

Steven Mark Moore
Mayor



City of Walnut Grove
Office of the Mayor

REQUEST FOR PROPOSAL (RFP)

January 6, 2023

RE: 1121 Park Street Building Renovation

This is your invitation to submit a bid to furnish labor, materials and equipment to Renovate the front of the building and add a deck with roof at 1121 Park Street, Walnut Grove Ga. in accordance with attached Project Description.

A physical inspection of the project site and a review of the Scope of Work with the Mayor and or Public Works Manager can be scheduled at Walnut Grove City Hall. Scope of Work will include:

- 60×10 Front Deck with Roof and 5.5 wide stairs and railing
- Replace 4 window and two doors
- Remove metal front and replace with Hardie Plank Siding

Your proposal should be addressed to the Mayor in a sealed envelope clearly marked "Personal and Confidential, to be opened by the addressee only" or emailed directly to the Mayor: mayor@cityofwalnutgrove.com. The bid is due no later than March 3, 2023 at 3:00pm. Deliver your bid to the Walnut Grove City Hall.

SPECIAL CONDITIONS RELATING TO BID DOCUMENTS AND DRAWINGS: The enclosed bid documents are furnished for bidding purposes only and may not be used for any other purposes. The enclosed bid documents may not be reproduced and must be returned upon demand. All drawings, schedules and specifications and copies thereof furnished by the Parish are and shall remain the property of the Parish. They are used only with respect to this project and are not to be used on any other project.

PHYSICAL INSPECTION: All contractors bidding on this project are expected to visit the site and examine the conditions relating to and affecting the performance of his work and to satisfy himself as the character and amount of work to be prepared by the specifications. No additional allowances will be granted because of lack of knowledge of such conditions.

BID SUBMITTAL: The Contractor shall submit his bid and scope of construction materials, labor and with drawings.

TIME: Time is of the essence, the Bidder must state on the Bid Form the number of calendar days in which he will agree to substantially complete the project.

After all bids have been reviewed by the Mayor, you will be advised of the status of your proposal.





