 2 weeks
 Terms None Yet

Quoted to Mark Moore	Cust Code
P 770-787-0046	F
Email mayor@cityofwalnutgrove.com	
Company City of WALNUT GROVE	
2581 Leone Avenue	
Loganville	GA 30052

Part # / Size	Description	Qty	UM	Unit Price	Total Price
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Subtotal **\$20,088.00**
 Freight Estimate
 Total Quote **\$20,088.00**

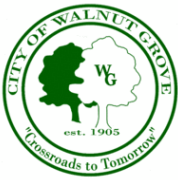
SHIP TO ADDRESS

Company: Same as above
 Attention: _____
 Address only: _____
 Inst. Ste, etc: _____
 Ship To Phone: _____
 Ship To City: _____
 Ship to State: _____ Zip _____

Ship to for Freight Estimate

Shipping Via Best way
 Shipping Terms PREPAY & ADD
 Transit Time _____

Freight estimates are only valid for 14 days.
 A quote not accepted within thirty (30) days is subject to review.
 Custom products are NOT returnable, refundable or cancelable.



City of Walnut Grove

Budget vs. Actuals: 2024 Budget - FY24 P&L Classes

July 2023 - June 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
31.1000 Property Taxes	6,782.77	265,000.00	-258,217.23	2.56 %
31.1310 Title Ad Valorem - TAVT	12,423.35	45,000.00	-32,576.65	27.61 %
31.1315 Motor Vehicle Tax	753.45	2,500.00	-1,746.55	30.14 %
31.1340 Intangible Tax	820.93	7,000.00	-6,179.07	11.73 %
31.1600 Real Estate Transfer Tax	208.21		208.21	
31.1600 Real Estate Transfer Tax		2,500.00	-2,500.00	
31.1710 Franchise Tax - Electric		70,000.00	-70,000.00	
31.1730 Franchise Tax - Gas		6,000.00	-6,000.00	
31.1750 Franchise Tax - Cable	2,619.67	9,000.00	-6,380.33	29.11 %
31.1760 Franchise Tax - Telephone	234.08	2,500.00	-2,265.92	9.36 %
31.3100 Local Option Sales Tax	76,913.92	250,000.00	-173,086.08	30.77 %
31.4200 Alcohol Excise Tax	21,374.87	80,000.00	-58,625.13	26.72 %
31.6200 Insurance Premium Tax		110,000.00	-110,000.00	
31.8000 Other Taxes		500.00	-500.00	
31.9000 Penalties and Interest on Delinquent Taxes	1,318.07		1,318.07	
32.1110 Alcohol Licenses - Beer		750.00	-750.00	
32.1120 Alcohol Licenses - Wine		750.00	-750.00	
32.1130 Alcohol Licenses - Liquor		1,700.00	-1,700.00	
32.1200 Business License	786.00	12,000.00	-11,214.00	6.55 %
32.2200 Building Permits and Inspections	15,426.74	25,000.00	-9,573.26	61.71 %
32.2990 Other Permits	355.00	500.00	-145.00	71.00 %
32.4000 Late Fees	50.00		50.00	
34.1910 Election Qualifying Fee	360.00	180.00	180.00	200.00 %
34.7000 Recreation Income	1,690.00	2,000.00	-310.00	84.50 %
34.9999 Other Charges	-15.00	850.00	-865.00	-1.76 %
35.1000 Fines and Forfeitures	6,902.00	35,000.00	-28,098.00	19.72 %
35.1020 Court Fees - Other		7,000.00	-7,000.00	
36.1000 Interest Revenue		500.00	-500.00	
37.1000 Contribution		1,000.00	-1,000.00	
39.1100 Transfers from General Fund	101.88		101.88	
Sales of Product Income	4,413.98		4,413.98	
Total Income	\$153,519.92	\$937,230.00	\$ -783,710.08	16.38 %
Cost of Goods Sold				
Cost of Goods Sold	0.00		0.00	
Total Cost of Goods Sold	\$0.00	\$0.00	\$0.00	0.00%
GROSS PROFIT	\$153,519.92	\$937,230.00	\$ -783,710.08	16.38 %
Expenses				
51.1100 Salaries and Wages	53,620.63	203,774.40	-150,153.77	26.31 %
51.2100 Group Insurance		21,000.00	-21,000.00	



City of Walnut Grove

Budget vs. Actuals: 2024 Budget - FY24 P&L Classes

July 2023 - June 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
51.2200 Payroll Taxes - Social Security	4,590.10	18,100.00	-13,509.90	25.36 %
51.2210 Payroll Taxes - Medicare		2,610.00	-2,610.00	
51.2215 Payroll Taxes - Federal Unemployment		825.60	-825.60	
51.2400 Retirement Contributions		15,000.00	-15,000.00	
52.1100 Court Software	461.70	2,500.00	-2,038.30	18.47 %
52.1300 IT Services	1,462.26	10,000.00	-8,537.74	14.62 %
52.2110 Solid Waste Collection	21,432.00		21,432.00	
52.2200 Repairs and Maintenance	7,924.53	17,500.00	-9,575.47	45.28 %
52.2210 Repairs and Maintenance - Vehicles	929.43		929.43	
Code Officer		100,000.00	-100,000.00	
Total 52.2210 Repairs and Maintenance - Vehicles	929.43	100,000.00	-99,070.57	0.93 %
52.2220 Repairs and Maintenance - Streets, Roads and Bridges		15,000.00	-15,000.00	
52.2240 Professional Services	75.00	51,800.00	-51,725.00	0.14 %
52.2241 Professional Services - Engineering				
52.2241 - Code Enforcement	9,840.00	20,000.00	-10,160.00	49.20 %
52.2241 - Engineering Services		30,000.00	-30,000.00	
52.2241 - Storm Water		30,000.00	-30,000.00	
52.2241 - Zoning Administration	8,243.83	50,000.00	-41,756.17	16.49 %
Total 52.2241 Professional Services - Engineering	18,083.83	130,000.00	-111,916.17	13.91 %
52.2242 Professional Services - Accounting	22,327.49	35,000.00	-12,672.51	63.79 %
52.2243 Professional Services - Legal	14,265.00	60,800.00	-46,535.00	23.46 %
52.2244 Professional Services - Security	398.28	1,800.00	-1,401.72	22.13 %
52.2250 Facility and Grounds Maintenance	2,991.55	7,500.00	-4,508.45	39.89 %
52.2260 Liability Insurance	23,082.00	27,000.00	-3,918.00	85.49 %
52.3200 Communication		11,300.00	-11,300.00	
52.3200 Communications - Wireless Telephone	1,338.63		1,338.63	
52.3300 Advertising	1,560.00	5,000.00	-3,440.00	31.20 %
52.3500 Travel	2,818.03	3,500.00	-681.97	80.52 %
52.3600 Dues and fees	1,846.00	4,500.00	-2,654.00	41.02 %
52.3610 Bank Charges		750.00	-750.00	
52.3700 Training and Education		17,000.00	-17,000.00	
52.3850 Contract Labor		15,000.00	-15,000.00	
52.3900 Other Expenses	132.37	3,500.00	-3,367.63	3.78 %
53.1100 Cleaning Supplies		500.00	-500.00	
53.1110 Office Supplies	1,564.53	5,000.00	-3,435.47	31.29 %
53.1115 Pavilion Rental Expenses	165.00	650.00	-485.00	25.38 %
53.1120 Postage	378.00		378.00	
53.1130 General Supplies - Other		2,500.00	-2,500.00	
53.1140 Community Support/Events	299.90	5,000.00	-4,700.10	6.00 %
53.1210 Utilities - Water	735.86	2,250.00	-1,514.14	32.70 %
53.1220 Utilities - Gas	64.02	1,000.00	-935.98	6.40 %



City of Walnut Grove

Budget vs. Actuals: 2024 Budget - FY24 P&L Classes

July 2023 - June 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
53.1230 Utilities - Electricity	11,208.21	45,500.00	-34,291.79	24.63 %
53.1240 Utilities - Cable	3,498.24	8,000.00	-4,501.76	43.73 %
53.1270 Gas, Oil, Diesel	2,672.54	8,000.00	-5,327.46	33.41 %
53.9999 Miscellaneous Expenditures		2,500.00	-2,500.00	
54.2500 Equipment		14,000.00	-14,000.00	
54.2600 New Construction		50,000.00	-50,000.00	
57.1000 Other Business Expenses		720.00	-720.00	
57.3000 Library		70,000.00	-70,000.00	
57.3300 Peace Officer Annuity/Benefit Fund	897.20	2,500.00	-1,602.80	35.89 %
57.3320 Crime Lab Fees		50.00	-50.00	
57.3340 Drivers Ed/Training Fund		50.00	-50.00	
57.3370 Drug Abuse Treatment and Education		1,750.00	-1,750.00	
57.3375 County Jail Fund		2,000.00	-2,000.00	
57.3380 Peace Officer - Prosecutor's Fund		1,500.00	-1,500.00	
57.3385 Local Victim Assist. Fund	331.95	1,500.00	-1,168.05	22.13 %
57.3390 GA Crime Victims Assist. Program		500.00	-500.00	
57.3391 Peace Officer - Prosecution Indigent Fund		500.00	-500.00	
57.3392 Sheriff's Retirement Fund of GA	48.00	500.00	-452.00	9.60 %
57.3393 GSCCCA Payouts	2,038.11	6,000.00	-3,961.89	33.97 %
57.4000 Walton County Board of Commissioners		10,000.00	-10,000.00	
58.1000 Debt Service - Principal	8,983.83	36,000.00	-27,016.17	24.96 %
Reimbursements	6,191.49		6,191.49	
Total Expenses	\$218,415.71	\$1,059,230.00	\$ -840,814.29	20.62 %
NET OPERATING INCOME	\$ -64,895.79	\$ -122,000.00	\$57,104.21	53.19 %
Other Income				
39.9999 Budgeted Use of Fund Balance		122,000.00	-122,000.00	
Total Other Income	\$0.00	\$122,000.00	\$ -122,000.00	0.00%
NET OTHER INCOME	\$0.00	\$122,000.00	\$ -122,000.00	0.00 %
NET INCOME	\$ -64,895.79	\$0.00	\$ -64,895.79	0.00%

City of Walnut Grove

Balance Sheet

As of October 6, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
11.1100 Cash in Bank - General Fund	362,546.19
11.1101 Money Market - General Fund	621,686.68
11.1102 Cash in Bank - 2013 SPLOST	0.00
11.1103 Cash in Bank - 2019 SPLOST	577,144.55
11.1104 Cash in Bank - Sewer Operating Account	15,991.72
11.1105 Money Market - Sewer	1,265,160.46
11.1111 Cash in Bank - DDA	91,461.29
Total Bank Accounts	\$2,933,990.89
Accounts Receivable	
11.2200 Accounts Receivable	2,806.00
11.2210 Intergovernmental Receivable	0.00
11.3000 Due From Other Funds	273,685.59
Total Accounts Receivable	\$276,491.59
Other Current Assets	
11.1910 Property Tax Receivable	0.00
11.4100 Prepaid Items	30,269.07
11.4900 Other Current Assets	0.00
Inventory Asset	0.00
Undeposited Funds	10,605.24
Total Other Current Assets	\$40,874.31
Total Current Assets	\$3,251,356.79
Fixed Assets	
11.7000 Land	125,000.00
11.7100 Buildings	2,534,294.00
11.7800 Construction in Progress	49,501.00
11.7900 Accumulated Depreciation	-337,905.47
Total Fixed Assets	\$2,370,889.53
Other Assets	
11.1119 Petty Cash	382.04
Total Other Assets	\$382.04
TOTAL ASSETS	\$5,622,628.36

City of Walnut Grove

Balance Sheet

As of October 6, 2023

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
12.1100 Accounts Payable	2,571.86
Total Accounts Payable	\$2,571.86
Other Current Liabilities	
12.2000 Wages Payable	4,291.27
12.2010 Payroll Direct Deposit Payable	0.00
12.2500 Unearned Revenue - Tap Fees	222,000.00
12.2510 Unearned Revenue	506,753.00
12.2550 Municipal Court Bonds Payable	321.00
12.2600 Cash Bonds Payable	-251.00
12.2700 Other Liabilities	0.00
12.3000 Due to Other Funds	273,685.59
12.3505 Due to Wastewater Treatment Fund	0.00
12.4200 Notes Payable - Current	34,585.68
12.9100 Unavailable Property Taxes	601.65
Direct Deposit Payable	0.00
Payroll Liabilities	0.00
AFLAC Accident Plus Rider	0.00
AFLAC Accident Policy	80.73
Aflac Cancer Policy	160.22
Federal Taxes (941/944)	2,201.80
Federal Unemployment (940)	398.92
GA Income Tax	623.46
GA Unemployment Tax	69.11
Total Payroll Liabilities	3,534.24
Total Other Current Liabilities	\$1,045,521.43
Total Current Liabilities	\$1,048,093.29
Long-Term Liabilities	
12.6200 Notes Payable - Noncurrent	579,351.83
Total Long-Term Liabilities	\$579,351.83
Total Liabilities	\$1,627,445.12
Equity	
13.3000 Net Position	15,911.81
13.3100 Net Investment In Capital Assets	1,816,201.00
13.5100 Nonspendable Fund Balance	139,339.92
13.5200 Restricted Fund Balance	1,097,129.99
13.5500 Unassigned Fund Balance	954,931.38
13.5600 Adjustments to Fund Balance	0.00

City of Walnut Grove

Balance Sheet

As of October 6, 2023

	TOTAL
Net Income	-28,330.86
Total Equity	\$3,995,183.24
TOTAL LIABILITIES AND EQUITY	\$5,622,628.36



ATLANTA
AUGUSTA
ST. SIMONS ISLAND

August 17, 2023

Mayor Mark Moore
City of Walnut Grove
2581 Leone Avenue
Walnut Grove, Georgia 30052

Re: City of Walnut Grove, Georgia
1.0 MGD WPCP Direct Discharge to Cornish Creek

Dear Mayor Moore:

Thank you for the opportunity to provide this proposal for engineering services on the 1.0 MGD Water Pollution Control Plant Direct Discharge to Cornish Creek. Turnipseed Engineers will evaluate and review with the City several different treatment technologies, including, land application systems, moving bed bioreactor technology, conventional activated sludge treatment systems, membrane bioreactors and a hybrid of one or more of these systems. After evaluation and review with the City, we will issue a recommendation and begin design as described in the enclosed proposal.

If you have any questions, please call us.

Yours Truly,

A handwritten signature in blue ink that reads "Kenneth E. Green".

Kenneth E. Green, P.E.
President

KEG:jf
Enclosures



ATLANTA
AUGUSTA
ST. SIMONS ISLAND

August 17, 2023

Mayor Mark Moore
City of Walnut Grove
2581 Leone Avenue
Walnut Grove, Georgia 30052

Re: City of Walnut Grove, Georgia
1.0 MGD WPCP Direct Discharge to Cornish Creek

Dear Mayor Moore:

We are pleased to submit our proposal for engineering for the proposed 1.0 MGD Water Pollution Control Plant (WPCP) direct discharge to Cornish Creek. The initial scope of services will include a review and planning phase to commence upon execution of this proposal for a duration of approximately 60 days. The culmination of this initial planning and review phase will include a meeting with the City and letter with a proposed cost estimate, recommending an implementation plan, timeline, permitting pathway and funding for the proposed WPCP.

After the initial planning and review phase, and after approval to proceed, the scope of services we proposed to provide includes the following:

1. Complete an anti-degradation review for submittal to EPD as required by the Clean Water Act. The analysis will include a preliminary cost estimate for both LAS and a new stream discharge of 1,000,000 (gpd). Based on the results of the analysis, the Design Development Report (DDR) can be started.
2. Prepare the Design Development Report as required by EPD, which will discuss the proposed expansion, describe the existing treatment facilities and the proposed new facilities. Included in the report will be site plans, schematic drawings, preliminary hydraulic data, equipment and unit process sizing and a discussion of the construction schedule. During preparation of the DDR, meetings will be held with the plant operating staff to discuss proposed alternatives, treatment processes, equipment performance, etc.
3. Prepare an environmental information document (EID), an Environmental Review and Planning Document (ER&PD), or a Preliminary Engineering Report and

Environmental Review Document (PER and ER) as required by EPD and funding agency. This report will evaluate the environmental impacts of the proposed direct discharge.

4. Prepare the NPDES permit and submit to EPD.
5. Survey the plant site as required for the proposed additions to the plant.
6. Prepare detailed construction drawings, specifications, bid or proposal documents and contract documents for the construction of the project. We will meet with the City during the design phase to discuss progress, site layout, plant flow and treatment schematics, operating considerations, equipment selection and other possible items.
7. Submit plans and specifications to the Environmental Protection Division and the City for review and approval.
8. Assist the City in obtaining construction bids or proposals on the project, be present at the bid or proposal opening(s), tabulate and evaluate bids or proposals received and make recommendations for award of contract.
9. Conduct pre-construction conference and issue notice to proceed to contractor.
10. We will review shop drawings for general conformance with the plans and specifications; make periodic site visits by the engineer to observe progress and quality of work; review contractor's request for payment and recommend to the City the amount for payment; prepare change orders as required and answer any questions concerning the drawings or specifications.
11. Perform a final inspection and submit a statement of completion.
12. Submit a detailed set of record drawings for the project.
13. Prepare the operations and maintenance manual (O&M) for the expanded plant.
14. Prepare and submit Watershed Assessment, Watershed Monitoring Plan, Watershed Protection Plan. These are required for a new NPDES direct discharge permit (Item 4).

For the above scope of services, we propose the following fee schedule:

Planning and Review Phase – Cost Estimate, Planning Report and Timeline/Project Schedule	\$10,000
Basic Services (All items except 1, 2, 3, 4, 13, 14): 8.0% of the actual construction cost	
Inspection Services:	\$95 per hour
Additional Services: Anti-Degradation Review (Item 1)	\$15,000 lump sum
Design Development Report (Item 2)	\$15,000 lump sum

EID (Item 3)	\$15,000 lump sum
Or ER&PD (Item 3)	\$25,000 lump sum
Or PER & ER (Item 3)	\$35,000 lump sum
O&M Manual (Item 13)	\$25,000 lump sum
Watershed Assessments	\$80,000 lump sum
Other (if requested)	Actual Payroll Cost x 1.97

We appreciate the opportunity to provide this proposal to the City of Walnut Grove. We will be glad to meet with you at your convenience to discuss any questions you might have concerning our proposal.

Yours truly,

Kenneth E. Green, P. E., *President*
Turnipseed Engineers

KEG:jf
Enclosures

AUTHORIZATION TO PROCEED - 1.0 MGD WPCP DIRECT DISCHARGE TO CORNISH CREEK

CITY OF WALNUT GROVE, GEORGIA

Authorized Signature

Date

Printed Name

Title



GENERAL CONDITIONS OF AGREEMENT

1. COORDINATION WITH THE OWNER:

The Engineer shall hold periodic conferences with the Owner, or his representatives, to the end that the Project, as it progresses shall have benefit of the Owner's experience and knowledge of existing needs and facilities, and be consistent with the Owner's current policies and construction standards. To implement this coordination, the Owner shall make available to the Engineers, for use in planning the Project, all existing plans, maps, field notes, statistics, computations and other data in his possession relative existing facilities and to the Project.

2. FEES

Unless otherwise specified, fees shall be paid the Engineer in accordance with monthly billings based upon work performed and expenses incurred during that month. Any payments not made within thirty (30) days on statements rendered shall be subject to charge for interest at a rate of one and one-half percent (1-1/2%) per month, beginning 30 days after date of the statement, and failure to make payments when due will entitle the Engineer to suspend services. The Engineer's final payment is due and payable upon completion of the Engineers services. The final payment to the Engineer shall not be withheld, due to refusal of the Contractor to perform a check list item, or because of disputes with the Contractor over liquidated damages, Contractor's performance, etc., since the Engineer cannot and does not serve as surety for the Contractor's performance.

3. OWNERSHIP OF DOCUMENTS AND RECORDS

It is understood that the Engineer is preparing documents for a specific installation, rather than standard documents for repetitive multiple use. Therefore, all documents, including original drawings, estimates, specifications, field notes and data are and remain the property of the engineer as instruments of service. The Owner may obtain, upon payment of fees due the Engineer, reproducible copies of drawings, and copies of other documents, in consideration of which it is mutually agreed that the Owner will use them solely in connection with the project, and shall not authorize their use on other projects, except by written agreement with the Engineer. The Engineer shall retain all pertinent records relating to the services performed hereunder for a period of three years after completion thereof. The Owner shall have access to such records at all reasonable times during such period as may be required for audit of reimbursable items.

4. MODIFICATIONS DURING DESIGN

The Engineer shall retain discretion as to whether changes made by the Owner or his representatives during the design phase shall constitute additional services. Minor modifications and dimensional adjustments are considered to be normal design development. Relocation of sites, relocation of structures, parking areas, and roadways may result in additional services if such changes result in loss of completed design work required.

5. TERMINATION; SUSPENSION OF WORK:

The Owner may at its discretion, terminate the work or indefinitely suspend the work under this Agreement, by giving a seven-day written notice. In such event, the Owner shall assume all obligations, commitments, and claims that the Engineer may have theretofore in good faith undertaken or incurred in connection with the Project. The Engineer shall be equitable paid for services rendered prior to effective termination notice date and for reasonable termination expenses.

6. PROFESSIONAL RESPONSIBILITIES

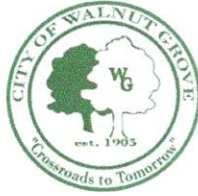
All services hereunder will be performed in accordance with sound and generally accepted principles by personnel experienced in the applicable technical fields.

The Engineers scope of authority does not include the expenditure of the Owner's funds through changes, disbursement powers, or supervision of the Construction Contractor's men or his subcontractors. The Engineer shall not be responsible for construction methods, techniques, sequences or procedures, safety precautions and programs in connection with activities of the Construction Contractor. As to the warranty or guaranty of, or patent indemnity on, items or machinery, equipment or other products manufactured by others, or work of construction contractor's, subcontractors or manufacturers, the Engineer's responsibility with respect thereto is limited to the assignment by the Engineer to the Owner of the manufacturer's or construction contractor's warranty or guaranty and/or patent indemnity, and the Engineer agrees to cooperate with the Owner in the enforcement thereof. The Engineer shall use reasonable and acceptable methods in establishing basis for cost estimates, but cannot guarantee that the construction contractor's bid basis or costs will not vary above or below such estimates. The Engineer shall be included as additional insured, where construction is involved, on the Builder's Risk Policy and on the Contractor's General Liability Policy. In no event shall the liability of the Engineer for damages exceed \$50,000 or the total compensation received by the Engineer for services rendered hereunder, whichever is greater.

7. SUCCESSORS AND ASSIGNMENTS

The Owner and the Engineer each binds himself and his partners, successors, executors, administrators and assigns to the other party of the Agreement and to the partners, successors, executors, administrators and assigns of such other party, in respect to all covenants, of the Agreement; except as above, neither the Owner nor the Engineer shall assign, sublet, or transfer his interest in the Agreement without the written consent of the other, and they further agree that the Agreement represents the entire understanding of the Owner and the Engineer and cannot be changed, added to or modified in any way except by an instrument in writing signed by the Owner and by the Engineer. The Owner and Engineer agree to the full performance of the covenants contained herein.

END OF GENERAL CONDITIONS OF AGREEMENT



City of Walnut Grove
Office of the Mayor

Mayor Mark Moore

Walnut Grove City Hall
2581 Leone Avenue
Walnut Grove, Ga 3002

September 23, 2023

TO: CITY COUNCIL
Cc: City Clerk

RE: VETO OF ACTION ON THURSDAY, SEPTEMBER 14, 2023 ITEM: PARLIAMENTARY PROCURE AND PROCEDURES OF MEETINGS ORDINANCE

Dear Councilmembers

I am exercising my right to veto as outlined in section 2.26 subsection C the Parliamentary Procedure And Procedures Of The Meeting ordinance approved by council on September 14, 2023 as in my judgment contains direct conflicts with The City of Walnut Grove City Charter and duties of the Mayor as the Chief Executive of The City of Walnut Grove.

1: Section 3-212 Quorum: This section is in direct conflict with the City of Walnut Grove charter section 2.19 : Quorum: "Quorum voting. The mayor or mayor pro tempore and two council members shall constitute a quorum for the transaction of any business before the body; and a majority of the votes cast shall determine questions before them."

2: Section 3-213 Voting Majority: This is also in direct conflict with Section 3-212 Quorum Voting.

3: Section 3-203 Vacancies: This section is in direct conflict with the City of Walnut Grove charter section 5.13 which states: "Special elections; vacancies. In the event that the office of mayor or council member shall become vacant for any cause whatsoever, the council or those remaining shall order a special election to fill the balance of the unexpired term of such office; provided, however, that, if such vacancy occurs -within six months of the expiration of the term. _of office, said vacancy in office shall be filled by appointment by the remaining members of the council. Both special elections and qualifications of candidates therefor shall conform to the applicable provisions of this charter and the Georgia Municipal Election Code and Title 34A of the Code of Georgia of 1933 as now or hereafter amended.

3: Section 3-216 Minutes: In my judgment, mandating the summary of minutes conflicts with the mayor's right to choose the format of minutes allowed by the charter in Section 2.30 as the cities Chief

Executive Officer. The administrator of the city should have the right to choose what format minutes should be presented to the council so long as it complies with state laws.

Section 3-207 Meetings: In my judgment, work sessions should not be mandatory and only be called by the Mayor or Three Council Members as outlined in the City of Walnut Grove charter section 2.17 subsection (b).

Accordingly, this letter serves as notice of my veto of the Parliamentary Procure And Procedures Of Meetings Ordinance.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mark Moore', written in a cursive style.

Mayor Mark Moore
City of Walnut Grove