



City of Walnut Grove
COUNCIL MEETING AGENDA

Thursday, May 13, 2021

7:00 P.M.

Municipal Building -1021 Park St. and via Microsoft Teams

- I. INVOCATION**
- II. PLEDGE OF ALLEGIANCE**
- III. CALL TO ORDER**
- IV. AGENDA APPROVAL**
 - I. APPROVAL OF CONSENT AGENDA**
 - 1. Minute's Approval
 - 2. a. April 8, 2021 Minutes
 - Financials
 - a. Financial report
 - b. Financial / Budget Summary
 - 3. Invoices
 - a. Precision Planning
 - b. Powell & Edwards
 - c. Lakeview
- II. COMMITTEE REPORTS**
 - 1. Community Involvement Committee – Council Member Linda Pilgrim
 - 2. Downtown Development Committee – Council Member Stephani Moncrief
 - 3. Parks and Recreation Committee – Council Member Mary Hall
 - 4. Public Works Committee – Council Member Jon Dial
- III. PLANNING AND ZONING COMMISSION – Don Cannon, Chair**
- IV. PUBLIC FORUM**
 - 1. Public Comments
- V. OLD BUSINESS**
 - 1. City of Walnut Grove Purchasing Policy Ordinance revision
 - 2. Speed Tables on Park Street and Church Way
 - 3. 1121 Park Street
 - a: Fencing
 - b: Heating and Air Unit

- VI. **NEW BUSINESS**
 - 1. 2021-2022 Budget Proposal
 - 2. Library Board Appointments
 - a. Erica Miles
 - b. To be named

- VII. **REPORTS**
 - 1. Clerk's Report
 - 2. Mayor's Report

- VIII. **TOWN HALL DISCUSSION**

- IX. **COUNCIL COMMENTS**

- X. **EXECUTIVE SESSION** – Land agreement

- XI. **Adjourn**

Approved by the Mayor and Council this _____ day of _____ 2021:

Mayor Mark Moore

Keegan Ramsey, City Clerk

Mayor Mark Moore
Jon Dial
Mary Hall
Linda Pilgrim
Stephanie Moncrief
Tony Powell
Kegan Ramsey



City of Walnut Grove
COUNCIL MEETING
MINUTES

Thursday, April 8, 2021
7:00 P.M.

Municipal Building -1021 Park St. & Via Microsoft Teams

I. INVOCATION - Tony Powell

II. PLEDGE OF ALLEGIANCE – All participated

III. CALL TO ORDER – Mayor Mark Moore

Motion to amend the consent agenda to remove Precision Planning from the agenda. Council member Stephanie Moncrief made motion. Council member Mary Hall seconded. Passed Unanimous

IV. AGENDA APPROVAL

Motion to approve the agenda. Council member Mary Hall made motion. Council member Stephanie Moncrief seconded. Passed unanimous

1. Minute's Approval

- a. February 25, 2021 Minutes
- b. March 11, 2021 Minutes
- c. March 25, 2021 Minutes

2. Financials

- a. Financial Report
- b. Financial / Budget Summary

3. Invoices

- a. Precision Planning (Sewer)
- b. Lakeview Environmental, LLC (Sewer)

V. COMMITTEE REPORTS

1. Community Involvement Committee – Council Member Linda Pilgrim

Council member Linda Pilgrim reported about the upcoming City Market and the vendors that would be attending and asked for community input at upcoming community involvement meetings.

2. Downtown Development Authority – Council Member Stephanie Moncrief

Council member Stephanie Moncrief reported about searching for members that met the requirements for the DDA and plans to meet with Tony Powell to go over some requirement details.

3. Parks and Recreation Committee – Council Member Mary Hall

Council member Mary Hall reported about the upcoming quarterly meeting and developing a newsletter for the citizens.

4. Public Works Committee – Council Member Jon Dial

Council Member Jon Dial reported about the new roof that was installed on 1121 Park St and the removal of the fencing and plans to get bids for a HVAC system.

VI. PLANNING AND ZONING COMMISSION – Don Cannon, Chair

Don Cannon reported the commission met and had a hearing for a rezone from C1 to C2 for 1651 Hwy 138. Don Cannon also reported recommendations for zoning ordinances and the table of permitted uses the commission wanted to present to the council for consideration. Don also reported on changing the meeting date to the first Thursday of each month to avoid scheduling conflicts.

VII. PUBLIC FORUM

Melissa Whitehead addressed the council about the need for crosswalks near Walnut Grove High.

VIII. OLD BUSINESS

None

IX. NEW BUSINESS

1. Rezone Application:

ZONING CHANGE, SALIM ISMAIL, APPLICANT, 1651 HWY.138 FROM C-1 TO C-2

Zahir Keshwani addressed the council and stated under the current zoning he would not be allowed to do any updating of his business because of zoning conflicts. He also stated he could not expand the business under the current zoning. Council member Stephanie Moncrief asked were there plans to open a vape store and Mr. Keshwani responded he planned to open a variety store instead with general items. Council member Linda Pilgrim made a motion to rezone. Council member Jon Dial seconded. Passed unanimous.

2. Mayor spending limit

Mayor Mark Moore made a request to increase the mayor spending limit from \$1000 to \$5000 with an emergency \$10,000 fund. Council member Linda Pilgrim motioned to table until the next work session. Council member Stephanie Moncrief seconded. Passed unanimous

3. City of Walnut Grove Park Street Streambank Stabilization – Jimmy Parker

Jimmy Parker reported plans were prepared to straighten the channel and repair the head wall. He reported receiving bids from 3 companies for the project with the lowest of \$47,403. Council member Stephanie Moncrief asked the amount of the original estimate and Jimmy Parker answered \$32,000. Mayor Mark Moore asked where the bids were submitted and Mr. Parker responded the quotes were submitted to Precision Planning. Council member Stephanie Moncrief motioned to reject the bids and resubmit for more bids. Council member Mary Hall seconded. Passed unanimous.

4. Precision Planning Design Services Proposal of the Walnut Grove LAS Facility

Jimmy Parker discussed a proposal for expanding the sewer plant capacity from 50,000 gallons to 100,000 gallons and expanding the current spray fields to accommodate the expansion. He discussed the additional structures that would be needed and a cost of \$98,795 for the designing and plans for the expansion. William Coleman addressed the council in favor of moving forward with the sewer expansion he stated he has made significant development investment in Walnut Grove and feels confident the expansion will lead to more business growth and investment. Council member Stephanie Moncrief made a motion to move forward with the design phase. Council member Linda Pilgrim seconded. Passed unanimous.

X. REPORTS

1. **Clerk's Report** – Keegan Ramsey

Keegan Ramsey reported violations for the month and the balances of all city bank accounts.

2. Mayor's Report - Mayor Mark Moore

Mayor Moore reported on the replacement of the high energy lights in city park with lower cost led lights being complete. He also reported on getting bids to replace the electrical panel in the concession stand in order for it to start generating income through rentals. Mayor Moore reported on the new homes that have been moved into and the progress being made in The Enclave.

XI. TOWN HALL DISCUSSION

Zahir Keshwani asked what were the qualifications to join the Downtown Development Authority. William Coleman asked if there was a dog tethering policy in the city of Walnut Grove. The Mayor responded he was against dog tethering and perhaps the council could look at creating an ordinance if the future.

XII. COUNCIL COMMENTS

Council member Jon Dial commented he just completed GMA training and is working on getting fence quotes. Council member Mary Hall thanked everyone for attending and asked for people to come to the next meeting. Council member Linda Pilgrim thanked everyone for attending and interest in the Downton Development. Council member Stephanie Moncrief thanked everyone for being at the meeting.

XIII. EXECUTIVE SESSION – LAND AGREEMENT

Council member Mary Hall motioned to go into executive session. Council member Stephanie Moncrief seconded. Passed Unanimous. Council member Stephanie Moncrief motioned to return from executive session. Council member Mary Hall seconded. Passed unanimous.

XIV. ADJOURN

Council member Stephanie Moncrief motioned to adjourn. Council member Mary Hall seconded. Passed unanimous. Adjourned

City of Walnut Grove

Budget vs. Actuals: Budget - Fiscal Year Ended June 30, 2021 - FY21 P&L Classes

July 2020 - June 2021

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
31.1000 Property Taxes	193,187.83	200,000.00	-6,812.17	96.59 %
31.1310 Title Ad Valorem - TAVT	35,511.51	25,000.00	10,511.51	142.05 %
31.1315 Motor Vehicle Tax	1,563.42	2,500.00	-936.58	62.54 %
31.1340 Intangible Tax	196.13	500.00	-303.87	39.23 %
31.1600 Real Estate Transfer Tax	1,376.98		1,376.98	
31.1710 Franchise Tax - Electric	59,879.35	59,000.00	879.35	101.49 %
31.1730 Franchise Tax - Gas		3,300.00	-3,300.00	
31.1750 Franchise Tax - Cable	7,781.13	6,000.00	1,781.13	129.69 %
31.1760 Franchise Tax - Telephone	3,208.78	750.00	2,458.78	427.84 %
31.3100 Local Option Sales Tax	220,179.76	190,000.00	30,179.76	115.88 %
31.4200 Alcohol Excise Tax	80,247.78	75,000.00	5,247.78	107.00 %
31.6200 Insurance Premium Tax	106,460.48	100,000.00	6,460.48	106.46 %
31.8000 Other Taxes	2,104.04		2,104.04	
31.9000 Penalties and Interest on Delinquent Taxes	1,115.58	2,500.00	-1,384.42	44.62 %
32.1110 Alcohol Licenses - Beer	1,250.00	750.00	500.00	166.67 %
32.1120 Alcohol Licenses - Wine	1,000.00	750.00	250.00	133.33 %
32.1130 Alcohol Licenses - Liquor	3,400.00	2,400.00	1,000.00	141.67 %
32.1200 Business License	10,410.00	5,000.00	5,410.00	208.20 %
32.2200 Building Permits and Inspections	29,305.85	2,500.00	26,805.85	1,172.23 %
32.2990 Other Permits	600.00	1,000.00	-400.00	60.00 %
33.4000 Intergovernmental Revenue - State	26,722.17		26,722.17	
33.7100 SPLOST Revenue	180,266.37		180,266.37	
34.1910 Election Qualifying Fee	36.00	100.00	-64.00	36.00 %
34.4100 Sanitation Charges	1,386.00		1,386.00	
34.4255 Sewerage Charges	1,764.00		1,764.00	
34.7000 Recreation Income	980.00	3,500.00	-2,520.00	28.00 %
34.9999 Other Charges	2,983.00	150.00	2,833.00	1,988.67 %
35.1000 Fines and Forfeitures	30,227.39	55,000.00	-24,772.61	54.96 %
35.1010 Fines and Forfeitures - Other		1,000.00	-1,000.00	
35.1020 Court Fees - Other	1,556.00	500.00	1,056.00	311.20 %
36.1000 Interest Revenue	520.64	330.00	190.64	157.77 %
38.9999 Miscellaneous Revenue	1,867.04	100.00	1,767.04	1,867.04 %
Total Income	\$1,007,087.23	\$737,630.00	\$269,457.23	136.53 %
GROSS PROFIT	\$1,007,087.23	\$737,630.00	\$269,457.23	136.53 %
Expenses				
51.1100 Salaries and Wages	167,036.47	208,400.00	-41,363.53	80.15 %
51.2100 Group Insurance	636.84	10,000.00	-9,363.16	6.37 %
51.2200 Payroll Taxes - Social Security	10,713.48	29,600.00	-18,886.52	36.19 %
51.2210 Payroll Taxes - Medicare	753.39		753.39	
51.2215 Payroll Taxes - Federal Unemployment	31.73		31.73	
51.2220 Payroll Taxes - State Unemployment	317.31		317.31	

City of Walnut Grove

Budget vs. Actuals: Budget - Fiscal Year Ended June 30, 2021 - FY21 P&L Classes

July 2020 - June 2021

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
51.2400 Retirement Contributions	2.00		2.00	
52.1100 Court Software	1,966.40	3,000.00	-1,033.60	65.55 %
52.1300 IT Services	23,304.54	10,500.00	12,804.54	221.95 %
52.2110 Solid Waste Collection	49,628.05	65,000.00	-15,371.95	76.35 %
52.2200 Repairs and Maintenance	30,457.60	18,000.00	12,457.60	169.21 %
52.2210 Repairs and Maintenance - Vehicles	6,199.32	10,000.00	-3,800.68	61.99 %
52.2220 Repairs and Maintenance - Streets, Roads and Bridges	26,190.00	25,000.00	1,190.00	104.76 %
52.2240 Professional Services	3,832.35	7,000.00	-3,167.65	54.75 %
52.2241 Professional Services - Engineering	82,014.11	50,000.00	32,014.11	164.03 %
52.2242 Professional Services - Accounting	27,600.00	35,000.00	-7,400.00	78.86 %
52.2243 Professional Services - Legal	36,160.73	35,000.00	1,160.73	103.32 %
52.2244 Professional Services - Security	955.71	1,000.00	-44.29	95.57 %
52.2250 Facility and Grounds Maintenance	14,253.89	15,000.00	-746.11	95.03 %
52.2260 Liability Insurance	14,234.00	25,500.00	-11,266.00	55.82 %
52.3000 Cleaning Services		2,500.00	-2,500.00	
52.3200 Communications - Telephone	10,574.20	9,500.00	1,074.20	111.31 %
52.3200 Communications - TelephoneWire	486.05		486.05	
52.3300 Advertising	1,750.00	3,000.00	-1,250.00	58.33 %
52.3500 Travel	939.95	2,100.00	-1,160.05	44.76 %
52.3600 Dues and fees	2,766.52	2,500.00	266.52	110.66 %
52.3610 Bank Charges	1,361.80	100.00	1,261.80	1,361.80 %
52.3700 Training and Education	2,055.00	18,200.00	-16,145.00	11.29 %
52.3850 Contract Labor	3,770.00	5,000.00	-1,230.00	75.40 %
52.3900 Other Expenses	3,081.47	1,700.00	1,381.47	181.26 %
53.1100 Cleaning Supplies	156.26		156.26	
53.1110 Office Supplies	3,542.19	4,000.00	-457.81	88.55 %
53.1115 Pavilion Rental Expenses	150.00	1,000.00	-850.00	15.00 %
53.1120 Postage	457.95	500.00	-42.05	91.59 %
53.1130 General Supplies - Other	2,724.88	5,000.00	-2,275.12	54.50 %
53.1140 Community Support/Events	2,838.43	2,500.00	338.43	113.54 %
53.1210 Utilities - Water	1,386.78	750.00	636.78	184.90 %
53.1220 Utilities - Gas	758.24	1,500.00	-741.76	50.55 %
53.1230 Utilities - Electricity	37,396.26	27,000.00	10,396.26	138.50 %
53.1270 Gas, Oil, Diesel	255.77	4,000.00	-3,744.23	6.39 %
53.9999 Miscellaneous Expenditures	9,284.32		9,284.32	
54.1000 Property	165,384.58		165,384.58	
54.1400 Capital outlay - Roads Streets and Bridges	87,115.75	61,000.00	26,115.75	142.81 %
54.2500 Equipment	64,720.02	6,500.00	58,220.02	995.69 %
54.2600 New Construction	2,400.00		2,400.00	
57.1000 Other Business Expenses	51.06		51.06	
57.3000 Library	50,000.00	50,000.00	0.00	100.00 %
57.3300 Peace Officer Annuity/Benefit Fund	1,945.43	2,200.00	-254.57	88.43 %
57.3320 Crime Lab Fees	25.00	130.00	-105.00	19.23 %

City of Walnut Grove

Budget vs. Actuals: Budget - Fiscal Year Ended June 30, 2021 - FY21 P&L Classes

July 2020 - June 2021

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
57.3340 Drivers Ed/Training Fund	2.63	400.00	-397.37	0.66 %
57.3370 Drug Abuse Treatment and Education	481.77		481.77	
57.3371 Brain & Spinal Injury Fund		100.00	-100.00	
57.3375 County Jail Fund	1,984.78	4,000.00	-2,015.22	49.62 %
57.3380 Peace Officer - Prosecutor's Fund	17.51	3,500.00	-3,482.49	0.50 %
57.3385 Local Victim Assist. Fund	841.28	1,800.00	-958.72	46.74 %
57.3390 GA Crime Victims Assist. Program	221.47		221.47	
57.3391 Peace Officer - Prosecution Indigent Fund	17.51	3,750.00	-3,732.49	0.47 %
57.3392 Sheriff's Retirement Fund of GA	437.02	400.00	37.02	109.26 %
57.3393 GSCCCA Payouts	3,909.79		3,909.79	
57.4000 Walton County Board of Commissioners	156.24	5,000.00	-4,843.76	3.12 %
58.1000 Debt Service - Principal	43,387.70	27,000.00	16,387.70	160.70 %
58.2000 Debt Service - Interest	47.77	9,000.00	-8,952.23	0.53 %
Payroll Expenses				
Taxes	0.00		0.00	
Wages	0.00		0.00	
Total Payroll Expenses	0.00		0.00	
Purchases	0.00		0.00	
Total Expenses	\$1,005,171.30	\$813,630.00	\$191,541.30	123.54 %
NET OPERATING INCOME	\$1,915.93	\$ -76,000.00	\$77,915.93	-2.52 %
Other Income				
39.9999 Budgeted Use of Fund Balance		76,000.00	-76,000.00	
Total Other Income	\$0.00	\$76,000.00	\$ -76,000.00	0.00%
NET OTHER INCOME	\$0.00	\$76,000.00	\$ -76,000.00	0.00 %
NET INCOME	\$1,915.93	\$0.00	\$1,915.93	0.00%

City of Walnut Grove
Balance Sheet
As of May 7, 2021

	<u>Total</u>
ASSETS	
Current Assets	
Bank Accounts	
11.1100 Cash in Bank - General Fund	329,907.14
11.1101 Money Market - General Fund	532,878.05
11.1102 Cash in Bank - 2013 SPLOST	59,489.32
11.1103 Cash in Bank - 2019 SPLOST	219,413.89
11.1104 Cash in Bank - Sewer Operating Account	31,347.52
11.1105 Money Market - Sewer	335,767.60
11.1111 Cash in Bank - DDA	91,439.16
Total Bank Accounts	<u>\$ 1,600,242.68</u>



April 6, 2021

Mayor Mark Moore
City of Walnut Grove
2581 Leone Ave.
Loganville, Georgia 30052

**Re: Monthly Invoice Letter for March 2021
General Consulting Services**

Mayor Moore:

I have enclosed a copy of our invoice for work performed on the above referenced project through March 31, 2021; in the amount of **\$7,239.92**. A general summary of the work completed this month and the labor charges associated with each task is provided below per your request.

1. **General Services:** PPI provided general support services as requested by City officials and staff. (Current Charges: **\$483.75**)
2. **Building Inspections:** Enclave at Dial Farm (Current Charges: **\$3,252.42**)
3. **MS4 Annual Report:** PPI prepared the 2020 MS4 Annual Report on behalf of the City. (Current Charges: **\$937.50**)
4. **Park Street Streambank Stabilization:** PPI prepared a Request for Proposals, and solicited pricing for the streambank rehabilitation project. (Current Charges: **\$920.00**)
5. **Plan Review – Enclave Monument and Landscaping Plans:** Plan review and comments. (Current Charges: **\$362.50**)
6. **Zoning Support Services:** (Current Charges: **\$358.75**)
7. **City Park Walking Trails:** Concept Plan and Costs. (Current Charges: **\$925.00**)

Should you have any additional questions or comments related to this invoice or the work performed, please feel free to contact me at 770-267-8800 (Office) or 404-790-9000 (Mobile).

Thanks,

A handwritten signature in blue ink, appearing to read "Jimmy Parker", is written over a faint, larger version of the signature.

Jimmy Parker, P.E.
Senior Vice President

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400 Pike Blvd
 Lawrenceville, GA 30046
 (770) 338-8000

City of Walnut Grove
 Mayor Mark Moore
 2581 Leone Ave
 Walnut Grove, GA 30052

Invoice number 64905
 Date 03/31/2021
 Project **E04299F Walnut Grove - General Services**

Bill thru March 31, 2021

Professional Services

Description	Current Billed
BID PHASE MANAGEMENT	80.00
GENERAL CONSULTING	3,790.00
DRAINAGE & SIDEWALK IMPROVEMENTS	0.00
INSPECTIONS	2,900.00
ADDITIONAL SERVICES	67.50
DIRECT EXPENSE	402.42
Total	7,239.92

Bid Phase Management

	Hours	Rate	Billed Amount
Senior Project Assistant	1.00	80.00	80.00
Bid Phase Management subtotal			80.00

General Consulting

	Hours	Rate	Billed Amount
Principal Planner	9.00	125.00	1,125.00
Project Manager	2.00	135.00	270.00
Senior Principal	11.00	185.00	2,035.00
Senior Project Assistant	4.50	80.00	360.00
General Consulting subtotal			3,790.00

Inspections

	Hours	Rate	Billed Amount
Construction Observer	27.00	100.00	2,700.00
Senior Project Assistant	2.50	80.00	200.00
Inspections subtotal			2,900.00



PRECISION Planning Inc.

City of Walnut Grove
Project E04299F Walnut Grove - General Services

Invoice number 64905
Date 03/31/2021

Additional Services

	Hours	Rate	Billed Amount
Project Administrator	0.75	90.00	67.50
Additional Services subtotal			67.50

Direct Expense

	Billed Amount
Mileages	362.82
24x36 Color Plats/ Prints	39.60
Direct Expense subtotal	402.42

Invoice total 7,239.92

Approved by: Jimmy Pancer (TS)



April 6, 2021

Mayor Mark Moore
City of Walnut Grove
2581 Leone Avenue
Loganville, Georgia 30052

RE: Walnut Grove Sewer Treatment and Collection Facilities

Mayor Moore:

Enclosed please find PPI's March 2021 invoice in the amount of **\$1,152.50** for Sewer Engineering Services related to updating proposed Phase II Expansion costs, project scheduling, City Council updates, and updating the current Sewer Capacity Database.

Please call me at 770-267-8800, should you have any questions or comments regarding the information presented above. Thanks again for the opportunity to serve the City of Walnut Grove.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Jimmy Parker', is written over a light blue circular stamp or watermark.

Jimmy Parker, P.E.
Senior Vice President

Enclosure

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400 Pike Blvd
 Lawrenceville, GA 30046
 (770) 338-8000

City of Walnut Grove
 Mayor Mark Moore
 2581 Leone Ave
 Walnut Grove, GA 30052

Invoice number 64906
 Date 03/31/2021

Project E10155C Walnut Grove - Sewer Treatment Facility

Bill thru March 31, 2021

Description	Current Billed
EPD PERMITTING	0.00
GENERAL CONSULTING	0.00
ADDITIONAL SERVICES	1,152.50
DIRECT EXPENSES	0.00
NOT BILLABLE	0.00
Total	1,152.50

Additional Services

Council Meeting, Dial Capacity and Plant Expansion phasing

	Hours	Rate	Billed Amount
Project Engineer	2.00	95.00	190.00
Senior Principal	2.50	185.00	462.50
Senior Project Engineer	4.00	125.00	500.00
Additional Services subtotal			1,152.50

Invoice total 1,152.50

Approved by: Jimmy Parker (TS)

Tony Powell
Brian Edwards
Nathan Powell



POWELL & EDWARDS
ATTORNEYS AT LAW

W. Charles Ross
Christopher Day
Jay Crowley
Mandy Williams

May 6, 2021

Mayor Mark Moore
City of Walnut Grove
2581 Leone Avenue
Loganville GA 30052

RE: *APRIL 2021 Invoices*

Dear Mayor,

Attached are the invoices for APRIL:

<u>DEPARTMENT</u>	<u>NEW CHARGES</u>
Administration	\$1356.00
Public Works	\$13.50
Sewer	\$849.00
Total New Charges	\$2,218.50

TOTAL BALANCE DUE: \$9,610.00
****Statement Attached****

Please let me know if you have any questions.

Sincerely,

POWELL & EDWARDS
Attorneys at Law P.C.

By: Meredith Myers
Staff Accountant

A PROFESSIONAL CORPORATION

P.O. Box 1390 • Lawrenceville, Georgia 30046-1390 • powelledwards.com • 770.962.0100
Street Address For Direct Deliveries Only • 10 Lumpkin Street Lawrenceville, GA 30046

Matter	Department	Current Charge	Past Due Charge	Total Due	
2021-29	Admin General	1315.5	3865	5180.5	
2021-00	Admin Prop City Attny	0	600	600	
2021-83	Admin Annex of Islands	40.5	297	337.5	
	ADMIN TOTAL				6118
2021-55	P&Z Zoning Ordinance	0	216	216	
	P&Z TOTAL				216
2020-12E	PW Sale Dial	13.5	2305.5	2319	
2021-30	PW General	0	108	108	
	PUBLIC WORKS TOTAL				2427
2021-54	Sewer/Meridian	808.5	0	808.5	
2021-137	Sewer Expansion	40.5	0	40.5	
	SEWER TOTAL				849
	TOTALS	\$ 2,218.50	\$ 7,391.50	\$ 9,610.00	\$ 9,610.00



POWELL & EDWARDS
ATTORNEYS AT LAW

INVOICE

Invoice # 9012
Date: 04/22/2021
Due On: 05/22/2021

City of Walnut Grove
2581 Leone Avenue
Loganville, GA 30052

2021-29 Walnut Grove / Admin / General Matters

**Walnut Grove / Admin / General Matters Walnut Grove Administration
Department - General Matters**

Type	Attorney	Date	Notes	Quantity	Rate	Total
Service	TP	03/22/2021	Discussion of sewer capacity reservation. Review of new sewer capacity ordinance and follow up instructions.	0.70	\$165.00	\$115.50
Service	TP	03/22/2021	Plan and Prepare for: Review of Tangee Puckett matter.	0.80	\$165.00	\$132.00
Service	JC	03/25/2021	Plan and Prepare for: Prepared for Meeting	0.40	\$135.00	\$54.00
Service	JC	03/25/2021	Appear for/Attend: City Council	3.00	\$0.00	\$0.00
Service	TP	04/06/2021	Plan and Prepare for: Telephone conference with client.	1.00	\$165.00	\$165.00
Service	TP	04/07/2021	Plan and Prepare for: DDA emails on operational matters.	0.40	\$165.00	\$66.00
Service	JC	04/08/2021	Plan and Prepare for: Prepare for City Council Meeting- Review Agenda/ Draft purchasing ordinance/ Reviewed Zoning Application and codes	1.30	\$135.00	\$175.50
Service	JC	04/08/2021	Appear for/Attend: City Council Meeting	3.00	\$0.00	\$0.00
Service	JC	04/08/2021	Flat Fee: City Council Meeting	1.00	\$300.00	\$300.00
Service	JC	04/09/2021	Research: Researched all potential qualifications of DDA	0.20	\$135.00	\$27.00
Service	TP	04/09/2021	Plan and Prepare for: Responding to the	1.70	\$165.00	\$280.50

instructions from the city council meeting.

Total \$1,315.50

Statement of Account

Outstanding Balance New Charges Amount in Trust Payments Received **Total Amount Outstanding**
(\$3,865.00 + \$1,315.50) - (\$0.00 + \$0.00) = **\$5,180.50**

Detailed Statement of Account

Other Invoices

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
8443	03/24/2021	\$2,039.00	\$0.00	\$2,039.00
8798	04/21/2021	\$1,826.00	\$0.00	\$1,826.00

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
9012	05/22/2021	\$1,315.50	\$0.00	\$1,315.50
			Outstanding Balance	\$5,180.50
			Amount in Trust	\$0.00
			Total Amount Outstanding	\$5,180.50

Please make all amounts payable to:
Powell & Edwards, Attorneys at Law P.C.
PO Box 1390
Lawrenceville GA 30046
770-962-0100

Please use the link below to pay your invoice electronically. Thank you.
<https://secure.lawpay.com/pages/powelledwards/operating>



POWELL & EDWARDS
ATTORNEYS AT LAW

INVOICE

Invoice # 9016
Date: 04/22/2021
Due On: 05/22/2021

City of Walnut Grove - Administration
2581 Leone Avenue
Loganville, GA 30052

2021-83 City of Walnut Grove / Admin / Annexation of Islands

Walnut Grove / Admin / Annexation of Islands

Type	Attorney	Date	Notes	Quantity	Rate	Total
Service	JC	04/08/2021	Review/Analyze: Reviewed annexation documents.	0.30	\$135.00	\$40.50
Total						\$40.50

Statement of Account

Outstanding Balance	New Charges	Amount in Trust	Payments Received	Total Amount Outstanding
(\$297.00	+ \$40.50)- (\$0.00	+ \$0.00) = \$337.50

Detailed Statement of Account

Other Invoices

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
8800	04/21/2021	\$297.00	\$0.00	\$297.00

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
9016	05/22/2021	\$40.50	\$0.00	\$40.50
			Outstanding Balance	\$337.50
			Amount in Trust	\$0.00
			Total Amount Outstanding	\$337.50

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Powell & Edwards, Attorneys at Law P.C.
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Lawrenceville GA 30046
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POWELL & EDWARDS
ATTORNEYS AT LAW

INVOICE

Invoice # 9011
Date: 04/22/2021
Due On: 05/22/2021

City of Walnut Grove
2581 Leone Avenue
Loganville, GA 30052

2020-126 Walnut Grove/ Public Works /Installment Sale Agt-Jonathan Miller Dial and Margaret Dial

Walnut Grove/ Public Works /Installment Sale Agt-Jonathan Miller Dial and Margaret Dial

Type	Attorney	Date	Notes	Quantity	Rate	Total
Service	JC	04/09/2021	Communication/Internal: Discussed offer with Tony	0.10	\$135.00	\$13.50
Total						\$13.50

Statement of Account

Outstanding Balance	New Charges	Amount in Trust	Payments Received	Total Amount Outstanding
(\$2,305.50	+ \$13.50)-(\$0.00	+ \$0.00	= \$2,319.00

Detailed Statement of Account

Other Invoices

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
7542	01/20/2021	\$1,000.00	\$0.00	\$1,000.00
7972	02/20/2021	\$500.00	\$0.00	\$500.00

8331	03/24/2021	\$132.00	\$0.00	\$132.00
8797	04/21/2021	\$673.50	\$0.00	\$673.50

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
9011	05/22/2021	\$13.50	\$0.00	\$13.50
Outstanding Balance				\$2,319.00
Amount in Trust				\$0.00
Total Amount Outstanding				\$2,319.00

Please make all amounts payable to:
Powell & Edwards, Attorneys at Law P.C.
 PO Box 1390
 Lawrenceville GA 30046
 770-962-0100

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POWELL & EDWARDS
ATTORNEYS AT LAW

INVOICE

Invoice # 9013
Date: 04/22/2021
Due On: 05/22/2021

City of Walnut Grove
2581 Leone Avenue
Loganville, GA 30052

2021-54 Walnut Grove / Sewer / Meridian Homes and Daryll McWaters

Walnut Grove / Sewer / Meridian homes and Daryll McWaters

Type	Attorney	Date	Notes	Quantity	Rate	Total
Service	TP	03/25/2021	Plan and Prepare for: Preparation of an ordinance to control contract commitments.	4.60	\$165.00	\$759.00
Service	TP	03/30/2021	Plan and Prepare for: Review of agreement and communication with Mr. Butler.	0.30	\$165.00	\$49.50
Total						\$808.50

Statement of Account

Outstanding Balance	New Charges	Amount in Trust	Payments Received	Total Amount Outstanding
(\$0.00	+ \$808.50)-(\$0.00	+ \$0.00	= \$808.50

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
9013	05/22/2021	\$808.50	\$0.00	\$808.50
Outstanding Balance				\$808.50

Amount in Trust	\$0.00
Total Amount Outstanding	\$808.50

**Please make all amounts payable to:
Powell & Edwards, Attorneys at Law P.C.
PO Box 1390
Lawrenceville GA 30046
770-962-0100**

**Please use the link below to pay your invoice electronically. Thank you.
<https://secure.lawpay.com/pages/powelledwards/operating>**



POWELL & EDWARDS
ATTORNEYS AT LAW

INVOICE

Invoice # 9017
Date: 04/22/2021
Due On: 05/22/2021

City of Walnut Grove - Sewer
2581 Leone Avenue
Loganville, GA 30052

2021-137 Walnut Grove / Sewer / Sewer Expansion

City of Walnut Grove / Sewer / Sewer Expansion

Type	Attorney	Date	Notes	Quantity	Rate	Total
Service	JC	03/25/2021	Review/Analyze: Reviewed Sewer emails and documents for work session	0.30	\$135.00	\$40.50
Total						\$40.50

Statement of Account

Outstanding Balance	New Charges	Amount in Trust	Payments Received	Total Amount Outstanding
(\$0.00	+ \$40.50)- (\$0.00	+ \$0.00	= \$40.50

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
9017	05/22/2021	\$40.50	\$0.00	\$40.50
Outstanding Balance				\$40.50
Amount in Trust				\$0.00

Total Amount Outstanding \$40.50

**Please make all amounts payable to:
Powell & Edwards, Attorneys at Law P.C.
PO Box 1390
Lawrenceville GA 30046
770-962-0100**

**Please use the link below to pay your invoice electronically. Thank you.
<https://secure.lawpay.com/pages/powelledwards/operating>**



P.O. Box 509 Pendergrass, GA 30567
 Phone (706)693-4042 Fax (706)693-4052

PROPOSAL AND CONTRACT

<u>SUBMITTED TO:</u> City of Walnut Grove 2581 Leone Avenue Loganville, GA 30052 Mark Moore	<u>PROJECT NAME</u> Speed Table Installation <u>PROJECT LOCATION</u> Walnut Grove <u>PLANS PREPARED BY</u> NA <u>DATE OF PLANS</u> NA	<u>DATE</u> 5/5/2021 <u>PROPOSAL NO.</u> <u>ESTIMATOR</u> Steven DeLong
---	--	---

Allied Paving Contractors, Inc. , subject to the terms and conditions following and hereinafter stated, proposes to furnish all labor, materials and equipment required for the performance of the following described work in connection with construction or improvements at the above stated project. Description of work and price:

<u>ITEM</u>	<u>APPROXIMATE QUANTITY</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1. Install Speed Table w/ Striping and Signs	10 EA	\$ 6,500.00	\$65,000.00
Total Items 1			= \$65,000.00

Unless specified otherwise above, payment in full, less -0- % retainage, for all work performed hereunder during any month shall be made no later than the 10th day of the month next following. Final and complete payment for all work performed hereunder including retainage, if any, shall be made no later than the 10th day of the month following the month during which our work is completed.

Unless a lump sum price is to be paid for the above work and is clearly so stated, it is understood and agreed that the quantities referred to above are estimates only and that payment shall be made at the stated unit prices on the actual quantities of work performed by Allied Paving Contractors, Inc. as determined by actual field measurements upon completion of the work.

This proposal expires 30 days from the date hereof, but may be accepted at any later date at the sole option of Allied Paving Contractors, Inc.

ACCEPTED: _____
 Corporation name or Tradename

Allied Paving Contractors, Inc.

By: _____
 Name and Title

By:  _____ Title Vice President
 Bryan Jones

A & S Paving, Inc.

P.O. Box 633
 2747 S. Stone Mtn./Lithonia Rd.
 Lithonia, GA 30058
 Tel #: 770-482-1597
 Fax #: 770-482-4422
 Email: info@aspaving.com

JOB ESTIMATE

Date: May 4, 2021

Attention: Mark Moore
 City of Walnut Grove
 Bid To: 2581 Leon Avenue
 Loganville, GA 30052
 Phone: 678-983-9323
 Email: mayor@walnutgrovegeorgia.com

mayor@cityofwalnutgrove.com

A & S Paving is a FBE and WBE Certified Corporation.

We are pleased to submit the following job estimate:

Job Description: Park Street and Church Way

QUANTITY	UNIT	DESCRIPTION	PRICE	TOTAL
10.00	Each	Provide & install asphaltic concrete speed humps with 3000 PSI cap blocks and "A" type thermoplastic striping (6) Park Street (4) Church Way	\$3,975.00	\$39,750.00
4.00	Each	Provide & install signage: Speed Humps Ahead	\$274.00	\$1,096.00
			TOTAL:	\$40,846.00

Specifications: per plans per specs addenda seen:

Stipulations:

1. Paved areas shall have been graded to within 1/10 foot of final subgrade elevations and proper compaction obtained.
2. Additional stone needed to correct low or unsuitable areas will be extra at a price to be negotiated.
3. The prices quoted allow for 0 base and 1 asph./conc. move-in. Additional move-ins at \$1,000.00 each.
4. Sealcoating and/or pavement striping, if required, will be extra or quoted as separate bid items above.
5. The Owner or General Contractor will provide a nearby source of potable water at no cost to A&S Paving.
6. All testing will be the responsibility of the Owner or General Contractor.
7. Bonding, if required, will be extra or quoted as a separate bid item above.
8. Payments to be made upon completion of job. Owner agrees to pay all attorneys' fees and cost of collection.
9. We guarantee all work to be free of defects in materials and workmanship for one year from the date of completion.
10. The prices quoted on this proposal are good for 30 days from the date listed above.
11. FINAL MEASUREMENT to be made upon completion and invoice prepared using the UNIT PRICE.
12. This job estimate between A & S Paving, Inc., and the party to whom this job estimate is addressed is the exclusive contract between the parties, and all representations prior and future, whether written or oral, not incorporated herein, are superseded. This job estimate must be signed by an officer of the company.

JOB ESTIMATE:

Tracey Allison
 Tracey Allison

APPROVED: _____



Traffic Logix Corporation
 3 Harriett Lane
 Spring Valley, NY 10977 USA
Tel: (866) 915-6449
Fax: (844) 405-6449
www.trafficlogix.com

Quote Number QUO-15112-H6K1P1
 Created Date 4/26/2021
 Expiration Date 5/26/2021
 Prepared by Sean Coupland

QUOTATION

Contact: Mark Moore
 Phone: (770) 788-6667
 Email: mayor@cityofwalnutgrove.com

City of Walnut Grove GA
 2581 Leon Ave
 Walnut Grove, Georgia 30052
 USA

Shipping Address:
 2581 Leon Ave
 Walnut Grove, Georgia 30052
 USA

Standard Features (Included)

- Prices Shown include - Required Adhesive, Bolts and Anchors (Specified as 7")
- Color and Markings as Indicated MUTCD Arrows

Special Notes

Speed Tables (10) 21 X 21 X 03 MUTCD. All hardware included at no cost.

Quote Line Items – All Prices shown are in \$USD.

Product	Product Code	Quantity	Sales Price	Discount	Total Price
Speed Table - 21 Feet x 21 Feet x 3" - White Arrow/MUTCD	ST-212103A	10.00000	\$6,312.00	\$7,575.00	\$55,545.00
400mL 1:1 Dispenser - Adhesive Applicator Gun	PU-APGUN	3.00000	\$65.00	\$30.00	\$165.00
SDS-Plus Shank Rotary-Hammer Drill Bit.9/16"Bit, 16 Drilling Depth, 18-3/4" Overall Length.	23596	3.00000	\$65.00	\$30.00	\$165.00
Rubber 7" Bolts and Anchors (Included with Product Purchase ONLY)	Rubber 7" Bolts and Anchors (Included with Product Purchase ONLY)	1.00000	\$0.00		\$0.00
Rubber White MUTCD Arrows	Rubber - White MUTCD Arrows	1.00000	\$0.00		\$0.00



Traffic Logix Corporation
 3 Harriett Lane
 Spring Valley, NY 10977 USA
Tel: (866) 915-6449
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Quote Number QUO-15112-H6K1P1
 Created Date 4/26/2021
 Expiration Date 5/26/2021
 Prepared by Sean Coupland

Totals

Subtotal	\$55,875.00
Freight	\$4,175.00
Sales Tax (if applicable)	\$4,203.50
Grand Total	\$60,050.00

Terms: 1% - 10 Days - Net 30 We also accept: MC - VISA - AMEX

IF TAX EXEMPT: Please Provide Tax Exempt Certificate with Order

Delivery Requirements

Please Indicate the availability of the following as this determines the freight costs:

1. Do You have a Loading Dock? - Yes/No
2. Do you have a Fork Lift and Pallet Jack to unload? - Yes/No
3. Can access be gained by a 53 foot truck for delivery? - Yes/No
4. Is the delivery address a Construction site? - Yes/No
5. Is the delivery address a Military site? - Yes/No
6. If shipping to Military site, is a U.S. Driver required? - Yes/No

Quote Acceptance Information

Signature _____
 Name _____
 Title _____
 Date _____

Thank you for choosing Traffic Logix. Please sign and return to:

scoupland@trafficlogix.com
 Sean Coupland

Please complete to set up new account: <https://trafficlogix.com/business-application-form/>



P.O. Box 579
 Rutledge, GA 30663
 O: 770-266-0505
 F: 800-927-1791

PROPOSAL

Date: 9/2/2020

Customer Name / Address:
City of Walnut Grove 2581 Leone Avenue Walnut Grove, GA 30052

Job Name / Location:
City of Walnut Grove 2581 Leone Avenue Walnut Grove, GA 30052 Speed Tables

Item #	Description	Quantity	Unit	Unit Price	Total
1	Speed Table	10	EA	\$ 5,500.00	\$ 55,000.00
2	Striping & Signage	10	EA	\$ 850.00	\$ 8,500.00
3	Mobilization	1	EA	\$ 1,500.00	\$ 1,500.00
Total				\$	65,000.00

Barricade rental, sawing, striping & coring costs (if necessary) to be billed at East Coast Grading's cost. All in place work to be accurately measured & invoiced accordingly. If required and at the Developer's approval, extra equipment & materials as follows:

Crushed Stone Base.....	\$35.00/ton	Motorgrader.....	\$250.00/hour	Portland Cement.....	\$450.00/ton
Surge Stone.....	\$40.00/ton	Loader.....	\$200.00/hour	Asphalt.....	\$125.00/ton
# 4 Stone.....	\$40.00/ton	Tandem.....	\$125.00/hour		

Notes:

- ** Grade to be +/-, 1/10' by others. Subgrade compaction to be 95% or more and staking by others. Elevation to be 1% or more for proper drainage.
- ** Proposal includes 1 mobilizations. Any additional mobilizations will be billed at a rate of \$1,500.00 each.
- ** If a base Prime Coat is required, add \$1.50 / Sq. Yd.
- ** Asphalt prices are not guaranteed. Asphalt pricing will be adjusted up or down at the time of installation according to the cost of material and hauling.
- ** Payment to be made Net 30 days from invoice date of all draws on materials installed. Net 30 days from paving invoice date.
- ** **PRICING IS VALID FOR 30 DAYS FROM ABOVE DATE.**

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. This proposal may be withdrawn if not accepted within 30 days. Our workers are fully covered by Workmen's Compensation Insurance.

ACCEPTED:	
The above prices, specifications, and conditions are satisfactory and are hereby accepted.	
Customer:	_____
Signature:	_____
Date of Acceptance:	_____

CONFIRMED:	
East Coast Grading, Inc.	
Signature:	<i>Taylor Parkerson</i>
Date:	9/2/2020



**Proposal for:
City of Walnut Grove**

**Project Location:
1121 Park Street
Loganville, GA 30052**

**Proposed by:
JH Martin Mechanical**

**Date: 5/7/2021
Prepared by: Wesley Martin
Mobile Phone: (678) 410-2572
E-mail: wmartin@jhmartinmechanical.com**

Proposal valid for 30 days



JH Martin Mechanical is please to offer the following proposal for your consideration. The proposal is to install 3 Ton heat pump system to serve the office area and tool storage room.

For the below price this proposal includes (Scope of Work):

- JH Martin will provide labor to install 3 ton Goodman 14 seer heat pump system.
- JH Martin will provide labor and material install all necessary duct work.
- JH Martin will provide labor and material install digital programmable thermostat.
- JH Martin will provide labor and material install 2 X 2 diffusers.
- JH Martin will provide all necessary permits.
- JH Martin will provide labor and material for commissioning and start up.

SPECIAL NOTES:

Labor or material not specifically included in the "Scope of Work" section above is excluded from this proposal.

Total Job Cost \$ 6,000.00

Respectfully submitted:
JH Martin Mechanical
Wesley Martin
Mobile (678) 414-4107

"Delivering Comfort You Can Count On"

2511 Leone Ave, Loganville, Georgia 30052 (678) 410-2572



**Proposal for:
City of Walnut Grove**

**Project Location:
1121 Park Street
Loganville, GA 30052**

**Proposed by:
JH Martin Mechanical**

**Date: 5/7/2021
Prepared by: Wesley Martin
Mobile Phone: (678) 410-2572
E-mail: wmartin@jhmartinmechanical.com**

Proposal valid for 30 days



JH Martin Mechanical is please to offer the following proposal for your consideration. The proposal is to install 3 Ton heat pump system to serve the office area and tool storage room.

For the below price this proposal includes (Scope of Work):

- JH Martin will provide labor to install 3 ton lennox 14 seer heat pump system.
- JH Martin will provide labor and material install all necessary duct work.
- JH Martin will provide labor and material install digital programmable thermostat.
- JH Martin will provide labor and material install 2 X 2 diffusers.
- JH Martin will provide all necessary permits.
- JH Martin will provide labor and material for commissioning and start up.

SPECIAL NOTES:

Labor or material not specifically included in the "Scope of Work" section above is excluded from this proposal.

Total Job Cost \$ 7,000.00

Respectfully submitted:
JH Martin Mechanical
Wesley Martin
Mobile (678) 414-4107

"Delivering Comfort You Can Count On"

2511 Leone Ave, Loganville, Georgia 30052 (678) 410-2572



Duren Mechanical
 211 Fulton Crt
 Peachtree City, GA 30269
 404-419-6633
 service@durenmechanical.com
 www.durenmechanical.com

BILL TO
 Mark Moore
 1121 Park Street
 Loganville, GA 30052 USA

ESTIMATE 10813740	ESTIMATE DATE May 07, 2021
-----------------------------	--------------------------------------

JOB ADDRESS
 Mark Moore
 1121 Park Street
 Loganville, GA 30052 USA

Job: 10799399

ESTIMATE DETAILS

HEAT PUMP SYSTEM: INSTALL NEW HEAT PUMP SYSTEM AND DUCT WORK

TASK	DESCRIPTION	QTY	PRICE	TOTAL
COMMERCIAL: MISC	COMMERCIAL: MISC: COMMERCIAL: MISCELLANEOUS - 2.5 TON 14 SEER RHEEM HEAT PUMP, AIR HANDLER W/7.5KW HEAT STRIPS, DUCT WORK AND ALL LABOR. *DOES NOT INCLUDE RUNNING HIGH VOLTAGE. INSTALLATION WILL MEET OR EXCEED STANDARD BUILDING CODE. (10 year parts warranty, 1 year labor warranty)	1.00	\$5,995.00	\$5,995.00

POTENTIAL SAVINGS	\$0.00
SUB-TOTAL	\$5,995.00
TOTAL DUE	\$5,995.00
BALANCE DUE	\$5,995.00

Thank you for choosing Duren Mechanical
CUSTOMER AUTHORIZATION

THIS IS AN ESTIMATE, NOT A CONTRACT FOR SERVICES. The summary above is furnished by Duren Mechanical as a good faith estimate of work to be performed at the location described above and is based on our evaluation and does not include material price increases or additional labor and materials which may be required should unforeseen problems arise after the work has started. I understand that the final cost of the work may differ from the estimate, perhaps materially. THIS IS NOT A GUARANTEE OF THE FINAL PRICE OF WORK TO BE PERFORMED. I agree and authorize the work as summarized on these estimated terms, and I agree to pay the full amount for all work

performed.

Sign here

Date
