



City of Walnut Grove
COUNCIL MEETING AGENDA

Thursday, July 8, 2021

7:00 P.M.

Municipal Building -1021 Park St. and via Microsoft Teams

I. INVOCATION

II. PLEDGE OF ALLEGIANCE

III. CALL TO ORDER

IV. AGENDA APPROVAL

V. APPROVAL OF CONSENT AGENDA

1. Minute's Approval

- a. June 10, 2021 Minutes
- b. June 24, 2021 Minutes

2. Financials

- a. Financial Report
- b. Budget Summary

VI. COMMITTEE REPORTS

1. Community Involvement Committee— Council Member Linda Pilgrim
2. Downtown Development Committee—Council Member Mary Hall
3. Parks and Recreation Committee — Council Member Mary Hall
4. Public Works Committee — Council Member Jon Dial

VII. PLANNING AND ZONING COMMISSION — Don Cannon, Chair

VIII. PUBLIC FORUM

1. Public Comments

IX. OLD BUSINESS

1. Ordinance for Sewer fines

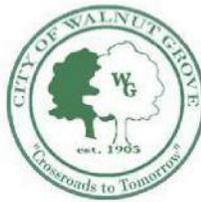
X. NEW BUSINESS

1. Hazard Mitigation Plan Resolution
2. Weed Control
 - a. Sewer
 - b. City Hall/Ballfield
3. Communication upgrade for Pump Station

XI. REPORTS

1. Clerk's Report
2. Mayor's Report

- XII. TOWN HALL DISCUSSION**
- XIII. COUNCIL COMMENTS**
- XIV. EXECUTIVE SESSION**
- XV. ADJOURN**



City of Walnut Grove
COUNCIL MEETING AGENDA

Thursday, June 10, 2021

7:00 P.M.

Municipal Building -1021 Park St. and via Microsoft
Teams

Mayor Mark Moore

Jon Dial

Mary Hall

Linda Pilgrim

Stephanie Moncrief

Tony Powell

Keegan Ramsey

- I. **INVOCATION** – Don Cannon
- II. **PLEDGE OF ALLEGIANCE** – All participated
- III. **CALL TO ORDER** – Mayor Mark Moore
- IV. **AGENDA APPROVAL** – Council member Mary Hall made motion. Council member Stephanie Moncrief seconded. Passed unanimous.
- V. **APPROVAL OF CONSENT AGENDA** – Council member Mary Hall made motion. Council member Stephanie Moncrief seconded. Passed unanimous.

1. Minute's Approval
2. a. April 29, 2021 Minutes
- b. May 13, 2021 Minutes
- c. May 27, 2021 Minutes

Financials

- a. Financial report
- b. Financial / Budget Summary

3. Invoices

- a. Precision Planning
- b. Powell & Edwards
- c. Lakeview
- d. Rushton

VI. **COMMITTEE REPORTS**

1. **Community Involvement Committee** - Council Member Linda Pilgrim
Council member Linda Pilgrim reported on the upcoming city park market and the bounce house available for children. She also report an upcoming Lions club meeting and that they were looking for new members.
2. **Downtown Development Authority** – Council Member Mary Hall
Council member Mary Hall thanked all attendees and expressed her excitement on the progress the DDA was making. She also was thrilled about plans for training and a retreat in the future.
3. **Parks and Recreation Committee** – Council Member Mary Hall
Council member Mary Hall reported the committee meets the 3rd Thursday every quarter and at the last meeting plans were discussed for a walking trail inside the city park and eventually outside the park. She also talked about coordinating with the library for movies in the park and plans for pickle ball to be available inside the park.
4. **Public Works Committee** – Council Member Jon Dial
Council member Jon Dial reported that lawn season has slowed down work on the new public works building but approvals for fencing and hvac were in place to start finishing up renovations.

VII. **PLANNING AND ZONING COMMISSION** – Don Cannon, Chair

Don Cannon reported Keith Thompson and Highland builders plans to build homes on Forrester Cemetery Rd. He also discussed plans to develop bylaws for the commission and Jeff Phillips resigning from the commission.

VIII. PUBLIC FORUM

1. Public Comments – William Coleman thanked the council for the job being done to improve the city. He also thanked the council for developing the staff and the city clerk Keegan Ramsey for the job he has been doing to improve the communication and response time between businesses and the city.

IX. OLD BUSINESS

1. City of Walnut Grove Purchasing Policy Ordinance revision

Tony Powell discussed modifications to typographical errors that were made to areas of the ordinance. Council member Mary Hall made motion. Council member Jon Dial seconded. Passed unanimous.

2. Park Street Speed Table estimate adjustment

Mayor Moore notified the council that after speaking with the paving company there was a need for an additional speed table. Council member Stephanie Moncrief asked if there was money already allotted for the extra table and Mayor Moore confirmed yes it had already been budgeted for. Council member Jon Dial made motion. Council member Linda Pilgrim seconded. Passed unanimous.

X. NEW BUSINESS

1. 2020-2021 Budget Adjustment

Mayor Moore explained a cleanup of budgeted items due to changes in revenue, item prices ect. Council member Stephanie Moncrief made motion. Council member Mary Hall seconded. Passed unanimous.

2. 2021-2022 Budget Approval and Public Hearing

Mayor Moore asked for any questions or objections to the new budget. Council member Jon Dial made motion. Council member Stephanie Moncrief seconded. Passed unanimous.

3. Downtown Development Authority Appointments

Tony Powell administered the oath of office to the appointees. The appointment term durations were discussed as they are on a rotation cycle. Council member Stephanie Moncrief made motion. Council member Jon Dial seconded. Passed unanimous.

- a. Mary Hall
- b. Russ Butcher
- c. Wesley Martin
- d. Desi Borgh
- e. Billy Coleman
- f. Erica Miles
- g. Sarah Tuchscher

4. Planning and Zoning Appointments

Tony Powell administered the oath. Council member Mary Hall made motion. Council member Stephanie Moncrief seconded. Passed unanimous. Mayor Moore discussed an upcoming retreat for the various committees to discuss ideas for the future of the city.

- a. Dominic Digrado

XI. REPORTS

1. Clerk's Report

Keegan Ramsey reported the balances of the city's bank accounts. He also reported the violations issued and rentals for the month.

2. Mayor's Report

Mayor Moore reported plans to get the power on the ballfield fixed to have movies at the park. He also discussed extending sidewalks outside the park and the upcoming paving of Magnolia Springs in July. Mayor Moore discussed the installation of donated LED lights and maintenance of the court surface in the park.

XII. TOWN HALL DISCUSSION – Dana Seger thanked the council for their help with all the programs and events at the library and upcoming events.

XIII. COUNCIL COMMENTS

Council member Jon Dial thanked the library and Mayor Moore for the progress the city is making. He also thanked those in attendance for coming to the meeting.

Council member Mary Hall thanked the Mayor and former Mayor Don Cannon for their leadership of the city. She also welcomed the citizens to continue to come to meetings and be involved.

Council Linda Pilgrim thanked veterans for their service and mentioned the girl scout troop that placed flags at city hall for them. She also thanked everyone for coming to the meeting.

Council member Stephanie Moncrief thanked all in attendance and her appreciation for working with the local high school. She mentioned the growth of the community and the school system being able to accommodate the growth. She also expressed the great job Mary Hall did with finding members for the DDA.

Mayor Mark Moore thanked Craig Ellington and Brian Pilgrim for the job they are doing for the city and public works for the money saved doing work on the new public works building.

XIV. EXECUTIVE SESSION - NONE

XV. Adjourn

Council member Mary Hall made motion. Council member Stephanie Moncrief seconded. Passed unanimous.

Approved by the Mayor and Council this _____ day of _____ 2021:

Mayor Mark Moore

Keegan Ramsey, City Clerk



City of Walnut Grove
COUNCIL WORK SESSION MINUTES
Thursday, June 24, 2021
10:00 A.M.
1021 Park Street Loganville, GA
30052 & Via-Microsoft Teams

Mayor Mark Moore
Jon Dial
Linda Pilgrim
Stephanie Moncrief
Tony Powell
Keegan Ramsey

Virtual:
Mary Hall

- I. INVOCATION – Tony Powell
- II. PLEDGE OF ALLEGIANCE – All participated
- III. CALL TO ORDER – Mayor Mark Moore
- IV. AGENDA APPROVAL – Council member Jon Dial made motion. Council member Stephanie Moncrief seconded. Passed unanimous.
- V. EMPLOYEE BENEFITS – The council discussed ideas to setup a medical insurance premium reimbursement policy. The council also discussed possible changes to the employee personal leave and vacation day policies.
- VI. PUBLIC WORKS – The council discussed Alcovy Fence not responding to start the fencing of 1121 Park street. The council also discussed ideas for converting the present public works building into a community center.
- VII. CODIFY ORDINANCES – The council discussed the need to codify the city ordinances into one cohesive ordinance and ways to achieve that goal.
- VIII. CITY RETREAT – The council discussed plans for a retreat with the DDA and Planning & Zoning to discuss the future development ideas for the city.
- IX. ADJOURN – Council member Stephanie Moncrief motioned. Council member Jon Dial seconded. Passed unanimous

Approved by the Mayor and Council this _____ day of _____ 2021:

MAYOR

CITY CLERK

City of Walnut Grove

Budget vs. Actuals: Budget - Fiscal Year Ended June 30, 2021 - FY21 P&L Classes

July 2020 - June 2021

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
31.1000 Property Taxes	194,403.45	200,000.00	-5,596.55	97.20 %
31.1310 Title Ad Valorem - TAVT	43,923.44	25,000.00	18,923.44	175.69 %
31.1315 Motor Vehicle Tax	2,427.90	2,500.00	-72.10	97.12 %
31.1340 Intangible Tax	837.70	500.00	337.70	167.54 %
31.1600 Real Estate Transfer Tax	2,101.38		2,101.38	
31.1710 Franchise Tax - Electric	59,879.35	59,000.00	879.35	101.49 %
31.1730 Franchise Tax - Gas		3,300.00	-3,300.00	
31.1750 Franchise Tax - Cable	7,781.13	6,000.00	1,781.13	129.69 %
31.1760 Franchise Tax - Telephone	3,208.78	750.00	2,458.78	427.84 %
31.3100 Local Option Sales Tax	246,102.80	190,000.00	56,102.80	129.53 %
31.4200 Alcohol Excise Tax	102,034.68	75,000.00	27,034.68	136.05 %
31.6200 Insurance Premium Tax	106,753.93	100,000.00	6,753.93	106.75 %
31.8000 Other Taxes	2,540.76		2,540.76	
31.9000 Penalties and Interest on Delinquent Taxes	1,115.58	2,500.00	-1,384.42	44.62 %
32.1110 Alcohol Licenses - Beer	1,250.00	750.00	500.00	166.67 %
32.1120 Alcohol Licenses - Wine	1,000.00	750.00	250.00	133.33 %
32.1130 Alcohol Licenses - Liquor	3,400.00	2,400.00	1,000.00	141.67 %
32.1200 Business License	11,060.00	5,000.00	6,060.00	221.20 %
32.2200 Building Permits and Inspections	41,805.85	2,500.00	39,305.85	1,672.23 %
32.2990 Other Permits	800.00	1,000.00	-200.00	80.00 %
33.4000 Intergovernmental Revenue - State	43,796.23		43,796.23	
33.7100 SPLOST Revenue	226,993.26		226,993.26	
34.1100 Court Services	4,555.00		4,555.00	
34.1910 Election Qualifying Fee	36.00	100.00	-64.00	36.00 %
34.4100 Sanitation Charges	1,386.00		1,386.00	
34.4255 Sewerage Charges	1,764.00		1,764.00	
34.7000 Recreation Income	1,390.00	3,500.00	-2,110.00	39.71 %
34.9999 Other Charges	3,667.00	150.00	3,517.00	2,444.67 %
35.1000 Fines and Forfeitures	44,364.23	55,000.00	-10,635.77	80.66 %
35.1010 Fines and Forfeitures - Other		1,000.00	-1,000.00	
35.1020 Court Fees - Other	1,556.00	500.00	1,056.00	311.20 %
36.1000 Interest Revenue	622.62	330.00	292.62	188.67 %
38.9999 Miscellaneous Revenue	1,967.04	100.00	1,867.04	1,967.04 %
Total Income	\$1,164,524.11	\$737,630.00	\$426,894.11	157.87 %
GROSS PROFIT	\$1,164,524.11	\$737,630.00	\$426,894.11	157.87 %
Expenses				
51.1100 Salaries and Wages	190,406.09	208,400.00	-17,993.91	91.37 %
51.2100 Group Insurance	636.84	10,000.00	-9,363.16	6.37 %
51.2200 Payroll Taxes - Social Security	12,840.76	29,600.00	-16,759.24	43.38 %
51.2210 Payroll Taxes - Medicare	753.39		753.39	
51.2215 Payroll Taxes - Federal Unemployment	31.73		31.73	

City of Walnut Grove

Budget vs. Actuals: Budget - Fiscal Year Ended June 30, 2021 - FY21 P&L Classes

July 2020 - June 2021

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
51.2220 Payroll Taxes - State Unemployment	317.31		317.31	
51.2400 Retirement Contributions	2.00		2.00	
52.1100 Court Software	2,827.19	3,000.00	-172.81	94.24 %
52.1300 IT Services	23,888.22	10,500.00	13,388.22	227.51 %
52.2110 Solid Waste Collection	59,537.95	65,000.00	-5,462.05	91.60 %
52.2200 Repairs and Maintenance	21,097.55	18,000.00	3,097.55	117.21 %
52.2210 Repairs and Maintenance - Vehicles	6,533.89	10,000.00	-3,466.11	65.34 %
52.2220 Repairs and Maintenance - Streets, Roads and Bridges	26,190.00	25,000.00	1,190.00	104.76 %
52.2240 Professional Services	4,049.83	7,000.00	-2,950.17	57.85 %
52.2241 Professional Services - Engineering	103,474.51	50,000.00	53,474.51	206.95 %
52.2242 Professional Services - Accounting	33,260.00	35,000.00	-1,740.00	95.03 %
52.2243 Professional Services - Legal	41,299.23	35,000.00	6,299.23	118.00 %
52.2244 Professional Services - Security	955.71	1,000.00	-44.29	95.57 %
52.2250 Facility and Grounds Maintenance	24,253.89	15,000.00	9,253.89	161.69 %
52.2260 Liability Insurance	14,234.00	25,500.00	-11,266.00	55.82 %
52.3000 Cleaning Services		2,500.00	-2,500.00	
52.3200 Communications - Telephone	12,323.77	9,500.00	2,823.77	129.72 %
52.3300 Advertising	2,987.50	3,000.00	-12.50	99.58 %
52.3500 Travel	1,060.91	2,100.00	-1,039.09	50.52 %
52.3600 Dues and fees	2,883.17	2,500.00	383.17	115.33 %
52.3610 Bank Charges	1,724.11	100.00	1,624.11	1,724.11 %
52.3700 Training and Education	2,293.71	18,200.00	-15,906.29	12.60 %
52.3850 Contract Labor	4,220.00	5,000.00	-780.00	84.40 %
52.3900 Other Expenses	3,081.47	1,700.00	1,381.47	181.26 %
53.1100 Cleaning Supplies	156.26		156.26	
53.1110 Office Supplies	3,747.13	4,000.00	-252.87	93.68 %
53.1115 Pavilion Rental Expenses	150.00	1,000.00	-850.00	15.00 %
53.1120 Postage	535.95	500.00	35.95	107.19 %
53.1130 General Supplies - Other	1,781.85	5,000.00	-3,218.15	35.64 %
53.1140 Community Support/Events	2,931.73	2,500.00	431.73	117.27 %
53.1210 Utilities - Water	1,559.68	750.00	809.68	207.96 %
53.1220 Utilities - Gas	863.12	1,500.00	-636.88	57.54 %
53.1230 Utilities - Electricity	40,778.54	27,000.00	13,778.54	151.03 %
53.1270 Gas, Oil, Diesel	255.77	4,000.00	-3,744.23	6.39 %
53.9999 Miscellaneous Expenditures	9,284.32		9,284.32	
54.1000 Property	165,384.58		165,384.58	
54.1400 Capital outlay - Roads Streets and Bridges	87,115.75	61,000.00	26,115.75	142.81 %
54.2500 Equipment	64,720.02	6,500.00	58,220.02	995.69 %
54.2600 New Construction	2,400.00		2,400.00	
57.1000 Other Business Expenses	51.06		51.06	
57.3000 Library	50,000.00	50,000.00	0.00	100.00 %
57.3300 Peace Officer Annuity/Benefit Fund	2,669.46	2,200.00	469.46	121.34 %
57.3320 Crime Lab Fees	25.00	130.00	-105.00	19.23 %

City of Walnut Grove

Budget vs. Actuals: Budget - Fiscal Year Ended June 30, 2021 - FY21 P&L Classes

July 2020 - June 2021

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
57.3340 Drivers Ed/Training Fund	2.63	400.00	-397.37	0.66 %
57.3370 Drug Abuse Treatment and Education	481.77		481.77	
57.3371 Brain & Spinal Injury Fund		100.00	-100.00	
57.3375 County Jail Fund	2,685.51	4,000.00	-1,314.49	67.14 %
57.3380 Peace Officer - Prosecutor's Fund	17.51	3,500.00	-3,482.49	0.50 %
57.3385 Local Victim Assist. Fund	1,191.69	1,800.00	-608.31	66.21 %
57.3390 GA Crime Victims Assist. Program	221.47		221.47	
57.3391 Peace Officer - Prosecution Indigent Fund	17.51	3,750.00	-3,732.49	0.47 %
57.3392 Sheriff's Retirement Fund of GA	535.02	400.00	135.02	133.76 %
57.3393 GSCCCA Payouts	5,719.94		5,719.94	
57.4000 Walton County Board of Commissioners	156.24	5,000.00	-4,843.76	3.12 %
58.1000 Debt Service - Principal	53,346.97	27,000.00	26,346.97	197.58 %
58.2000 Debt Service - Interest		9,000.00	-9,000.00	
Payroll Expenses				
Taxes	525.30		525.30	
Wages	0.00		0.00	
Total Payroll Expenses	525.30		525.30	
Purchases	0.00		0.00	
Total Expenses	\$1,096,476.51	\$813,630.00	\$282,846.51	134.76 %
NET OPERATING INCOME	\$68,047.60	\$ -76,000.00	\$144,047.60	-89.54 %
Other Income				
39.9999 Budgeted Use of Fund Balance		76,000.00	-76,000.00	
Total Other Income	\$0.00	\$76,000.00	\$ -76,000.00	0.00%
NET OTHER INCOME	\$0.00	\$76,000.00	\$ -76,000.00	0.00 %
NET INCOME	\$68,047.60	\$0.00	\$68,047.60	0.00%

RESOLUTION – TOWN OF WALNUT GROVE, GEORGIA

WALTON COUNTY HAZARD MITIGATION PLAN UPDATE 2020-2025

WHEREAS, Walton County and its municipalities recognize that it is threatened by several different types of natural and man-made hazards that can result in loss of life, property loss, economic hardship and threats to public health and safety; and

WHEREAS, the Federal Emergency Management Agency (FEMA) has required that every county and municipality have a pre-disaster mitigation plan in place, and requires the adoption of such plans in order to receive funding from the Hazard Mitigation Grant Program; and

WHEREAS, a Hazard Mitigation Plan is a community’s plan for evaluating hazards, identifying resources and capabilities, selecting appropriate actions, and developing and implementing the preferred mitigation actions to eliminate or reduce future damage in order to protect the health, safety and welfare of the residents in the community; and

WHEREAS, the Walton County Hazard Mitigation Plan Update 2020 - 2025 has been prepared in accordance with FEMA requirements at 44 CFR 201.6; and

WHEREAS, the Plan will be updated every five years;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Town Council of Walnut Grove, Georgia, that:

- 1) The Town of Walnut Grove, Georgia, has adopted the Walton County Hazard Mitigation Plan Update 2020 - 2025; and
- 2) It is intended that the Plan be a working document and is the first of many steps toward improving rational, long-range mitigation planning and budgeting for Walton County and its municipalities.

PASSED, APPROVED AND ADOPTED by the Mayor and Council of the Town of Walnut Grove, Georgia, in regular session this ____ day of _____, 2021.

Mayor

Town Clerk